**For**

**Academic Senate**

**November 1, 2016**

**Present:** Azevedo, Bettencourt, Bice, Brandt, Carroll, Chan, Crayton, Davis, Demers, Dye, Eastham, Espinoza, Eudey, Firch, Frost, Garcia, Garone, Geer, Gerson, Gonzalez, Guichard, Hight, Huang, Odeh, Petratos, Petrosky, Renning, Sarraille, Sims, Stessman, Strahm, Strangfeld, Strickland, Strong, M. Thomas, Thompson, Webster, Wellman, Wood and Zhang.

**Excused**: Advanced Studies, Alvim, Broadwater, Larson and Wagner.

**Proxies:** Strahm for Filling.

**Guests:** Mark Grobner, David Lindsay, Shawna Young, Martyn Gunn, John Tillman, Helene Caudill, Ron Rodriguez, Ted Wendt, James Tuedio, Marcy Chavasta, Scott Davis, Michelle Johnson, Amanda Theis, Neisha Rhodes, Cory Cardoza, Christina Stamper and Matthew Lopez-Phillips.

 Isabel Pierce, Recording Secretary

**Discussion Items:**

OTM course policy and Intellectual Property Rights policy

**Information Items**

Call for Nominees for 2017-19 Faculty Trustee

Active Learning Classrooms & Space Management update

OIT classroom technology demonstration room – feedback needed

GREAT Team & Graduation Initiative update

Presidential Transition Team update

Update: MPP Searches

Next Academic Senate Meeting:

November 15, 2016

2:00-4:00pm, JSRFDC Reference Room 118

Minutes submitted by:

Betsy Eudey, Clerk

1. **Call to order**

2:07pm

1. **Approval of Agenda**

Added information item “F” WASC Update by Harold Stanislaw. Approved with addition of 7.F

1. **Approval of Academic Senate Minutes of October 18, 2016 (**distributed electronically)

Approved.

1. **Introductions**

Mark Grobner, David Lindsay, Shawna Young, Martyn Gunn, John Tillman, Helene Caudill, Ron Rodriguez, Ted Wendt, James Tuedio, Marcy Chavasta, Scott Davis, Michelle Johnson, Amanda Theis, Neisha Rhodes, Cory Cardoza, Christina Stamper and Matthew Lopez Phillips.

1. **Announcements**

C. Davis noted that the FAC survey that explores some aspects of the role of part-time faculty in governance has gone out and is due on November 8th. About half of the faculty have responded, and she would love a 75% return rate. Please encourage colleagues to respond. The survey consists of only two questions and will take less than five minutes. The more answers we get the more we know that we’re representing the total view of the faculty.

Wellman noted the High Impact Practices Summit will be held in this room on November 18th, from 11 am – 2pm. They will be discussing how to integrate high impact practices and how to brainstorm new methods that might be appropriate. Wellman noted FYE, Service Learning, Learning Communities, Warrior Passport, FMP and intrusive advising. Lunch will be provided if you RS**VP by November 9th to** **academicprograms@csustan.edu**.

Strong introduced Matthew Lopez-Phillips, new AVP of Student Affairs and Dean of Students. Lopez-Phillips is glad to be here. He’s from Sonoma State where he sat in on Academic Senate meetings. Lopez-Phillips noted that his first day has been great so far.

Gerson encourages people to come to the HIP summit. It is kind set up in a speed dating style to learn about 3 of 4 HIPs. Gerson noted that the HIPS sessions include the FMP talking about informal interactions that can connect students with faculty on campus and help students to see faculty as approachable human beings; HIPS are also those strategies that make more of a difference than the amount of effort put into them. She reminded us about C. Davis’ lecture titled “Louisa May Alcott’s Practical Philosophy” scheduled for Wednesday, November 9, from 4:30-5:30, in FDC 118. See flyer.

Strangfeld noted that the Sociology Club is looking for blankets and warm jacket donations. These will be given to homeless and low income people. There are blue boxes available for these donations in the MSR lobby, Bizzini Hall, and the Library. These blue boxes will have a Sociology Club flyer. They need new or gently used blankets and winter coats or good sturdy shoes.

Tuedio updated all on the Social Justice in the Central Valley Conference scheduled for November 17th and 18th. He distributed an updated program, and the last sheet of the handout includes the schedule for this two-day program. They added one more keynote speaker, Dr. Hayes-Bautista from the UCLA chapter of the Latino Medical Student Association and the pre-medical group Chicanos/Latinos Medical Association. Tuedio also distributed a card for an art exhibit in the University Art Gallery, this is part of social justice conference with an evening art talk on Thursday by Dixie Salazar from Fresno who is addressing homeless issues in Fresno.

