

## Strategic Measurements & Performance Assessment Committee Meeting

Minutes of 3/30/2004 meeting

Members Present: Denice Barr, June Boffman, Juan Flores, Deborah Kavasch, Gary Lowe, Maithreyi Manoharan, Mary Alice Nelson, Priscilla Peters, Julia Reynoso, Ted Wendt

Members Absent: Amin Elmallah, Evan Fryer, Louisa Herrera, Peter Li

J. Boffman called the meeting to order at 9:03 a.m.

Minutes: 3/16/04 minutes were approved without change.

Barbara Cambridge: J. Boffman has asked B. Cambridge to meet with the committee on her next visit to the campus to discuss assessment needs.

Goals & Priorities summary: The strategic goals, priorities and key indicators document was reviewed by the entire committee. Revisions and additional information for the document were discussed and approved. J. Boffman would like to have a draft ready for the Goals Committee on Friday, 4/2/04. **Action:** J. Boffman and G. Lowe will update the document to reflect agreed upon changes.

Logic Model review: The latest version of the Logic Model spreadsheet was reviewed. Changes made to the strategic goals, priorities and key indicator documents will be incorporated into the spreadsheet. Updates to the baseline, target and reporting contact columns were discussed and will be reflected in a revised version. The numbering of the goals/priorities column is still causing confusion and needs to be clarified. **Action:** J. Boffman will add two new objectives to the Goal II section of the spreadsheet. **Action:** G. Lowe and J. Boffman will make the necessary updates to the spreadsheet for the Goals Committee to review on Friday, 4/2/04.

Meeting was adjourned at 10:29.