

Important Application Dates

January 27 – February 24, 2020



CALIFORNIA STATE UNIVERSITY
Stanislaus

California State University, Stanislaus
Credential Services (DBH 303)
One University Circle
Turlock, CA 95382
Phone: (209) 667-3534 | Fax: (209) 664-7058
credentials@csustan.edu

Online Application for FALL 2020 Single Subject Credential Program

Single Subject Credential Applications will be completed On-line through the 4th Quadrant of the Graduate Application.

For easier completion, please refer to the check list below and have all forms completed and scanned prior to commencing application.

To apply visit: www.calstate.edu/apply

IMPORTANT: Make a copy of ALL documents for your records prior to submitting.

Application Check List

DOWNLOAD ALL FORMS from the Credential Services website:

<http://www.csustan.edu/Credentials/applicationsforms.html>

PROCESSING FEE

- Pay \$30.00 fee **OR** Submit note that fee is waived (**Priority application requirements have been met**).

OFFICIAL TRANSCRIPTS (Non-CSU Stanislaus Students ONLY)

- Submit official transcripts to the Graduate School office (MSR 120).

PREREQUISITE/CO-REQUISITE REQUIREMENTS (Form IV)

- Submit Form IV with all areas filled out for SSCP.
 Submit an official high school transcript if second language experience was met while in high school.

SUBJECT MATTER COMPETENCY VERIFICATION (Form V) – (Check ONE Only)

- Submit copy of CSETs score report if passed. **OR**
 Submit **signed** verification of SMPP completion or 4/5ths completion (Form V). **OR**
 Submit proof of registration DATE for appropriate CSET subtests.

ETHNIC IDENTITY (Form VI)

- Submit completed form.

REQUEST FOR LIVESCAN SERVICES - (Form 41-LS) - Not required for current holders of a valid document cleared by the CTC.

- Submit a copy of processed Livescan (fingerprint) form. **OR**
 Submit a copy of **valid** teaching credential/ permit, child center permit or other document cleared by the CTC.

RELEASE OF LIABILITY FORM

- Read, sign, and submit form.

STATEMENT OF INTENT (Form I)

- Read Form I for instructions.** Submit personal statement. **Two page maximum** - can be double spaced.

VERIFICATION OF EARLY FIELD EXPERIENCE

- Submit appropriate documentation for 45 hours of experience. (**Form III OR letter from school**). **OR**
 Submit note stating, "I have not completed my hours of experience but will turn them in soon." ***Required to be coded for Grad School***

BASIC SKILLS REQUIREMENT {BSE} - (Check ONE Only)

- Submit a copy of CBEST score report. **OR**
 Submit **OFFICIAL passing** results for **ONE** of the following: (CSU EAP Math/English Test; **OR** CSU EPT/ELM; **OR** combination of scores from EAP and EPT/ELM; **OR** ACT Exam; **OR** SAT Exam). ***Please submit results in sealed official envelope to Credential Services.* OR**
 Submit passage of BSE from another state. **OR**
 Submit proof of registration DATE for CBEST if not yet passed.

CERTIFICATE OF CLEARANCE - (Form 41-LSa) - Not required for current holders of a valid document cleared by the CTC.

- Submit a copy of email from CCTC showing application for clearance. ***Must have COC to be admitted to Credential Program*** **OR**
 Submit a copy of **valid** teaching credential/ permit, child center permit or other document cleared by the CTC.

TUBERCULOSIS CLEARANCE

- Submit a copy of Tuberculosis test results dated within the last four years. **OR**
 Submit a copy of Tuberculosis Risk Assessment Questionnaire Certificate of Completion dated in the last four years.

REFERENCES / RECOMMENDATIONS (Form II)

- Submit **two** Form IIs. Form IIs can be uploaded to the online application or submitted to the Credential Services office.

LETTER OF EXCEPTION (If applicable)

- Submit a letter indicating reasons for admission if GPA does not meet minimum requirement.