

FY 2019 - 2020
University Health Center
Operating Budget

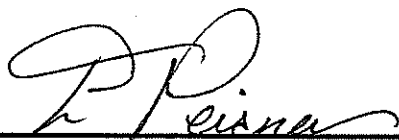
California State University, Stanislaus

FY 2019 - 2020
University Health Center Budget
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FY 2019-2020 University Health Center Budget

APPROVALS



Elizabeth Peisner
Executive Director of Health and Wellness

12-19-19

Date



Christine Erickson
Vice President, Student Affairs

12/20/19 ^{CEL} 2/2/2020

Date



Michelle Legg ~~Angella Sevilla~~
University Budget Manager

3/4/2020

Date



Mary E. Stephens ~~Christene James~~
Vice President, Business & Finance

3/4/20

Date



Ellen Junn
President

3/9/2020

Date

Executive Summary

The Student Health Center (SHC) budget plan for fiscal year (FY) 2019/20, is considering an upward trend in its revenues, due to the adjustments of the Health Service Fee resulting from the Cost of Living Adjustment (COLA) indexed to the Medical Consumer Price Index, as well as a small increase in student enrollment that is estimated for the upcoming FY. Additional consideration is warranted under a shift towards a more holistic Health and Wellness (H & W) platform, inclusive of Health Education and Promotion, as well as a partnership with Psychological Counseling Services.

Funding for the SHC is student fee based and includes an annual COLA. SHC expenses will continue to be dominated by staff salary and benefit costs, during the upcoming FY. Other fiscal requirements include technology support and hardware improvements in the clinical spaces, as well as meeting the healthcare needs of the students it serves. This proposed budget plan also considers adjusted enrollment figures, projecting growth and an increase in enrollment. It further establishes a guideline for the SHC operations and promotion of health and wellness education to the campus community by responding more effectively and efficiently to the student healthcare needs of the California State University Stanislaus (CSUS) population.

- Projected Revenues: \$4,710,052
- Projected Expenses: \$4,359,750
- Projected contribution to main reserves: \$126,194

The issue of maintaining a fully occupied and aging facility continues to strain operational efficiencies, service deliverables, limits service enhancements and is relevant when budget planning for the Health Facilities account. Limited interior remodeling is underway, including modifications to provider administrative spaces, and the remodeling of the lobby area to provide administrative space for the interim Executive Director of Health and Wellness. Adequate funds need to be maintained for unanticipated repairs and/or larger projects that will be inevitable over the next 3-5 years.

- Projected Facilities Revenues: \$257,636
- Projected Facilities Expenses: \$217,400
- Projected contribution to Facilities Reserves: \$40,236

Highlights of the 2019-2020 Budget

Overall

- The financial obligations and revenues are expected to positively balance out with a small contribution (\$66,000) to the reserve fund balance this FY.
- Review of Administrative Overhead in relation to 2018/2019 position allocations, compensation, and benefits.

- The yearly COLA based on the Medical Consumer Price Index of 2.4% as well as an increased student enrollment will result in adequate funding for the SHC.
- A reserve balance will be maintained to cover minimum of 6 months of clinic operation in the event of decreased or delayed collection of revenues or significant emergency expenditures.
- The SHC budget remains dominated by salary and benefits costs, which are approximately 83.9% of operating expense and 78.2% of revenues.

Revenues

- A 1.8% increase in the mandatory SHC fee will be realized due to the COLA. The Center's COLA is indexed to the Medical Consumer Price Index to more accurately reflect cost trends for the SHC.
- A 3.9% increase in headcount for Fall of 2019 and a 3.7% increase in spring of 2020 are projected by Enrollment Services compared to the 2018-2019 academic year.
- Interest income is \$140,000 based on a 3-year comparison.

Expenditures

- Due to exceeding hardware and software capacity, SHC computer infrastructure requires an update in all clinical spaces to address provider access and student health needs.
- Anticipated overall potential increases in general operating and medical supply costs are due to the increasing cost of medical care and increased patient visits.
- Potential infectious disease outbreaks such as TB, influenza, measles or pandemics could potentially increase costs related to prevention, preparedness and essential medical response, including the suggested coverage of cost for immunizations by the CO.
- SHC assistance to cover costs for testing and treatment of Public Health related issues. This is due in part to the increased costs of diagnostic test and treatment for chlamydia, gonorrhea, HIV, syphilis, and Latent TB, and the limited capacities and lack of funding to support the county capabilities and response to a potential population-based outbreak.
- Increased acuity of illness as more students rely on the SHC for affordable primary care and their medical platform in the absence of a robust medical network in Stanislaus county.
- With the local shortage of Family Physicians along with the uncertainty of the future of the Affordable Healthcare Act (AHA), the SHC is expecting a higher utilization of its services by the student population.
- Expansion of the Pharmacist role to include protocols to manage clinical issues (prescribing birth control, and smoking cessation medications).
- Maintenance of an effective Marketing Plan for the SHC.
- Staff development, training and continuing education expense.
- Ongoing support for the Peer Health Educator Program and the Student Health Advisory Committee (SHAC).
- Proposed enhancements to the SHC website, as well development of social media (Facebook, Twitter, Pinterest, Instagram etc.) as a contact to the CSUS student community.

