

MINUTES
University Strategic Goals and Priorities Committee
USGPC
March 6, 2003

Voting Members Present: Melissa Aronson, Angelina Cunha, Mary Cullinan, David Dauwalder (provost and chair), Diana Demetrulias, Fred Edmondson, Anne Harris, Marge Jaasma, Steve Jaureguy, and Alex Taghavian.

Voting Members Absent: Fred Edmondson and Roger Pugh.

Non-Voting Members Present: Regina Amador and Jim Klein.

The meeting was convened at 1:00 p.m.

1. **Approval of the Agenda:** The agenda was approved.
2. **Approval of February 20, 2003 Minutes:** All unanimously approved the minutes.
3. **Report from joint UBAC/USGPC meeting on 2/24/03:** The provost reported the outcome of the recent joint meeting. The budget building process for 2003/04 employs a bottom-up approach that enlists first the best thinking of those in departments throughout the campus. Discussions will be summarized and forwarded to mid- and senior-level administrators, who in turn will forward their summarized plans to their area vice presidents. The consolidated vice presidential plan is then sent to level one for comment and review. The difference scenarios will include 5, 10, and 15 percent reductions to base budget. The colleges will work more with enrollment targets in describing how to handle the increased FTES with the same funding. The provost reported that the president distributed the memo to all department supervisors and administrators on March 5, 2003.
4. **Report on Strategic Planning Open Forums:** J. Klein reported that approximately 25 individuals attended each of the recent open forums. The purpose of the forums was to assess where we are in our learning-centered process. The consensus of the attendees was that the university had accomplished a lot; however, planning priority needs to be given to surviving a crisis in the long run. The SPSC will be sharing feedback with the USGPC in the near future.
5. **Work group Reports:**
 - Group A: Committing to Faculty Excellence in a Learning-Centered University – A. Taghavian, M. Aronson, and M. Cullinan. They reported that they organized the goals by the path of a professional career. It was discussed that faculty workload does need to be included and addressed as a potential goal. A. Taghavian distributed Goal X, Committing to Staff Excellence in a Learning-Centered University, and described how he developed it. During discussion, it was noted that assessment for both academic program review and support unit review needs to be added, valued, and supported throughout the goal statements.
 - Group B: Achieving Programmatic Excellence in a Learning-Centered University – D. Demetrulias, A. Cunha, F. Edmondson, and M. Jaasma. D. Demetrulias presented the draft document and explained the development of it. During the discussion, it was noted that a statement of strategic direction and vision (like learning-centered) may need to be developed. Other comments included possible ways to categorize goals, (a) things we do, (b) things we assess, and (c) things we plan. **ACTION: The topic of developing a strategic vision will be a future agenda item.**
 - Group C: Excellence in Supporting Teaching and Learning in a Learning-Centered University – S. Jaureguy, A. Harris, and R. Pugh. S. Jaureguy summarized the development of this goal.

ACTION: J. Klein will take the lead in compiling the three work group's documents into one document that reflects the USGPC discussion. A. Taghavian and S. Jaureguy will also assist. The updated document will be discussed at next USGPC meeting on March 20, 2003.

6. Other: None.

The meeting concluded at 2:30 p.m.

Next meeting: Thursday, March 20, 2003
1:00-2:30 p.m.
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