

**INTERN'S PERFORMANCE EVALUATION FORM**  
**Agriculture Internship (AGST 4940)**

Student Name:	Supervisor:
Date:	Job Title:
<b>Please return this form no later than:</b>	

*Please check the areas which best approximate the student's progress. The responses will assist with advising, grading and improving the student's performance.*

<i><b>Evaluation Areas</b></i>	Excellent	Very Good	Satisfactory	Unsatisfactory
<b>Intellectual Curiosity and Ability</b>				
Asks relevant and thoughtful questions to better understand assigned tasks				
Finds creative and new ways for getting job done				
Adds value to work team/place				
<b>Competencies</b>				
Possesses proper skills for job assignment				
<b>Work Habits, Attitudes, and Appearance</b>				
Avoids being idle, looks or asks for next assignment				
Work done is efficient and accurate				
Takes proper care of equipment and supplies				
Grooming and dress is appropriate for job				
Shows interest in the work				
<b>Dependability</b>				
Follows oral and/or written directions in job performance				
Holds distractions from duties to minimum				
Completes assigned responsibilities				
<b>Relationships With People</b>				
Cooperates and works effectively with other employees and/or customers				
Is poised and self-confident				
Is courteous and mannerly at all times				
<b>Punctuality and Attendance</b>				
Notifies job supervisor in advance of absence				
Is regularly present for work scheduled				
<b>Overall Rating:</b>				

Comments:
-----------

Did you discuss this evaluation with the intern ? Yes \_\_\_\_\_ No \_\_\_\_\_

Suggested Grade:    A        B        C        D        F (circle one)

Approximate hours that this student has worked for you: Per Week: \_\_\_\_\_ or Per Semester: \_\_\_\_\_

Company Name:	Supervisor's Name:
Street Address:	Supervisor's Signature:
City, State Zip:	

Thank you and your organization for giving our student this great experiential learning opportunity.