- Development of the Health and Wellness capacities in the Stockton Center.
-

Budget Plan Detail Description

Health Services Account Revenues

Staffing Estimates: The SHC continues to modify its staffing to accommodate the increasing student population, due to a fixed clinic space, while staying committed to providing excellent and innovative student care. In the coming year, the SHC will be working to hire an administrative analyst, a medical assistant, a nurse, and a new physician, to continue our staffing levels following personnel changes and retirements. We also transitioned a Nurse Manager into the interim Director role, and will be exploring the reclassification of a dedicated and senior nurse staff member to fill that role. SHC is also working with OIT as staffing shifts are reflected within in-clinic technical support. With the Director position filled, progress is being made and continues to move forward in developing clinical and administrative protocols for direct patient care. The SHC is continuing creative measures to recruit a Physician to support the SHC commitment to holistic student wellness through preventative and innovative student healthcare.

Salaries: Overall salary costs for staff will rise in comparison to the last FY. New position costs will be offset by the loss of staff. Increased costs will be due to the anticipated addition of a full time Nursing Supervisor/Clinic Manager, an administrative lead, and a physician. Planning for potential salary increases is an additional reason to maintain a healthy reserve balance, as most salary increases occur as part of a bargaining process, inclusive of IRPs.

Benefits: Benefit costs will continue to increase for the 2019/2020FY.

Additional Use of Funds: Health and Wellness will participate in a joint Needs Assessment with Housing and Residential Life, contracting with consultants Brailsford and Dunlavey in the Fall of 2019, to ascertain long term projections and Health and Wellness related needs, programs, and facilities. General operating expense and related areas such as supplies and contracts will likely continue at a similar or slightly higher rate than last year. Proposed funding for campus wide health and wellness education, as well as promotions, will increase in order to meet the needs of the student community and allow for an increased presence and visibility of the SHC and related Health and Wellness.

Transfers Out/Overhead: Transfers Out and Overhead will increase in 2019/20. Chargeback costs for administrative overhead are expected to remain constant, and will be revisited, reflecting recent contractual service agreements with administrative support units.

Health Facilities Account Revenues:

The Health Facilities fee revenue will be slightly higher than the last FY, due to an increase of the Facilities Fee to \$12.00. This increased revenue is projected to meet the current facilities expense anticipated for the 2019-2020 FY and allow for a minimal contribution to the Facilities Reserve Account.

Health Facilities Account Expenditures:

Repair and Maintenance: The HVAC system in the Student Health Center is in need of substantive repair, while a complete replacement has been advised. Prior to making that commitment, the campus is awaiting the soon-to-be released results of a 3rd party contracted needs assessment, to guide the scope and vision of any long-term ventures, inclusive of capital planning for a Health and Wellness facility. In the interim, SHC works very closely with our campus facilities team to provide temperature control remedies for our patient needs and personnel work environment. Facilities continue to provide the SHC with daily housekeeping. To improve the accessibility for users and staff with disabilities, appropriate modifications to the clinic are continuing to be made. Modifications to our primary entrances, exits, pharmacy alcove, and ambulance bay are still necessary

System Wide Obligation: Central paid costs consisting of the state 'pro rata' and the Chancellor's Office administrative fee are collected in quarterly payments from the Health Facilities Fund.

Projected Fund Balances

Health Services Reserve:

This account serves the purpose of a Student Health Center reserve to use for revenue fluctuation, for major emergencies, costly equipment replacement, and other contingencies including disease outbreaks. As a self-support unit with annual expenses of over \$4.3 million dollars, a sufficient reserve balance is essential, as no general funds are available in the event of unexpected expense or decreased revenues. The reserve is essential to address unfunded mandates, such as rising benefit costs or salary increases. Historically, the Student Health Center was given the target goal of maintaining a reserve equal to 100% of annual projected expenses. The current reserve target has been well met by the Student Health Center, resulting in a current 2-year operating capability. With the increase in student enrollment, the SHC is currently experiencing full to overflow capacity.

Facilities Reserve:

This account serves the purpose of a reserve for the repair and maintenance of any building needs or system wide obligations. Increasing the reserve balance has been possible for the last few years due to deferred projects such as making functional building changes to accommodate staff changes, work flow

and patient flow. Any unusual occurrences, such as CSU System wide mandates, which could exhaust these funds, necessitates maintaining a healthy facility reserve balance. With the increase in the student population, the SHC will need to enhance its ability to meet their medical needs. The campus has contracted a 3rd party entity to conduct a Health and Wellness related needs assessment. The outcome of that project will inform current and future conversations of a potential Health and Wellness complex at CSU, Stanislaus. Until those decisions are made, short-term, and responsive facilities planning should be conducted, inclusive of facility improvements and expansion, which will draw from the reserve balance.

