

University Strategic Goals and Priorities Committee
(USGPC)
Meeting Minutes
December 5, 2002

Voting Members Present: Melissa Aronson, Mary Cullinan, Angelina Cunha, David Dauwalder (chair), Diana Demetrulias, Fred Edmondson, Anne Harris, Marge Jaasma, Steve Jaureguy, and Roger Pugh.

Voting Members Absent: none

Non-Voting Members Present: Regina Amador (recording).

Non-Voting Member Absent: Jim Klein.

Provost Dauwalder convened the meeting at 1:00 p.m.

1. Approval of the agenda: The agenda was approved with the change of adding 2002 dates to item 4.
2. Approval of November 22, 2002 minutes: Approved with a minor modification. R. Amador will update and distribute final copies.
3. Process to create goals and priorities for next year (03/04):
 - *Review of draft invitation memo to the campus.* The committee reviewed the draft memo dated 11/27/02 line-by-line to ensure clarity of the request. The final updated document will be attached to the minutes for the record. During the discussion on task deadline dates, it was determined that the USGPC's work in January 2003 would involve a review of the 2002/03 strategic goals, much like that described in the memo request. During the review, discussion will focus on format and structure of the future 2003/04 goals document, including specificity and prioritization. **ACTION: R. Amador will update the invitation memo and facilitate its distribution as noted in it.**
4. Schedule for 2002 and 2003 meetings: There was consensus that the December 19, 2002 could be cancelled. Dates for meetings in 2003 were agreed upon by the committee and are January 9, 23; February 13, 27; March 13, 27; April 10; and May 8, 22. All meetings will be from 1:00-2:30 p.m. in MSR 380. **ACTION: R. Amador will send an email confirming the dates.**
5. Other: The provost provided brief updates on the activities of the other strategic planning committees. The steering committee is planning the campus forums that are scheduled for March 2003 and is also collecting updates on the initiatives identified in the *Pathways to Opportunity* document. UBAC is continuing to meet every two weeks, most recently discussing the mid-year review process. The strategic measures committee has yet to meet.

The meeting concluded at 2:00 p.m.

Next meeting: Thursday, January 9, 2003, 1:00-2:30 p.m., MSR 380

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