

MTFN | **Student Tips for Success**

Job Fairs provide an excellent opportunity to expand your job search and begin to develop a network of professional contacts. Participation in **Meet the Firms Night** is most beneficial when you are well prepared to market yourself and interact effectively with recruiters.

Before MTFN

Self-Exploration

- Review your skills, interests, values, experiences, and accomplishments to articulate what you have to offer to a prospective employer. This also helps you determine which employers and career opportunities you wish to spend time pursuing at the MTFN.

Polish Your Resume

- Your resume is your personal marketing tool and should include your education, relevant experience, volunteer and internship experience, activities, skills and accomplishments.
- MTFN Resume Book submission is now closed. If you were unable to submit your resume for the book, we encourage you to bring copies to the event to provide to employers.
- Check out the [Career Services](#) website for additional help on preparing your resume!

Research Companies & Opportunities

- A full list of companies attending MTFN is located on [BusinessLink](#). Review the list of companies attending, and prioritize those you are most interested in.
- Check out the Student Success Center BusinessLink to see what career opportunities are available for each company.
- Most recruiters will expect you to be familiar with their organization, so research each company of interest, including their primary products and function of the employer.

Dress for Success

- Business Attire is required for the event!
- Conservative colors, accessories, and appearance are advisable.
- Check out the **SSC Professional Attire Pinterest Board** <http://bit.ly/2vn2ose> for examples.

At MTFN

Impress the Recruiter

- Meet and greet each employer with a firm handshake, eye contact, and smile. Introduce yourself, offering your name, major, and date of graduation. Speak with confidence.
- Let the recruiters talk and ask questions about you - pay attention, be responsive, and include relevant qualifications and company information. Follow up with any questions you have about the company and their career opportunities.

Conversation Wrap-Up

- Try to secure an interview. Ask about next steps including the best way to follow-up and a timeline for hiring.
- Don't forget to ask for the recruiter's business card and pick up any available literature.
- Thank the recruiter for their time, and offer another firm handshake as you depart.

After MTFN

Apply and Follow-Up!

- Apply for Jobs and Internship you learned about at the event.
- Follow up with recruiters on your application. Reiterate your interest in the company and highlight your qualification for the job.
- Practice and prepare for interviews by using our career tool:
 - **Career Spots** <http://bit.ly/2pxYVBw> for Career Advice Videos