Pharmacy Trust:

The purpose of this fund is to provide funding support for the pharmacy by maintaining pharmaceutical stock and other related pharmacy supplies, equipment, or relief staffing in order to meet pharmacy operational needs. The pharmacy trust balance may be influenced by year-to-year changes in pharmacy costs attributed to this trust fund. The balance may decrease during years of increased relief staff use and supply needs as well as new purchases and upgrading software applications.


Augmented Trust:

This account receives revenue from the augmented services of laboratory, radiology and non-routine physical exams, etc. These revenues are then used to cover the costs incurred for corresponding contracted services and may occasionally be used to offset patient costs for otherwise unaffordable critical diagnostic testing. The trust balance is expected to fluctuate throughout the year as ongoing expenses and deposits are attributed to the fund.

Respectfully Submitted,



Elizabeth Peisner, EdD
Interim Executive Director, Health and Wellness



Amy Diaz, RN, BSN
Interim Director, Student Health Center

Health Center Summary

Item Description	(A) Health Services	(B) Health Facilities	(C) Pharmacy	(D) Augmented	Total
Revenue					
Summer Fees					\$ -
Fall Semester: 10,749 @ \$204/student	\$ 2,192,797	\$ 128,988	\$ -	\$ -	\$ 2,321,785
Winter Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Spring Semester: 9,929 @ \$204/student	\$ 2,025,516	\$ 119,148	\$ -	\$ -	\$ 2,144,664
Reserve for Bad Debt	\$ (24,000)	\$ (1,000)	\$ 65,600	\$ -	\$ 40,600
Contribution-Private (Rx)	\$ -	\$ -	\$ 2,330	\$ -	\$ 2,330
Reserve - Write-Offs	\$ -	\$ -	\$ (473)	\$ -	\$ (473)
Allowance-Other	\$ -	\$ -	\$ (110)	\$ -	\$ (110)
Interest	\$ 140,000	\$ 10,500	\$ -	\$ -	\$ 150,500
Other Revenues	\$ -	\$ -	\$ -	\$ 50,756	\$ 50,756
Total Revenue	\$ 4,334,313	\$ 257,636	\$ 67,347	\$ 50,756	\$ 4,710,052
Expense					
Salaries and Wages	\$ 2,223,831	\$ -	\$ -	\$ -	\$ 2,223,831
Student Assistants	\$ 14,412	\$ -	\$ -	\$ -	\$ 14,412
Benefits	\$ 1,154,574	\$ -	\$ -	\$ -	\$ 1,154,574
General Operating Expense	\$ 52,815	\$ -	\$ 65,100	\$ 34,000	\$ 151,915
Lab Supplies	\$ 9,600	\$ -	\$ -	\$ -	\$ 9,600
Medical Supplies	\$ 44,600	\$ -	\$ -	\$ -	\$ 44,600
Clerical Supplies	\$ 8,500	\$ -	\$ -	\$ -	\$ 8,500
Health Promotions/Wellness	\$ 29,700	\$ -	\$ -	\$ -	\$ 29,700
Facilities Recovery Costs	\$ 33,772	\$ -	\$ -	\$ -	\$ 33,772
Work Orders	\$ -	\$ 114,000	\$ -	\$ -	\$ 114,000
Repair & Maintenance	\$ 550	\$ -	\$ -	\$ -	\$ 550
Postage	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone/Communications	\$ 11,000	\$ -	\$ -	\$ -	\$ 11,000
Professional Training & Development	\$ 16,300	\$ -	\$ -	\$ -	\$ 16,300
Membership & Dues	\$ 5,700	\$ -	\$ -	\$ -	\$ 5,700
Travel	\$ 37,600	\$ -	\$ -	\$ -	\$ 37,600
Equipment Purchases/Office Remodel	\$ 82,336	\$ 85,000	\$ -	\$ -	\$ 167,336
Participant Expenses - Student Health Adv Co	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
Contractual Services	\$ 307,960	\$ -	\$ -	\$ -	\$ 307,960
State Pro Rata Admin	\$ -	\$ 6,100	\$ -	\$ -	\$ 6,100
Systemwide Obligation	\$ -	\$ 12,300	\$ -	\$ -	\$ 12,300
Total Expense	\$ 4,043,250	\$ 217,400	\$ 65,100	\$ 34,000	\$ 4,359,750
Transfers In/Out - Cost Allocation					
Due to General Fund - Budget Office	\$ 16,803	\$ -	\$ -	\$ -	\$ 16,803
Due to General Fund - Fin Services	\$ 66,091	\$ -	\$ -	\$ -	\$ 66,091
Due to General Fund - Human Resources	\$ 32,750	\$ -	\$ -	\$ -	\$ 32,750
Due to General Fund - OIT	\$ 49,048	\$ -	\$ -	\$ -	\$ 49,048
Due to General Fund - Safety & Risk Mgt	\$ 1,524	\$ -	\$ -	\$ -	\$ 1,524
Due to General Fund - Student Affairs	\$ 11,748	\$ -	\$ -	\$ -	\$ 11,748
Due to General Fund - UPD	\$ 46,144	\$ -	\$ -	\$ -	\$ 46,144
Total Transfers In/Out - Cost Allocation	\$ 224,108	\$ -	\$ -	\$ -	\$ 224,108
Contribution to Fund Balances	\$ 66,955	\$ 40,236	\$ 2,247	\$ 16,756	\$ 126,194
Fund Balances:					
FY 19/20 Health Center Reserve	\$ 8,379,101	\$ -	\$ -	\$ -	\$ 8,379,101
FY 19/20 Undesignated Reserve	\$ -	\$ 855,624	\$ 158,616	\$ 19,693	\$ 1,033,933
Proposed Total Funds Balances FY19/20	\$ 8,446,056	\$ 895,861	\$ 160,863	\$ 36,449	\$ 9,539,229

