

University Strategic Goals and Priorities Committee
(USGPC)
Meeting Minutes
November 22, 2002

Voting Members Present: Melissa Aronson, Mary Cullinan, David Dauwalder (chair), Diana Demetrulias (by phone), Anne Harris, Marge Jaasma, Steve Jaureguy, and Roger Pugh.

Voting Members Absent: Angelina Cunha and Fred Edmondson.

Non-Voting Members Present: Regina Amador (recording) and Jim Klein.

Provost Dauwalder convened the meeting at 8:30 a.m.

1. Approval of November 7, 2002 minutes: Approved with a minor modification. R. Amador will update and distribute final copies.
2. Updates from the other strategic planning committees:
 - *USPSC* – The provost reported that the steering committee has met twice and discussed the structure and workflow of all the new strategic planning committees. This committee is also responsible for the long-range vision and mission of the university and will review the short-range goals and priorities. Open forums will be held on March 4 and 5, 2003, from noon to 1:30 p.m. for the campus community to have an opportunity to help define what it means to be a learning-centered university. It was also reported that the *Pathways to the Future* document is considered the starting point of reference for strategic planning and ad hoc groups will be formed to write brief executive summaries on the progress to date on each of the initiatives in the document.
 - *UBAC* – The provost reported that this committee discussed the mid-year review process and agreed to support USGPC's position that the process should remain as previously conducted using six months of actual and six months of budget projections. He also reported that UBAC would be developing guidelines to determine university-wide and mandatory costs.
 - *SEC/Goals Update* – The provost distributed a copy of Mark Thompson's email of November 21, 2002 that details the input from various faculty governance groups about the current goals and priorities.
3. Process to develop a structure to receive input: The provost provided an example of how the USGPC could produce its recommended goals and priorities for the university. The process would consist of using the current goals and priorities as a baseline, and inviting the campus community to submit comments and suggestions about how the baseline goals should be changed for the next year. Many committees would have the opportunity to provide input on the proposed goals. Information from campus forums will also help shape plans. The USGPC members will also need to communicate and invite comments from their respective areas about the goals and priorities.
4. Process to create goals and priorities for next year 2003/04: The provost led a discussion about how the committee could create strategic priorities for 2003/04, as these are part of USGPC's charge. He also reported that MAP will be revived, but with a new name and charge. Its main purpose will be to develop a vision, mission, and strategic plan for Academic Affairs.

It is understood that the current goals and priorities were developed with limited campus consultation; however, they are representative and reflect broad ranges of topics. Based on the current mission of the university and recognizing the context of significant past planning, the USGPC will invite the campus community, including faculty senate/governance, faculty, student government, external community advisory boards, and staff, etc. to provide comments about how the 2002/03 strategic priorities should be revised for consideration of becoming the 2003/04 strategic goals and priorities. The committee will request input about the current content as well as the format, including new additions, deletions, and/or revisions.

To respect the strategic planning process committee timelines, all campus input needs to be submitted to the USGPC no later than February 1, 2003. The USGPC will compile the input received at an all-day retreat in early February and by March 1, 2003 will distribute for broad campus consultation the draft university 2003/04 strategic priorities that resulted. By April 1, 2003, the USGPC will forward its recommendation to the president and USPSC about 2003/04 goals.

ACTIONS: The provost will draft an open invitation and share it with the committee before the next meeting. This topic will be on the next agenda. The provost and M. Aronson will introduce the above approach at the November 26, 2002 SEC meeting. The provost will discuss at the December 3, 2002 Provost's Deans Council meeting. R. Amador will schedule a Provost's Council meeting in January 2003 to gather its input. R. Amador will schedule a daylong retreat in February 2003 for the USGPC for the purpose of reviewing and compiling the input received.

5. Other: none

The meeting concluded at 10:00 a.m.

Next meeting: Thursday, December 5, 2002, 1:00-2:30 p.m.,

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