Cardoza noted the OIT Tech Fair on Wednesday, November 2nd, from 10am-2pm in the lobby of MSR. This event is brought to you by the Office of Information Technology, this event features:

·         Technology for the classroom, office, and home

·         On-site demos and samples

·         Faculty demonstrations of instructional technology

·         Campus developed apps

·         Ergonomics

·         Door prizes for students, staff, and faculty

·         Free admission

·         Many more…

Carroll noted that the History Dept. is sponsoring a guest speaker, Nathan Stoltzfus, Professor of Holocaust Studies at Florida State University. Dr. Stoltzfus’ presentation is titled “Hitler’s Compromises: Coercion and Consensus in Nazi Germany” and will be held on Thursday, November 17th, at 7:30pm, in Bizzini Hall 245.

Thompson is the chair of the Information Literacy Community (FLC) group that has met three times. This group consists of Tim Held from the Library, Tim Firch, from the Department of Accounting/Finance, Matt Moberly from English and Kelly Cotter from Psychology and they will be reaching out to different groups. If you’re interested reach out to them.

Provost Strong received an email from VP Shimek that he received plaque from the Senate. He is deeply honored to receive the plaque and Strong is passing on the sentiments to the Academic Senate.

1. **Committee Reports/Questions (FAC, FBAC, GC, SWAS, UEPC, other)**

C. Davis – In addition to the part time faculty membership survey, FAC is working on other issues that are not yet ready for sharing.

Brandt – FBAC is meeting tomorrow and has nothing to report.

Garone – GC is having discussions about establishing clearer guidelines for distributing graduate equity fellowships. They’re discussing the possible co-authorship of culminating projects in selected disciplines, reviewing guidelines for disqualification, and have resolved an issue with the library such that students will no longer be required to submit in hard copy their theses as they are moving to all online submission. Students completing dissertations already submit their work in online format.

Strahm: SWAS is meeting later this week.

Thomas: UEPC spent most of their last meeting with S. Davis discussing the GE course assessment, certification and recertification and it will continue at the next meeting.

Sims reminded all to contact committee chairs if you have questions.

1. **Information Items**
	1. GREAT Team & Graduation Initiative update – Shawna Young

Shawna Young shared the following report, “At the last Senate meeting, I reported that the GREAT Steering Committee was developing a process that will enable the campus to apply for unallocated funds from this year’s one-time $1 million Graduation Initiative 2025 budget. A call for funding requests went out to the campus community on October 27th, and proposals are due November 9th at noon. This Graduation Initiative Student Success funding is intended to support programs and activities that improve graduation rates and eliminate achievement gaps for underrepresented minority and Pell-eligible students. The maximum award is $40,000, and funds must be expended within this fiscal year.

“Proposals must be submitted electronically to the new GREAT email address: great@csustan.edu. The call for funding requests and the application is on the GREAT webpage (<https://www.csustan.edu/great>), which is linked from the President’s webpage on our University website.”

Sims asked who is allowed to submit proposals – from whom must they come? Young indicated they must be submitted by a program manager, and it can be for programs of various sizes, dept., program, college, division. Anything that meets the desired outcome is fine – people, space, meetings, etc. There are no funding restrictions in that regard. $40K is available per grant, and there are no restrictions with regard to human resources, materials, or facilities, as long as they point toward the desired outcomes in a measurable way. The proposal guides go through a lot of that. The intention is that the budget and the request is in support of the intended outcomes for the funding.

Sims asked if a program, department, etc. submits a proposal and part of the funding is for buying computer hardware that would help this year and last beyond, is that’s okay because some of the funds were used this year for short-term outcomes? Young said there are no restrictions on computer hardware. It’s an allowable cost. $40K per application. It’s a lot of money. Proposals are due November 9 at noon. Again, there are not a lot of restrictions if the project is pointing toward outcomes.

Tuedio said he thinks it’s important to view this as project-oriented, equipment purchases need to be tied to a project. You could bring something that has worked in the past back to life, or extend the reach of something we’re doing, or develop a pilot of something we’ve wanted to try.

* 1. Presidential Transition Team update – Martyn Gunn

Martyn Gunn shared the following report, “The Presidential Transition Team has met once with each constituency – students, faculty, staff, and community here in Turlock and once with the Stockton community members. As a reminder there will be three forums for each constituency on this campus. Upcoming meetings may be found on the President’s web site. They are:

For Faculty, Wednesday November 9 at noon here in FDC 118;

Students, Thursday November 17 at 6pm in MSR 130;

Staff, Friday November 4 at 9am in MSR 130;

and for Community members Monday November 7 at 6pm in FDC 118.

“Each event has been quite well attended.