Health Center Detail H7001

Item Description	Acct #	Clinical Medical H301	Pharmacy H302	Laboratory H303	Health Education H304	Administrative H305	SHAC H306	Stockton H307	No Program Code	Total Revenue
Fee Revenues										
Fall Semester: 10,749 @ \$204/student	501005-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,192,797	\$ 2,192,797
Spring Semester: 9,929 @ \$204/student	501820-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,025,516	\$ 2,025,516
Reserve for Bad Debt	501823-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (24,000)	\$ (24,000)
Interest	508001-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 140,000
Other Revenues										
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,334,313	\$ 4,334,313
Expenses										
Salaries and Wages										
Positions	601823-H7001-51200	\$ 1,126,980	\$ 179,106	\$ 107,276	\$ 157,013	\$ 246,609	\$ -	\$ 70,260	\$ -	\$ 1,887,244
MPP	601201-H7001-51200	\$ -	\$ -	\$ -	\$ 85,368	\$ 235,008	\$ -	\$ -	\$ -	\$ 320,376
Stipends	601829-H7001-51200	\$ 10,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,950
FY19/20 MPP Comp Increase	601201-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ 5,261	\$ -	\$ -	\$ -	\$ 5,261
Student Assistants	601303-H7001-51200	\$ -	\$ -	\$ -	\$ 14,412	\$ -	\$ -	\$ -	\$ -	\$ 14,412
Benefits	603090-H7001-51200	\$ 619,182	\$ 80,435	\$ 54,718	\$ 132,456	\$ 267,783	\$ -	\$ -	\$ -	\$ 1,154,574
Salaries & Benefits Total		\$ 1,757,112	\$ 259,541	\$ 161,994	\$ 389,249	\$ 754,661	\$ -	\$ 70,260	\$ -	\$ 3,392,817
General Operating Expenses										
General O&E (all other not listed below)	660003-H7001-51200	\$ 17,000	\$ 1,000	\$ 5,000	\$ 6,600	\$ 2,000	\$ 65	\$ -	\$ -	\$ 31,665
Needs Assessment	660003-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reprographics	617807-H7001-51200	\$ 400	\$ -	\$ -	\$ 6,400	\$ 1,100	\$ -	\$ -	\$ 750	\$ 8,650
Visa/Mastercard	612802-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500
Medical Library Resources	608001-H7001-51200	\$ -	\$ 100	\$ -	\$ -	\$ 600	\$ -	\$ -	\$ -	\$ 700
Fingerprinting	617803-H7001-51200	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250
Live Scan Cost	617804-H7001-51200	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100
Mailroom Cost	617805-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 600
Copy Key Cost	617806-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950	\$ 950
Subscriptions (non Library)	660847-H7001-51200	\$ -	\$ 3,500	\$ -	\$ 4,900	\$ -	\$ -	\$ -	\$ -	\$ 8,400
Lab Supplies	660802-H7001-51200	\$ -	\$ -	\$ 9,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,600
Medical Supplies	660803-H7001-51200	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000
Pharmaceutical Supplies	660969-H7001-51200	\$ 7,600	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,600
Clerical Supplies - Staples	660832-H7001-51200	\$ 5,500	\$ 300	\$ 100	\$ 2,000	\$ 500	\$ 100	\$ -	\$ -	\$ 8,500
Health Promotions/Wellness	660017-H7001-51200	\$ 15,500	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ 14,000	\$ 29,700
Facilities Services Cost Recovery	617810-H7001-51200	\$ 5,500	\$ 100	\$ 100	\$ 23,972	\$ 100	\$ -	\$ -	\$ 4,000	\$ 33,772
Repair & Maintenance	660061-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550	\$ 550
Postage	660001-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone	604001-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ 11,000
Professional Training & Development	660009-H7001-51200	\$ 8,000	\$ 400	\$ 100	\$ 900	\$ 3,600	\$ -	\$ -	\$ 3,300	\$ 16,300
Membership & Dues	660809-H7001-51200	\$ 1,500	\$ -	\$ 200	\$ 500	\$ 1,500	\$ -	\$ -	\$ 2,000	\$ 5,700
Travel										
In-State	606001-H7001-51200	\$ 4,300	\$ 400	\$ -	\$ 1,200	\$ 5,200	\$ -	\$ -	\$ 1,200	\$ 12,300
Out-of-State	606002-H7001-51200	\$ 4,800	\$ -	\$ -	\$ 5,000	\$ 3,500	\$ -	\$ -	\$ -	\$ 13,300
Hospitality	660837-H7001-51200	\$ 1,300	\$ -	\$ -	\$ 9,000	\$ 100	\$ 400	\$ -	\$ 1,200	\$ 12,000
Equipment Purchases										
Non Cap Equipment	619803-H7001-51200	\$ 6,500	\$ 1,500	\$ -	\$ 800	\$ 500	\$ -	\$ -	\$ 22,000	\$ 31,300
Software License; non instructional	616812-H7001-51200	\$ 40,000	\$ -	\$ 6,636	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,636
Non Cap Comp Equip	616804-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,400	\$ 4,400
Accreditation - Student Health Adv Comm	660835-H7001-51200	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
OIT Internal Service Agreement	617001-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ 124,000	\$ -	\$ -	\$ -	\$ 124,000
Contractual Services	613001-H7001-51200	\$ 91,200	\$ 5,760	\$ 25,000	\$ -	\$ 51,000	\$ -	\$ -	\$ 11,000	\$ 183,960
General O/E Expense Total		\$ 241,450	\$ 28,060	\$ 46,736	\$ 61,472	\$ 195,200	\$ 565	\$ -	\$ 76,950	\$ 650,433
Total Expenses		\$ 1,998,562	\$ 287,601	\$ 208,730	\$ 450,721	\$ 949,861	\$ 565	\$ 70,260	\$ 76,950	\$ 4,043,250
Administrative Overhead:										
Due to General Fund - Budget Office	617001-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,803	\$ 16,803
Due to General Fund - Fin Services	617001-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,091	\$ 66,091
Due to General Fund - Human Resources	617001-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,750	\$ 32,750
Due to General Fund - OIT	617001-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,048	\$ 49,048
Due to General Fund - Safety & Risk Mgt	617001-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,524	\$ 1,524
Due to General Fund - Student Affairs	617001-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,748	\$ 11,748
Due to General Fund - UPD	617001-H7001-51200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,144	\$ 46,144
Total Cost Allocation		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 224,108	\$ 224,108
Current Year Contribution to Fund Balance	660854-H7001-51200									\$ 66,955

