

POSITION: Intermural Sports Official

JOB NUMBER: #SA-5007

Ten temporary hourly-intermittent positions available on or after August 6, 2018 and ending on or before May 30, 2019 for the Student Recreational Complex. Incumbent will typically be scheduled to work evenings and weekends. Possibility of rehire based on performance, department needs, and budget.

DUTIES: This position will perform duties to include, but not limited to:

- Assist Intramural Sports Assistants and Recreation Specialist with planning and facilitation of official's trainings.
- Assist in the setup and cleanup of equipment and facility for assigned sport(s).
- Attend Intramural staff meetings and training sessions for respective sport(s).
- Assist with the development and implementation of program and specific sport rules, regulations, and policies.
- Participate in program marketing by working info tables and campus events on behalf of Intramurals and Campus Recreation Department.
- Perform other duties as assigned by the Intramural Sports Assistant, Recreation Specialist and Director of the Student Recreation Center.
- Work as SRC Front Desk Staff as/if needed.
- Perform other duties or projects as assigned.

QUALIFICATIONS:

- Undergraduate students must be registered/enrolled in a minimum of six (6) Fall/Spring units.
- Post-baccalaureate students must be registered in a minimum of four (4) Fall/Spring units in a graduate program.
- Must meet all other eligibility requirements per the Student Employment Policies (see <https://www.csustan.edu/hr/student-employment/>).
- Demonstrates the ability to deal with participants who have concerns or complaints.
- Demonstrates previous experience in and knowledge of recreational sports related to intramural programming.
- Demonstrates the ability to work in a group setting.
- Demonstrates organizational and time management skills.
- Demonstrates written and oral communication skills.
- Demonstrates the ability to work evenings and weekends frequently.
- Previous experience in an intramural or recreational sports program is preferred but not required.
- Previous experience scorekeeping and/or officiating in an intramural or recreational sports program is preferred but not required.

SALARY: \$12.00 per hour

APPLICATION DEADLINE: Open Until Filled

APPLICATION PROCEDURE: Qualified candidates must submit: 1) a completed Student Assistant Employment Application (download at <https://www.csustan.edu/hr/student-employment/job-opportunities/>), 2) Resume 3) Cover Letter 4) Available Work Schedule via in-person to:

Mr. Victor A. Lucatero
Student Recreation Complex
SRC
One University Circle · Turlock, CA 95382
Phone: (209) 667-3790

Applicants requiring necessary accommodations to the application process may contact the Human Resources Department at (209) 667-3351. California Relay Service is available at (800) 735-2922 voice and (800) 735-2929 TDD. As a federal contractor, we are committed to attracting a diverse applicant pool. Please consider completing the Voluntary Self-Identification of Disability form (your response will not be shared with the search committee) at: http://www.dol.gov/ofccp/regs/compliance/sec503/Voluntary_Self-Identification_of_Disability_CC-305_SD_Edit1.24.14.pdf.

THE INDIVIDUALS WHO APPEAR TO BE THE BEST QUALIFIED FOR THIS POSITION WILL BE CONTACTED BY TELEPHONE FOR AN INTERVIEW

THE ANNUAL CAMPUS SECURITY AND FIRE REPORT INCLUDES STATISTICS FOR THE PREVIOUS THREE YEARS CONCERNING REPORTED CRIMES THAT OCCURRED ON CAMPUS; IN CERTAIN OFF-CAMPUS BUILDINGS OR PROPERTY OWNED OR CONTROLLED BY STANISLAUS STATE; AND ON PUBLIC PROPERTY WITHIN, OR IMMEDIATELY ADJACENT TO AND ACCESSIBLE FROM THE CAMPUS. THE REPORT ALSO INCLUDES INSTITUTIONAL POLICIES CONCERNING CAMPUS SECURITY, SUCH AS ALCOHOL AND DRUG USE, CRIME PREVENTION, THE REPORTING OF CRIMES, SEXUAL ASSAULT AND, CAMPUS FIRE STATISTICS. YOU CAN OBTAIN A COPY OF THIS REPORT AT: [HTTPS://WWW.CSUSTAN.EDU/UPD/CRIME-STATISTICS/](https://www.csustan.edu/upd/crime-statistics/). TO REQUEST A PRINTED COPY CALL: (209) 667-3572; FAX: (209) 667-3104; OR EMAIL: PUBLIC_SAFETY@CSUSTAN.EDU. INFORMATION REGARDING CAMPUS SECURITY REPORTS AT OTHER LOCATIONS CAN BE FOUND AT: [HTTP://OPE.ED.GOV/SECURITY/](http://ope.ed.gov/security/). CLERY ACT: IN COMPLIANCE WITH THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CRIME STATISTICS ACT, CRIME REPORT STATISTICS ARE AVAILABLE AT: [WWW.CSUSTAN.EDU/UPD/PAGES/CAMPUSCRIMESTATISTICS/INDEX.HTML](http://www.csustan.edu/upd/pages/campuscrimestatistics/index.html).

THE UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE AGAINST PERSONS ON THE BASIS OF RACE, RELIGION, COLOR, ANCESTRY, AGE, DISABILITY, GENETIC INFORMATION, GENDER, GENDER IDENTITY, GENDER EXPRESSION, MARITAL STATUS, MEDICAL CONDITION, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, COVERED VETERAN STATUS, OR ANY OTHER PROTECTED STATUS. ALL QUALIFIED INDIVIDUALS ARE ENCOURAGED TO APPLY. CSU STANISLAUS HIRES ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. THE PERSON HOLDING THIS POSITION IS CONSIDERED A 'MANDATED REPORTER' UNDER THE CALIFORNIA CHILD ABUSE AND NEGLECT REPORTING ACT AND IS REQUIRED TO COMPLY WITH THE REQUIREMENTS SET FORTH IN CSU EXECUTIVE ORDER 1083 AS A CONDITION OF EMPLOYMENT.

INFORMATION CONTAINED IN THIS ANNOUNCEMENT MAY BE SUBJECT TO CHANGE WITHOUT NOTICE

1/4/2019