

California State University, Stanislaus  
University Educational Policies Committee  
Meeting Minutes  
October 22, 2015

Present: L. Bernardo, R. Esau (recording), L. French, K. Hoover, M. Jaasma, C. Kang, K. Liu,  
N. Mostajo, S. Schraeder (recording), K. Stone, M. Thomas, M. Thompson, R. Werling, S. Zong

Excused: L. Bettencourt

- I. **Call to Order.** K. Stone called the meeting to order at 2:02 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of October 8, 2015, were approved as distributed.
- IV. **Announcements/Reports.** None to report.
- V. **Subcommittee/Committee Reports.**
  - A. **University Writing Committee Minutes (9/14/15).** The University Writing Committee minutes from 9/14/15 were reviewed and approved.

M. Jaasma requested that the General Education Subcommittee minutes from 9/4/15 be corrected to state that the Office of Assessment provided funding for T. Held to attend the G.E. Reform conference in Kansas last year. It was not funded by the G.E. Ad Hoc Committee as reported in the GE sub committee minutes.

- VI. **Old Business**
  - A. **Policy for Change of Major, Adding a Second Major, Adding an Additional Minor.** Deferred until data is available for review in early November 2015.
  - B. **Academic Program Review: Cognitive Studies (BA).** This item is deferred until the review process has been completed and a recommendation has been forwarded to the UEPC.
  - C. **Technology and Learning Subcommittee Year-End Report for 2014/15.** The UEPC requested that the Technology and Learning Subcommittee Year-End Report for 2014/15 be revised and resubmitted. K. Stone met with the Technology and Learning Subcommittee chairs. There is hesitancy to rewrite the year-end report, but the subcommittee members agreed to prepare an addendum that will offer the clarification that is needed. This item is deferred until the addendum is received.
  - D. **Review of the Two-Pass Registration System.** A resolution and policy for the Two-Pass Registration System were drafted by K. Stone for UEPC review. Revisions were suggested. A motion was made by N. Mostajo, seconded by L. French, and voted unanimously to approve the Resolution and Policy for the Two-Pass Registration System, contingent on a review of the final version via email to all UEPC members. The final version will be sent to the Senate Executive Committee for Academic Senate consideration.

- E. Course Time Modules.** L. Bernardo met briefly with N. Dunavan, Class Scheduler, to discuss the current course time modules used for scheduling classes. N. Dunavan will speak with his counterparts at other CSU campuses to determine if there are other modules or processes that may work better for our campus. He will run queries and make suggestions that may improve the utilization of classroom space at Stanislaus State. It was suggested to look at possibly offering course time modules on Saturday. Students may find it beneficial to take Saturday classes, especially those students who hold weekday jobs. It was mentioned that Friday and Saturday classes were offered in the past at the Stockton Center for upper-division general education completion. L. Bernardo is scheduled to meet with N. Dunavan next week to continue discussions for improving the current course time modules. More information will be shared with the UEPC at the next scheduled meeting.
- F. Course Proposal Form and GE Goals and Outcomes.** The UEPC members reviewed the draft changes made to the New Course Proposal form and the Modified Course Proposal form, which included the revisions requested from the General Education Subcommittee. The UEPC members were in agreement of the changes made to the forms. As requested, K. Stone will forward the drafts to VP Shimek and CFA President Sarraille, asking that any comments be addressed to the UEPC.
- G. New Concentration: Bachelor of Arts/Bachelor of Science in Chemistry, Concentration in Biochemistry.** The UEPC members reviewed the proposed New Concentration in Biochemistry for the Bachelor of Arts and the Bachelor of Science in Chemistry as a second reading item. Following discussion, it was moved by M. Thomas, seconded by C. Kang, and voted unanimously to approve the New Concentration in Biochemistry for the BA and the BS in Chemistry effective fall 2016.
- H. Program Revision: Bachelor of Arts in Chemistry / Bachelor of Arts in Chemistry, concentration in Biochemistry.** The UEPC members reviewed the Program Revision for the Bachelor of Arts in Chemistry as well as the addition of the proposed New Concentration in Biochemistry to the Bachelor of Arts (BA) in Chemistry as a second reading item. Following discussion, it was moved by L. French, seconded by C. Kang, and voted unanimously to approve the Program Revision for the BA in Chemistry and the BA in Chemistry with a concentration in Biochemistry effective fall 2016.
- I. Program Revision: Bachelor of Science in Chemistry / Bachelor of Science in Chemistry, concentration in Biochemistry.** The UEPC members reviewed the Program Revision for the Bachelor of Science in Chemistry as well as the addition of the proposed New Concentration in Biochemistry to the Bachelor of Science (BS) in Chemistry as a second reading item. Following discussion, it was moved by K. Hoover, seconded by C. Kang, and voted unanimously to approve the Program Revision for the BS in Chemistry and the BS in Chemistry with a concentration in Biochemistry effective fall 2016.
- VII. New Business.** None to report.
- VIII. Other (information only).** The next UEPC meeting is scheduled for Thursday, November 12, 2015, from 2:00-4:00 p.m., in MSR 200.

**IX. Adjournment.** The meeting adjourned at 3:12 p.m.

Respectfully submitted,

Randi Esau, Recording Secretary

KS:rlc