

Strategic Measurements & Performance Assessment Committee Meeting

Minutes of 3/2/2004 meeting

Members Present: Denice Barr, June Boffman, Amin Elmallah, Evan Fryer, Gary Lowe, Maithreyi Manoharan, Priscilla Peters, Julia Reynoso, Ted Wendt

Members Absent: Juan Flores, Louisa Herrera, Deborah Kavasch, Peter Li, Mary Alice Nelson

J. Boffman called the meeting to order at 9:04 a.m.

Logic Model Format: T. Wendt proposed changing the Logic Model spreadsheet to include definitions of the key indicators. A. Elmallah believes that if the key indicator field is clear and precise, definitions will not always be necessary. **Action:** Key indicator column will have definitions where needed.

J. Boffman proposed a separate version of the Logic Model be developed showing only selected categories. **Action:** G. Lowe to bring prototype of new version for review and approval at next meeting.

Benchmarks: A. Elmallah proposed using FY 02/03 data as the baseline that future growth/improvements would be compared against instead of external benchmarks. **Action:** Use of external benchmarks will be delayed until comparable higher education organizations can be identified.

Data Collection: A report will be prepared each year for use at the President's retreat. IR will be responsible for collection of data and, where necessary, develop methods of data collection. Data will be collected based on University fiscal year (July – June). **Action:** A column in the Logic Model will be added showing when the data should be available and the person responsible for reporting the data.

Meeting was adjourned at 10:07.