H7001 HC Positions

Category	CMS Position Number	Current Employee		Annual Rt	Benefits	Total Salary and Benefits
Clinical	00000689	Clanton, Pauline	H301	\$ 57,216	\$ 31,469	\$ 88,685
Clinical	00000692	Snoke, Mavis	H301	\$ 24,719	\$ 13,595	\$ 38,314
Clinical	00000693	Padda, Jasmine	H301	\$ 70,944	\$ 39,019	\$ 109,963
Clinical	00000694	Holly, Beckie	H301	\$ 51,480	\$ 28,314	\$ 79,794
Clinical	00000699	Simile Shaw, Maria	H301	\$ 124,692	\$ 68,581	\$ 193,273
Clinical	00000857	Roberts, Laura	H301	\$ 32,791	\$ 18,035	\$ 50,826
Clinical	00001163	Mazon, Sergio	H301	\$ 182,184	\$ 100,201	\$ 282,385
Clinical	00002246	Relief NP/PA (Postma, Amie)	H301	\$ 28,421	\$ 412	\$ 28,833
Clinical	00002246	Relief NP/PA (Dang, Lapa)	H301	\$ 32,968	\$ 478	\$ 33,446
Clinical		Relief NP/PA (Vazquez-Garcia, Jenna)	H301	\$ 12,000	\$ 174	\$ 12,174
Clinical	00002704	Hartzell, Noreen	H301	\$ 72,372	\$ 39,805	\$ 112,177
Clinical		VACANT	H307	\$ 70,260	\$ 38,643	\$ 108,903
Clinical	00002705	VACANT - Reiller, B	H301	\$ 38,964	\$ 21,430	\$ 60,394
Clinical	00002759	Perez-Romo, Angelica	H301	\$ 117,732	\$ 64,753	\$ 182,485
Clinical	00002994	Leave: Rounds, C.	H301	\$ 70,272	\$ 38,650	\$ 108,922
Clinical	00003376	Muniz, Fabiola	H301	\$ 33,341	\$ 18,338	\$ 51,679
Clinical	TBD	VACANT	H301	\$ 176,884	\$ 97,286	\$ 274,170
Clinical	TBD	VACANT - Diaz,A	H301	\$ -	\$ -	\$ -
Subtotal Clinical				\$ 1,197,240	\$ 619,183	\$ 1,816,423
Clinical		Students - 601303	H301	\$ -	\$ -	\$ -
Clinical		Stipends - 601829 - Mazon, Hennes	H301	\$ 10,950	\$ -	\$ -
Subtotal Clinical Other				\$ 10,950	\$ -	\$ -
Clinical Total				\$ 1,208,190	\$ 619,183	\$ 1,827,373
Laboratory	00000697	Starn, Daniel	H303	\$ 99,276	\$ 54,602	\$ 153,878
Laboratory	00001886	Relief Lab Technologist (Bronken, Lopez)	H303	\$ 8,000	\$ 116	\$ 8,116
Laboratory Total				\$ 107,276	\$ 54,718	\$ 161,994
Pharmacy	00000698	Powell, Denise	H302	\$ 145,356	\$ 79,946	\$ 225,302
Pharmacy	00000856	Relief Pharmacists (Guerrero,Piro, Sylvia.)	H302	\$ 33,750	\$ 489	\$ 34,239
Pharmacy Total				\$ 179,106	\$ 80,435	\$ 259,541
Health Education	00000695	Rowe, Megan	H304	\$ 69,924	\$ 38,458	\$ 108,382
Health Education	00002839	Whitehead, Taylor	H304	\$ 57,576	\$ 31,667	\$ 89,243
Health Education	00003737	Student Assistants	H304	\$ 14,412	\$ -	\$ 14,412
Health Education	00003804	Arzamendi, Meg (Lewis)- Manager	H304	\$ 85,368	\$ 46,099	\$ 131,467
Health Education	00000688	Curtiss, Joann	H304	\$ 29,513	\$ 16,232	\$ 45,745
Health Education Total				\$ 256,793	\$ 132,456	\$ 389,249
Administrative	00003944	Vacant	H305	\$ 26,400	\$ 14,520	\$ 40,920
Administrative	00000690	Deleon, Karen	H305	\$ 46,301	\$ 25,465	\$ 71,766
Administrative	00001081	McBay, Kellie	H305	\$ 27,808	\$ 15,294	\$ 43,102
Administrative	00001957	Center-Johnson, Jodie	H305	\$ 39,024	\$ 21,463	\$ 60,487
Administrative	00002726	VACANT (Nidey, B)	H305	\$ 59,256	\$ 32,591	\$ 91,847
Administrative	00002917	Ward, Mary	H305	\$ 47,820	\$ 26,301	\$ 74,121
Administrative	00003617	Diaz, Amy	H305	\$ 90,000	\$ 49,500	\$ 139,500
Administrative	00000691	Peisner, Elizabeth	H305	\$ 145,008	\$ 79,754	\$ 224,762
Administrative		FY19/20 MPP Comp Incr	H305	\$ 5,261	\$ 2,894	\$ 8,155
Administrative Total				\$ 486,878	\$ 267,782	\$ 754,660
Total Student Health & Wellness				\$ 2,238,243	\$ 1,154,574	\$ 3,392,817

