

MINUTES
University Strategic Goals and Priorities Committee
December 19, 2002

Voting Members Present: Melissa Aronson, Angelina Cunha, Mary Cullinan, David Dauwalder (provost and chair), Diana Demetrulias, Fred Edmondson, Anne Harris, Marge Jaasma, Steve Jaureguy, and Roger Pugh.

Voting Members Absent: None

Non-Voting Members Present: Jim Klein

Non-Voting Members Absent: Regina Amador

The meeting was convened at 1:05 p.m.

1. **Approval of the Agenda**: The agenda was approved.
2. **Approval of December 5, 2002, Minutes**: The minutes were approved.
3. **Structure and Process to Review 2002-03 Goals and Priorities Due to Possible Budget Reductions**:

Background—Provost Dauwalder began the discussion with a description of the status of the budget reductions being considered for 2002-03. Governor Davis has proposed a \$59.6 million reduction in the CSU budget for 2002-03. The CSU Board of Trustees voted to raise undergraduate fees by 10 percent and graduate fees by 15 percent as of January 2003. The fee increase is expected to provide \$20 million to be applied toward the \$59.6 million reduction with an additional \$10 million being provided for increased financial aid. As of December 19, the CSU Stanislaus portion of the remaining \$39.6 million reduction is expected to be approximately \$800,000.

Guidelines for Prioritizing Reductions—The committee agreed by consensus to support in general the recommendations of the University Budget Advisory Committee as described by Provost Dauwalder. Specifically, the committee recommends that the following guidelines be followed in identifying changes to the 2002-03 budget:

- A formal document identifying the committee's recommendations should be produced and reviewed at the January 9 meeting of USGPC.
- That document should begin with an introductory paragraph expressing the following: "California State University, Stanislaus supports and values teaching and learning within a learning-centered university."
- In identifying the sources of funds to apply to the reduction, apply first the \$247,000 "One Percent Enrollment Adjustment Allocation" recently received from the Chancellor's Office.
- Apply next any additional fee revenues collected on enrollments over the enrollment revenue anticipated in the 2002-03 budget.
- Draw the rest of the reduction from the lists of potential reductions submitted by the four vice presidents and the president to UBAC at its January 13 meeting.
- In identifying the reductions from the vice presidential and presidential areas, the sharing of costs among divisions should be guided by the budget principles established in spring 2002 by recommendation of the BPAC- Review Committee to President Hughes.

- The USGPC will discuss at its January 9 meeting the relative weights to be applied to the budget principles with the intent of forwarding its recommendations for application to this process. (An initial discussion of these relative weights occurred and will be reported in a subsequent portion of the minutes.)

While recognizing the need to move ahead as quickly as possible, the committee also agreed by consensus that it preferred to see the actual recommendations from UBAC in writing. A copy of the recommendations as described in the draft minutes from UBAC's December 16 meeting will be provided to the USGPC at its January 9 meeting. The committee will then discuss confirming the support and confirming the bulleted recommendations above at that meeting.

Discussion of Budget Principles—Following an extended discussion, the committee grouped the principles and guidelines identified in the BPAC- Review Committees document labeled "Statement of Budget Principles" into the following three categories:

Category A—Guidelines of Highest Priority (Elements to be affected the least.)

- Student/Faculty Ratio (SFR)
- Full-Time/Part-Time Faculty Mix
- Student/Staff Ratio
- Hiring of Tenure-Track Faculty
- Meeting Established Enrollment Targets
- Accreditations

Category B—Guidelines of Moderate Priority (Elements to be affected more than the highest priority but less than those of the lesser priority.)

- Technological Infrastructure
- Sufficient Operating Funds
- Health/Safety Issues
- Mandatory Costs

Category C—Guidelines of Lesser Priority (Elements to be affected less than those not listed among any of the three categories but more than those in Categories A and B.)

- Academic Equipment/Technology
- Library Acquisitions
- Faculty Development
- Professional Travel
- New Initiatives

4. **For the January 9 Meeting**—The committee wishes to have available for review the following:
 1. A draft document representing its recommendations regarding the principles that should guide 2002-03 budget reductions.
 2. A copy of the actual UBAC action statement from its December 16, 2002, meeting.
 3. An estimate of expected costs for each 2002-03 goal identified in the university's *Strategic Priorities* document dated September 3, 2002.

The meeting concluded at approximately 2:45 p.m.
Next meeting: January 9, 2003, 1:00-2:30pm, MSR 380