“I’d just like to mention two themes that have emerged already. At the Stockton community event we heard that CSU Stanislaus has no real presence in the Stockton area. Yes, we have a facility – the Stockton campus - but there is little local recognition that we are there within the greater Stockton area. This is remarkable given that San Joaquin County is the largest employer in our 6-county area. Two days later at the first faculty forum we heard again that Stockton is being neglected and we need to put more resources into making the Stockton campus a viable educational reality.

“Also at the faculty forum we heard that offices and bathrooms are not receiving the custodial service needed to keep facilities clean and trash cans emptied. Previously at a staff forum we heard from custodial workers that they are understaffed and cannot do the job they want to do – these are individuals who take pride in their work – and in particular, now that they operate with just one shift per day during the working week, this means that classrooms and bathrooms cannot be cleaned before evening classes.

“So interesting themes are emerging and being reinforced across the different constituencies of faculty, staff, students and community members. I think the results of all the forums will go a long way to informing the President and the Strategic Planning Council on future initiatives and directions. I encourage you to attend the upcoming forums.”

* 1. Strategic Planning Council update – Sims

Sims reported they have met twice with the Strategic Planning Council and the last two staff representatives are being recruited now so the council will be complete. So far, they have a bedrock of information for the strategic plan and that will be what the Presidential Transition team will be doing. They have been planning internal processes to do an environmental scan and a SWAT analysis to internally brainstorm. They are also considering who else to include from on and off campus to connect and consult with those who aren’t part of the Presidential Transition Team’s work. They’re putting that into work groups and creating individual assignments. On Monday, November 28th there will be an open forum, from noon-1:30pm in Snider Hall which will be live streamed. They will be using the live application Poll Everywhere to provide feedback during the presentation, and you can give input regardless of your location. There will be a formal announcement sent out soon.

They conferred with the SPWG; those who are dept. chairs know we’re continuing work for CIPSP from last year. Through Campus Labs the reports will be submitted. Sims is excited that that process that’s been proceeding under a two-year implementation will connect cleanly from one group to another. Sims and Demetrulias are co-chairs, and they’re happy to answer questions.

* 1. Library: strategies for wider adoption and implementation of affordable course solutions – Maryann Hight

Sims noted he met with Hight and Rodriguez about some library-related issues, and some of this was related to Affordable Learning Solutions.

Hight said that she joked to students that she has done all of their research assignments over and over, and by implication has read all of the assignments. She has observed that there is faculty recognition of how the research environment has changed. Faculty at Stanislaus State unfailingly are dedicated to provide the best academic experience to students. We have been rewarded with national recognition for this.

The Affordable Library Solutions initiative can help us all achieve the goal of providing the best research materials to students. Librarians and OIT staff have been working on the ALS project and the support and involvement of faculty is crucial. We need a core group of faculty to partner with the library and FDC to address CSU Initiatives.

Some of the other projects mentioned today could partner with the ALS initiative. The CO makes $20K annually to campuses to fund these ALS projects. They can’t use these funds for release time, but you can do other things. The goals of the project are to enable discovery of low or no cost course content from publishers, library sources or on the web, and to utilize technology and emphasize accessibility of materials to students. Current projects on our campus have included workshops for faculty, including an online workshop, facilitated by librarians Paul Park, Maryann Hight, Laura French, and ATI coordinator Tawn Gillihan and OIT instructional designer Glenn Pillsbury. Faculty participants are paid a stipend. Participants got an intro to Open Educational Resources, copyright, the TEACH act and fair use, accessibility, and locating materials. Self-reporting indicated savings of $43K to students by faculty who switched to OER sources. Visit the project website to learn more –it’s on the Library Services for Faculty page: <http://libguides.csustan.edu/affordablelearning>

Hight noted there are links to the extensive resources at the library, both print and electronic, with off-campus accessibility. There is a faculty showcase of prior participants showing strategies they used to reduce the cost of textbooks for students. If interested in using these resources, contact Hight or Dean Rodriguez, or sign up on the paper being distributed.

Sims said the library gets funding from the CO to assist in the process of finding lower cost materials. Hight noted that the library wrote grants to get funding, but faculty can also help to write the grants.

Sims said if a dept. has a high-enrollment GE course with an expensive textbook, it may be frustrating that new editions are close is content but the price goes up even with limited changes. If you’re interested in finding or developing texts or lowering costs, contact Hight to get involved in one of the grant initiatives, or refer a colleague. This is something that is a real concern. In the context of the Graduation Initiative, faculty have noted that many of the factors that slow progress to graduation are one’s about which the University has no control, and many are financial only. We can’t do much about the broader economic situation but this is one way we can actively as professors mitigate some of those external pressures. If you or someone is interested, especially if you’re in a department with high enrollment courses or with expensive course materials, contact Hight and others at the library as they will be happy to assist you. The CO made this a priority, and President Junn also is keen for us to pursue this more actively than we have.

