



JOB DESCRIPTION

Job Title: Intern – Software Development
Department: Information Technology
Report to: IT Programmer/Analyst
Classification: Non-Exempt
Working Hours/Shift: Full-time, day shift
Work Location: Tracy, CA
Date Analyzed: 1/27/17

COMPANY DESCRIPTION

The Wine Group is one of the top leaders in the wine industry. As a privately held management-owned company with 14 wineries in California, New York, and Australia, we thrive to win with exceptional people who share our values. We produce many well-known brands including Franzia, Cupcake, Chloe, Flip Flop, Save Me San Francisco, Insurrection, Concannon, Benziger and Imagery.

JOB SUMMARY

Under the direction of the IT Programmer/Analyst, The Software Development Intern will be working and learn alongside Senior Programmers and other technology experts to build and support applications necessary for business operations at The Wine Group.

ESSENTIAL FUNCTIONS AND REQUIREMENTS

- Work closely with Applications development team to build and implement various business applications
 - Analyze requests for custom software development and data reports
 - Provide software analysis, detail design specifications and user release notes
 - Develop, test, implement, and maintain custom software and system modules
 - Evaluate and identify needed processes, documentation, and service improvement opportunities
 - Provide programming and data analysis support for the custom applications
 - This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for their job. Duties, responsibilities, and activities may change at any time with or without notice.
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QUALIFICATIONS

- Enrolled in an undergraduate program in Computer Science with courses in computer networking, security and data communications preferred
- Must be a college student; Junior Level in coursework, or above
- Must have a GPA of 3.0 or higher
- Must be able to commit to a minimum of 10 weeks of fulltime work
- Good programming skills with at least one high-level language such as Python, Java, or C/C++, iOS development
- Basic knowledge of software development life cycle
- Must be highly proficient in Microsoft Office, the Internet and computer aptitude

- Contribute to business analysis by presenting relevant, concise data and observations to drive strategic discussions on cost savings, process improvement, and program effectiveness
 - Must have a high aptitude for analysis
 - Critical thinking and problem solving skills
 - Ability to learn quickly and work independently
 - Excellent communication skills, both written & verbal
 - Strong attention to detail and the ability to determine the root cause of the problem
 - Excellent organizational & interpersonal skills with attention to detail
 - Prioritize while able to adapt to changing priorities
 - Ability work independently within set guidelines
 - Demonstrated reliability and punctuality, work effectively in team/crew environment, adherence to all safety regulations and operating procedures.
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CORE COMPETENCIES

- **Leadership and Drive:** Collaborative team leader with high motivation and strong desire to achieve in a demanding environment. Sets dramatic goals and aggressive schedules for improvement. Conveys a sense of urgency, and drives issues to closure. A team builder who inspires, coaches, develops and leads from the trenches and by example. Holds oneself and others accountable for achieving high levels of performance and responsiveness. Attracts, retains and develops strong talent.
 - **Intellectual Curiosity:** Connects “the dots” quickly and perceptively. Problem solves without a road map. Fascinated by emerging consumer trends and design. Enjoys challenging conventional wisdom.
 - **Communication Skills:** Translates data into focused insights. Highly articulate. Excellent verbal and written communication skills; operates equally effectively in formal and informal settings both internally and externally. Well-honed influencing skills; courage to confidently express an independent point of view.
 - **Cultural Astuteness and Flexibility:** Is pragmatic, adaptable and focused in a fast-paced environment. Adapts strategies and approach as new information and circumstances arise. Is resilient in the face of challenging obstacles.
 - **Energy:** Has a very high capacity for work. Shows passion, energy/endurance, intensity and excitement. Is outcome/results focused and drives issues to closure. Resourceful and innovative; always pushing to find new and better ways of working.
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PHYSICAL REQUIREMENTS

- Position operates in a professional office environment
 - While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; use hands to finger, handle or feel; and reach with hands and arms
 - Ability to perform tasks requiring bending, stooping, standing, and twisting in the performance of various tasks
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