# U.S. Securities & Exchange Commission
Vacancy Annoucement

| | |
|---|---|
| **Job Title** | Fall 2017 Student Honors Business Program (Undergraduate) |
| **Location** | Washington, D.C, Miami, Chicago, Boston, New York, Philadelphia, Fort Worth |
| **Compensation** | $0.00 / Without Compensation |
| **Series & Grade** | SK-0999-00 |
| **Position Number** | 17-SHPB-FAU-ED |
| **Application Deadline** | June 5, 2017 |

## Overview

The SEC is seeking bright, innovative, results-oriented individuals for our Student Honors Business Program for undergraduate students in the Washington, DC Office and our Regional Offices. We offer undergraduate students robust responsibilities and experiences that enhance their potential careers. Over the course of the semester based program, students work with Commission staff on projects particular to the specific Division or Office to which they are assigned. Students will also have the opportunity to participate in seminars/workshops, and roundtable discussions that will provide detailed information and guidance on securities regulations and laws.

The Fall 2017 Student Honors Business Program for undergraduate business students will officially begin August 28, 2017 and conclude November 17, 2017.

## Duties

Undergraduate students will be assigned to work with SEC staff members on projects and assignments that cover a broad range of the Commissions' work. That work depends upon the division or office where the student works. Undergraduate intern assignments range from supporting securities regulations to assisting in professional administrative duties such as human resources, contracting, auditing, etc. Students whom are available to volunteer on a full-time or part-time within the Washington, DC or regional office locations are encouraged to apply.

## Qualifications

Undergraduate students must be enrolled at least half-time (6 credits per semester or the equivalent) in an accredited college or university to participate in the Student Honors Business Program.

- Must be a sophomore, junior, or senior student as of August 31, 2017.
- Must be enrolled as a degree-seeking undergraduate student
- Must be taking at least half-time academic course load
- A GPA of 3.0 or higher is preferred
- Relatives of current SEC employees are ineligible

## To Apply

To learn more about this employment opportunity and/or to apply online, please visit https://go.usa.gov/xXZVX. For assistance, please contact the Office of Minority and Women Inclusion at (202) 551-6046 or omwi@sec.gov.

The SEC is an equal opportunity employer