Health Center History H7001					
Item Description	2015/2016 Actual	2016/2017 Actual	2017/18 Actual	2018/2019 Actual	2019/2020 Proposed
Sources of Funding					
Fee Revenues					
Fall	\$ 1,695,118	\$ 1,838,614	\$ 1,960,010	\$ 2,043,847	\$ 2,192,797
Spring	\$ 1,601,769	\$ 1,724,268	\$ 1,878,606	\$ 1,922,893	\$ 2,025,516
Reserve for Bad Debt	\$ (31,229)	\$ (40,841)	\$ (42,858)	\$ (60,852)	\$ (24,000)
Interest	\$ 63,434	\$ 127,638	\$ 146,240	\$ 133,330	\$ 140,000
Other Revenues	\$ -	\$ -	\$ 130	\$ 103	\$ -
Total Source of Funding	\$ 3,329,092	\$ 3,649,679	\$ 3,942,128	\$ 4,039,321	\$ 4,334,313
Salaries and Wages	\$ 1,490,611	\$ 1,570,172	\$ 1,676,418	\$ 2,002,118	\$ 2,223,831
Student Assistants	\$ 6,822	\$ 10,212	\$ 17,141	\$ 23,640	\$ 14,412
Benefits	\$ 794,744	\$ 872,088	\$ 970,246	\$ 1,126,252	\$ 1,154,574
General Operating Expense	\$ 51,726	\$ 54,309	\$ 103,261	\$ 89,382	\$ 44,165
Lab Supplies	\$ 12,500	\$ 11,820	\$ 12,438	\$ 9,539	\$ 9,600
Medical & Pharmaceutical Supplies	\$ 27,958	\$ 37,843	\$ 37,762	\$ 39,540	\$ 44,600
Clerical Supplies-Staples	\$ 1,794	\$ 7,217	\$ 6,807	\$ 9,385	\$ 8,500
Health Promotions/Wellness	\$ 1,205	\$ 20,018	\$ 36,752	\$ -	\$ 29,700
Reprographics/Printing	\$ 3,060	\$ 4,386	\$ 6,057	\$ 8,569	\$ 8,650
Information Technology cost	\$ 40,583	\$ -	\$ 6,636	\$ 46,294	\$ 46,636
Facilities Work Orders	\$ 39	\$ 79	\$ 1,009	\$ 112,245	\$ 33,772
Repair & Maintenance	\$ 529	\$ -	\$ -	\$ -	\$ 550
Postage	\$ 589	\$ 532	\$ 577	\$ 920	\$ -
Telephone/Communications	\$ 7,587	\$ 7,127	\$ 6,173	\$ 10,930	\$ 11,000
Professional Training & Development	\$ 11,485	\$ 7,751	\$ 18,932	\$ 16,130	\$ 16,300
Travel	\$ 28,304	\$ 9,261	\$ 17,600	\$ 20,538	\$ 37,600
Membership & Dues	\$ 3,585	\$ 2,365	\$ 5,399	\$ 5,277	\$ 5,700
Student Health Advisory Committee	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Purchases	\$ 6,931	\$ 42,336	\$ 54,211	\$ 39,597	\$ 35,700
Accreditation - AAAHC and/or Lab	\$ 10,834	\$ -	\$ 9,640	\$ -	\$ 10,000
Contractual Services	\$ 39,760	\$ 96,188	\$ 96,905	\$ 72,735	\$ 307,960
Funding Uses	\$ 2,540,646	\$ 2,753,704	\$ 3,083,964	\$ 3,633,091	\$ 4,043,250
Transfers In/Out					
Due to General Fund - Fin Services	\$ (231,574)	\$ (173,867)	\$ (58,231)	\$ (55,279)	\$ (66,091)
Due to General Fund - Budget Office	\$ -	\$ -	\$ -	\$ (16,318)	\$ (16,803)
Due to General Fund - SRM	\$ -	\$ -	\$ -	\$ (659)	\$ (1,524)
Due to General Fund - CMS	\$ -	\$ -	\$ (21,131)	\$ -	\$ -
Due to General Fund - OIT	\$ -	\$ -	\$ (2,806)	\$ (23,359)	\$ (49,048)
Due to General Fund - UPD	\$ -	\$ -	\$ (56,601)	\$ (2,667)	\$ (46,144)
Due to General Fund - HR	\$ -	\$ -	\$ (25,471)	\$ (32,834)	\$ (32,750)
Due to General Fund - VPSA	\$ -	\$ -	\$ (7,861)	\$ (12,121)	\$ (11,748)
Due to General Fund - Comm & Public	\$ -	\$ -	\$ (405)	\$ (445)	\$ -
Total Transfers In/Out	\$ (231,574)	\$ (173,867)	\$ (172,506)	\$ (143,682)	\$ (224,108)
CY Contribution to Fund Balance	\$ 556,872	\$ 722,108	\$ 685,658	\$ 262,548	\$ 66,955
Health Center Reserve	\$ 6,151,915	\$ 6,708,787	\$ 7,430,895	\$ 8,116,553	\$ 8,379,101
Total Fund Balance	\$ 6,708,787	\$ 7,430,895	\$ 8,116,553	\$ 8,379,101	\$ 8,446,056

