

**STUDENT ASSISTANT**

**EMPLOYMENT APPLICATION**

*Position Title and Job #*

(as indicated on posting)

(PLEASE TYPE OR PRINT)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **P**  **E**  **R**  **S**  **O**  **N**  **A**  **L** | Last Name | First | | Middle |
| Street Address | | | Primary Telephone  (   ) |
| City, State, Zip | | | Alternate Telephone  (   ) |
| Email Address | | Student ID # | |
| Are you able to perform the essential functions of the job for which you are applying?  When can you start work?       How many hours a week are you available to work?  Do you have any relatives working on campus? If yes, list names:  Relation:       Dept:  Have you ever been discharged from a position? If yes, please explain: | | | |

|  |  |
| --- | --- |
| **S**  **K**  **I**  **L**  **L**  **S** | List any special skills and/or training relevant to the position for which you are applying |
|  |  |

**EMPLOYMENT HISTORY**

List the most recent experience first, up to and including the last 5 years. Please complete in its entirety. Add additional pages if necessary.

|  |  |  |  |
| --- | --- | --- | --- |
| **1** | Company Name | Name of Supervisor | Supervisor Telephone  (   ) |
| Address | | Employed From-To (MM/DD/YY)    /  /     - |
| Job Title:  Duties: | | FT  PT  Hrs     /week |
| Reason for Leaving |

|  |  |  |  |
| --- | --- | --- | --- |
| **2** | Company Name | Name of Supervisor | SupervisorTelephone  (   ) |
| Address | | Employed From-To (MM/DD/YY)    /  /     -   /  / |
| Job Title:  Duties: | | FT  PT  Hrs     /week |
| Reason for Leaving |

|  |  |  |  |
| --- | --- | --- | --- |
| **3** | Company Name | Name of Supervisor | Supervisor Telephone  (   ) |
| Address | | Employed From-To (MM/DD/YY)    /  /     -   /  / |
| Job Title:  Duties: | | FT  PT  Hrs     /week |
| Reason for Leaving |

**ADDITIONAL REFERENCES**

In addition to the Supervisory References listed above, you may include

other individuals familiar with your ***work-related*** qualifications here.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Company** | **Job Title** | **Phone** | **Email** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

I affirm that all answers and statements in this application for employment are complete and true to the best of my knowledge and belief. I understand that any false statement or omission may be cause for rejection of my application or for my discharge after appointment. I understand that if applicable, fingerprinting may be required if I am selected for employment and that employment is contingent upon successful completion of a background check. I authorize the release of reference information from individuals familiar with my educational and work background to CSU Stanislaus. I understand this information is considered confidential and the content of any reference will not be made available to me. **I ALSO UNDERSTAND THAT IF HIRED, I MUST PROVIDE DOCUMENTATION ATTESTING TO MY IDENTITY AND LEGAL RIGHT TO WORK IN THE UNITED STATES, AS REQUIRED BY THE IMMIGRATION REFORM AND CONTROL ACT OF 1986.**

Signature of Applicant Date: