

NOTICE OF JOB VACANCY

JOB LOCATION: Pacific Southwest Container RIVERSIDE
JOB TITLE: Quality Auditor 2nd and 3rd Shift
JOB AWARD DATE: Earliest Opportunity, Assignment in Conjunction
With Training Replacement

BRIEF DESCRIPTION OF JOB: The PSC Quality Auditor performs the duties of an Inspector, Technician and Auditor. The “inspection” duties include: set-up verification forms, set-up box checks, shingles, in-process product, material hold tags, CoC’s, finished load tags, conducting ANSI/ASQ Z1.4 statistical sampling plans, collecting and delivering customer samples, leading and participating in the sorting of nonconforming material and other inspections as assigned. The “technician” duties require performing various in-process tests e.g.: Universal Product Code tests, COF tests, moisture tests, opening force tests, score-bend tests, spring back tests, force gauge tests, Sutherland Rub tests and other testing as assigned. The inspection and technical duties also include the use of basic math and algebra to conduct process capability studies (*Cpk*) and statistical process control (*SPC*). The “auditing” duties include planning and conducting weekly internal procedure audits to insure compliance to the ISO 9001-2008 Standard. Auditors are required to build MS databases and or spreadsheets and enter their data into statistical software programs as assigned. An auditor must have great attendance, possess the ability to work and communicate effectively with team members from various departments, demonstrate agility, multi-tasking and flexibility.

SPECIAL EDUCATION SKILLS, TRAINING OR QUALIFICATIONS THAT ARE REQUIRED FOR THIS JOB: Basic math skills (*percentages, decimal conversion, division, multiplication, addition, and subtraction, reading rulers, etc.*), are mandatory **and will be tested** before awarding the position. Moderate personal computer skills are also mandatory in order to enter data, specifically Microsoft Access, Excel and Word. Ability to successfully pass basic quality assurance, quality control, statistics, paperboard, lithography, pre-press, and die cutting training. Previous formal ISO auditing training / experience is helpful. Successfully passing the American Society for Quality *CSSGB* examination (*and sustaining certification*) is a requirement in order to maintain this bid position.

TRIAL PERIOD REQUIRED: 90 days

APPLY ONLINE: <http://teampsc.com/>