Facilities Detail H7002

Item Description	Acct #	System Obligations H102	Clinical Medical H301	Health Education H304	No Program Code	Total Revenue
Fee Revenues						
Summer 522 @ \$/student	xxxxx-H7002-51200	\$ -	\$ -	\$ -	\$ -	\$ -
Fall Enrollment: 10,749 @ \$12.00/student	504007-H7002-51200	\$ -	\$ -	\$ -	\$ 128,988	\$ 128,988
Intersession @ 0/student	504818-H7002-51200	\$ -	\$ -	\$ -	\$ -	\$ -
Spring Enrollment: 9,929@ \$12.00/student	504819-H7002-51200	\$ -	\$ -	\$ -	\$ 119,148	\$ 119,148
Reserve for Bad Debt	504826-H7002-51200	\$ -	\$ -	\$ -	\$ (1,000)	\$ (1,000)
Interest	508001-H7002-51200	\$ -	\$ -	\$ -	\$ 10,500	\$ 10,500
Total Sources of Funds		\$ -	\$ -	\$ -	\$ 257,636	\$ 257,636
Expenses						
		System Obligations H102	Clinical Medical H301	Health Education H304	No Program Code	Total Expense
Work Orders	617810-H7002-51200	\$ -	\$ 52,000	\$ 31,000	\$ 31,000	\$ 114,000
Contractual Services	613001-H7002-51200	\$ -	\$ -	\$ -	\$ -	\$ -
Office Remodel	xxxxx-H7002-51200	\$ -	\$ -	\$ -	\$ 85,000	\$ 85,000
System Obligations (Systemwide Overhead)						
State Pro Rata Health Benefits		\$ -	\$ -	\$ -	\$ -	\$ -
State Pro Rata Admin	612001-H7002-51200	\$ 6,100	\$ -	\$ -	\$ -	\$ 6,100
Chancellor's Office Services	660025-H7002-51200	\$ 12,300	\$ -	\$ -	\$ -	\$ 12,300
Total Uses of Funds		\$ 18,400	\$ 52,000	\$ 31,000	\$ 116,000	\$ 217,400
Current Year Contribution to Fund Balance	660854-H7002-51200					\$ 40,236