Rodriguez noted that even if you are not sure that your class will benefit from a look into ALS, consider giving it a try to determine this. Many haven’t explored the Library as a source to save costs. We don’t have anything in the budget for it, but we are looking for alternatives for reducing costs. Students are sharing books, or getting them via ILL. Their desperation is felt. Give ALS a try to see if they can help.

Sims said that we did a review of the resources available on the CSU system ALS website in SEC last year. Lots found those materials lacking, but that’s not the entirety of this effort.  They’re asking faculty to locate and pool resources on their own that are low-cost and usable. Rodriguez is considering a spring 2017 kickoff and forum. Hight said the workshops were successful to introduce folks to things like accessibility, copyright, and fair use.

Garone asked if much attention has been paid to allowing instructors to order custom made textbooks, using only chapters that they want to use. This would cut costs. Is that being looked into among these alternatives? Hight said that’s one strategy that’s come out of these initiatives. Publishers know money can be made that way. That is a strategy that is involved. There are many books available in the library where you can download a chapter or read it online. We have had a few instances that 10 students tried to read the same book at once and it caused difficulty, so we’re working on this. Thomas had a different problem when the publisher pulled an e-book selected for a course from our digital library collection just before the course started. Hight indicated it’s an adventure, so join us in the adventure.

Sims noted the way to send a message to publishers is if many professors don’t buy what they’re selling, then maybe they will offer alternatives and more selections. This is a way to send a message up the industry chain.

Strahm said it goes with what we discussed last time, in tandem with what Sims just said. If we want to reject that model we can inject our own textbooks, but part of the problem is that often times when we write our own books they are not viewed highly by those who have a say about our own tenure lives, and they may see it as vanity or hold it in less esteem as something from an academic press. Until we have some movement in line with us writing textbooks and having these books valued by those with administrative power, we will be spinning our wheels again and again.

Eudey thinks that Strahm makes a good point but also reminds us that we have lots of control over what kinds of scholarship is valued via our department elaborations. She knows several people on campus that have created course packets and others from outside have said yes that it’s a good thing and that carried weight here. She sees it over and over again that our best support is our departmental colleagues. We need to look at how we respond to the tenure process, as we have to be aware of that and also take more ownership of it.

* 1. Update: OTM Courses Policy

Sims noted we talked about that at the last AS meeting, and he received substantial feedback. This item was referred to UEPC and FAC and they’re taking feedback and trying to decide how to proceed. So he’s just updating to note it’s with UEPC and FAC now, and it will return to the Academic Senate later.

* 1. WASC Update: Harold Stanislaw

Stanislaus reported “Two new members have been added to the WASC Steering Committee: Lynn Johnson has been added to represent the College of Business, and Laura French has been added to represent the Library.

“Also, you might recall that back in September I mentioned a worksheet that WASC has created on the four Standards that form the basis for accreditation, and the 39 Criteria for Review (or CFRs) relating to those standards.  The Steering Committee has created an electronic version of this worksheet, in the form of a survey.  That survey was sent out last week to numerous committees and units on campus, to provide initial input for the self-study.  Next semester we’ll be rolling the survey out to the entire campus community, but for now we’re taking a more targeted approach.  We’re hoping this targeted strategy will help establish a context and perhaps even generate a “buzz” that will yield more – and more informed – responses when we release the survey to the entire campus community next semester.  So, if you’re one of those lucky people who received the survey invitation early, please take the time to respond and share your insights.  And if you haven’t received a survey invitation yet, don’t worry – you will!”

1. **Discussion Items**
	1. Facnet Forum

Sims asked if there was any feedback before we refer this back to FAC. Feedback can be sent to Speaker Sims. We will send the link out one more time. There are two actionable questions. Do we want to keep the Facnet email list serve or convert to a forum-based discussion format? Perhaps an either/or question. This new version would encompass what Facnet does now and more.

Garcia’s feedback is that it’s hard to pull anything out of it because it’s not active. A pilot to start threads to see how it works would be helpful, and we need some topics to get started.

Thompson did post a comment and thought we were going to have a discussion about it on the forum. There is something there to respond to.

Sims will make up some topics and dummy content to see what a more fully fleshed out version would be. It will still be a list serve and would work just like the former one did. You can go in one time to have the functionality that you receive an email prompting you to read it.

1. **Open Forum**

Next Tuesday is Election Day. He found out we do have in-person early voting in Modesto. 1021 I Street for in-person early voting for our area.

Strahm and Eudey are petitioning to nominate Steve Filling as our faculty trustee. If you would like to join us in that nomination, please sign the petition. Jason Geer said would sign it if he could.

1. **Adjournment**

3:00pm