

University Educational Policies Committee
California State University, Stanislaus
Meeting Minutes
April 14, 2016

Present: K. Stone, L. Bernardo, L. French, K. Hoover, M. Jaasma, K. Liu, N. Mostajo, S. Schraeder (recording), S. Stevens, M. Thomas, M. Thompson, R. Werling, S. Zong

Excused: L. Bettencourt

- I. Call to Order.** K. Stone called the meeting to order at 2:03 p.m.
- II. Approval of Agenda.** The agenda was approved as distributed.
- III. Approval of Minutes.** The minutes of March 24, 2016 were approved as distributed.
- IV. Announcements/Reports.** K. Stone announced that the Individual Study policy submitted by the UEPC failed to pass in the Academic Senate.
- V. Subcommittee/Committee Reports**
 - A. University Writing Committee Minutes.** (2/2/16, 3/1/16). A discussion occurred about the data discussed in the committee regarding the passing rates of students. It was noted that seventy-eight percent (78%) students at Stanislaus State taking the WPST for the first time pass the test. Students that do not pass the test and participate in a test review have a ninety percent (90%) passing rate on their next attempt. There was a discussion regarding the need for the UWC to initiate a review the GEAR. Both minutes were approved as distributed.
 - B. General Education Subcommittee.** Members reviewed the minutes of February 12, 2016 and March 18, 2016. There was a discussion about the G.E. Assessment Council and its creation. M. Thompson noted it was approved by the Academic governance and was reviewed by the Committee on Committees. There is a note in the minutes of March 18, 2016 that lists members of this council. Both G.E. Subcommittee minutes were approved as distributed.
- VI. Old Business**
 - A. Policy for Change of Major, Adding a Second Major, Adding an Additional Minor.** Deferred.
 - B. Review Process for Selected and Special Topics Courses.** This item will be removed from the agenda as it was completed at the last scheduled UEPC meeting on March 24, 2016.

- C. Course Time Modules.** K. Stone received a variety of comments from faculty regarding the Course Time Modules. The UEPC discussed the comments and reviewed if the revised policy addresses the concerns. The following items were noted. A revised policy will increase students' access to classes and it will also increase the efficiency of classroom use. It was noted that other CSUs use course time models for better classroom use and to increase student access to classes. It was noted that there are not enough rooms for each department to have their own room/rooms. L. Bernardo noted that campuses with decentralized classroom scheduling have schedulers at the college level. It was noted that only one employee schedules all of the classrooms on this campus. It is estimated that conversion to a decentralized system would take about eighteen months. The committee made some additional revisions based on their discussion. The resolution now includes a resolved statement that requires UEPC to review this policy every five (5) years. Hybrid and 100% face-to-face classes have equal scheduling priority. K. Stone will resubmit the policy and rationale to the Academic Senate for review.
- D. Academic Program Review Timeline.** K. Stone shared the APR timelines with the colleges. The UEPC received feedback from the College of Science. M. Jaasma noted that a decision was made to provide funding to all programs for assigned time for APRs. Jaasma also noted that in the past, the UEPC reviewed all APRs. The Graduate Council reviews all graduate program APRs, but their review often takes some time because the committee only meets once a month. Jaasma noted that the revised timeline seeks to address this time constraint more appropriately. It was requested that the timeline be revised to include the following when noting that UEPC review will occur upon request: "if requested by department." The College of Science committee that reviewed the APR wanted clarification on what was modified in the appendix to the APR timeline. M. Jaasma will provide this version to K. Stone to share with the committee. K. Stone noted that the College of Arts, Humanities, and Social Sciences committee will provide feedback, but had not sent any information prior to the UEPC meeting.
- E. Grading options for Golden Four classes.** An Executive Order from the Chancellor's Office initially required that all courses in the Golden Four (A1, A2, A3, and B3) can only count towards General Education if the students received a C or better. A clarification of the policy was shared with all CSUs in March that noted that a C- is acceptable. D letter grades, however, are no longer acceptable for these courses. L. Bernardo noted that transfer student grades of a D letter grade never count. It was noted that this policy, then, refers only to native students. A note was made regarding the inconsistency in the catalog of the credit/no credit section. L. Bernardo and S. Schraeder will work together to make the revision. It was noted that information regarding D's not counting towards GE will be shared with the faculty teaching the Golden Four courses.

VII. New Business

- A. Program Revision: Gender Studies B.A.** The UEPC reviewed the documentation regarding the program revision for the Gender Studies B.A. There was a discussion regarding the attempt of the program to gain WASC approval to offer the program fully online. These revisions were submitted to attempt to gain WASC approval for a fully online program. The revision added additional courses to their program and created a capstone course. There was a clarification regarding WASC approval of degrees at Stanislaus State. It was noted that WASC provides general approval of all programs on campus, but if a program request approval for a different mode of instruction (online or distance) then WASC must review and approve the program. The UEPC completed the requested review and commended the extensive consultation completed for the proposal.

VIII. Other (information only)

- A. Individual Study Policy and Form.** K. Stone noted that the Individual Study policy did not pass at the last Academic Senate meeting. An inconsistency still exists between the policy and the form used for individual study proposals. There was a discussion regarding sending a revised policy to the Academic Senate or if this should be an item for next year's UEPC. It was noted that an incorrect form is confusing to students.
- B.** The final UEPC meeting of the 2015/2016 Academic Year is scheduled for Thursday, April 28, 2016 from 2:00-4:00 p.m. in MSR 200.

- IX. Adjournment.** The meeting adjourned at 3:46 p.m.

Respectfully submitted,

Sarah Schraeder, Recording Secretary