Facilities History H7002

Item Description	2015/2016 Actual	2016/2017 Actual	2017/2018 Actual	2018/2019 Actual	2019/2020 Proposed
Sources of Funds					
Fee Revenues					
Summer	\$ -	\$ -	\$ -	\$ -	\$ -
Fall	\$ 79,426	\$ 88,876	\$ 100,621	\$ 112,773	\$ 128,988
Winter	\$ -	\$ -	\$ -	\$ -	\$ -
Spring	\$ 74,603	\$ 82,657	\$ 95,847	\$ 105,722	\$ 119,148
Reserve for Bad Debt	\$ (1,325)	\$ (1,608)	\$ (1,743)	\$ (2,813)	\$ (1,000)
Interest	\$ 4,707	\$ 9,808	\$ 11,755	\$ 10,503	\$ 10,500
Other Revenues					
Total Sources of Funds	\$ 157,411	\$ 179,733	\$ 206,480	\$ 226,185	\$ 257,636
Uses of Funds					
General Operating Expense	\$ 1,263	\$ 308	\$ 1,076	\$ -	\$ -
Work Orders	\$ 68,097	\$ 125,779	\$ 33,168	\$ 30,820	\$ 114,000
Office Remodel	\$ -	\$ -	\$ -	\$ 53,262	\$ 85,000
System Obligations	\$ 13,341	\$ 15,841	\$ 17,468	\$ 18,333	\$ 18,400
Total Use of Funds	\$ 82,701	\$ 141,928	\$ 51,712	\$ 102,415	\$ 217,400
CY Contribution to Fund Balance	\$ 74,710	\$ 37,805	\$ 154,768	\$ 123,770	\$ 40,236
Total Fund Balance	\$ 539,281	\$ 577,086	\$ 731,854	\$ 855,624	\$ 895,861

Pharmacy Detail H7003 - R302, R318, R338					
Item Description	Acct #	Private/Rx R302	OTC R318	Clinic OTC R338	Revenue
Revenues					
Contribution-Private (Rx)	501948-H7003-51200	\$ 2,300	\$ 65,600	\$ -	\$ 67,900
Reserve - Write-Offs	501878-H7003-51200	\$ 30	\$ (473)	\$ -	\$ (443)
Allowance-Other	501400-H7003-51200	\$ -	\$ (110)	\$ -	\$ (110)
Total Sources of Funds		\$ 2,330	\$ 65,017	\$ -	\$ 67,347
Expenses					
		Private/Rx R302	OTC R318	Clinic OTC R338	Expense
General Operating Expenses					
Pharmaceutical Supplies	660969-H7003-51200	\$ 43,300	\$ 20,200	\$ 1,600	\$ 65,100
Total Funds Used		\$ 43,300	\$ 20,200	\$ 1,600	\$ 65,100
Contribution to Fund Balance					\$ 2,247

Pharmacy History H7003 R302, R318, R338			
Item Description	2017/2018 Actual	2018/2019 Actual	2019/2020 Proposed
Sources of Funds			
Revenues	\$ 3,120	\$ 66,724	\$ 67,347
Total Sources of Funds	\$ 3,120	\$ 66,724	\$ 67,347
Uses of Funds			
General Operating Expense	\$ -	\$ 43,524	\$ 65,100
Total Uses of Funds	\$ -	\$ 43,524	\$ 65,100
CY Contribution to Fund Balance	\$ 3,120	\$ 23,200	\$ 2,247
Total Fund Balance	\$ 135,416	\$ 158,616	\$ 160,863

Augmented Detail H7003 - R303, R304, R305

Item Description	Acct #	Laboratory H303	Health Educ. R304	Administrative R305	Total Revenue
Revenues					
Contribution-Private*	503401-H7003-51200	\$ -	\$ -	\$ -	\$ -
	501948-H7003-51200	\$ 39,714	\$ 7,400	\$ 3,642	\$ 50,756
Contribution-Others**	503806-H7003-51200	\$ -	\$ -	\$ -	\$ -
Total Sources of Funds					\$ 50,756
Expenses					
		Laboratory H303	Health Education H304	Administrative H305	Total Expense
Contractual Services	613001-H7003-51200	\$ 34,000			\$ 34,000
Unallocated O&E / other expenses					\$ -
Salaries, Wages & Benefits (Relief)					
Total Uses of Funds		\$ 34,000	\$ -	\$ -	\$ 34,000
Current Year Contribution to Fund Balance					\$ 16,756

*Lab Services, Augmented Services, Student Insurance Admin, MR Copy Fees

**Pharmacy Resource

Augmented History - R303, R304, R305			
Item Description	2017/2018 Actual	2018/2019 Actual	2019/2020 Proposed
Sources of Funds			
Revenues	\$ 2,589	\$ 49,876	\$ 50,756
Total Sources of Funds	\$ 2,589	\$ 49,876	\$ 50,756
Uses of Funds			
Contractual Svcs. Group	\$ -	\$ 36,512	\$ 34,000
General Operating Expense	\$ -	\$ 5,385	\$ -
Total Uses of Funds	\$ -	\$ 41,897	\$ 34,000
Transfers In			
CY Contribution to Fund Balance	\$ 2,589	\$ 7,979	\$ 16,756
Total Fund Balance	\$ 11,714	\$ 19,693	\$ 36,449