

Evaluating Lecturers in the Anthropology Program

The Anthropology Program annually reviews part-time and full-time temporary faculty members as a requirement for reappointment.

The University approved anonymous student evaluation form SPOT (IDEA prior to Fall 2019) is the principal evaluation method. All faculty are required to conduct student evaluations in no less than 50% of all courses per year with a minimum of one course per semester (33/AS/13/FAC – Policy on Student Evaluation of Teaching).

In addition to the SPOT form, the Anthropology Program Director (or a tenured faculty member designated by the Director) may review syllabi, course assessment methods, and/or observe part-time lecturers in the classroom during the semester.

We use the evaluation form attached to aid in identifying weaknesses and strengths in teaching performance. If weaknesses are found, the Anthropology Program makes a commitment to help the lecturer improve. This might include faculty mentoring and training workshops.

The result of this process is a letter that goes to the Dean. A copy of this letter is also placed in the lecturer's personnel file.

California State University, Stanislaus

Instructor _____

Anthropology Program

Course _____

Temporary Faculty Evaluation Form

Date/Time _____

3 = More Than Satisfactory 2 = Satisfactory 1 = Less Than Satisfactory N/O = Not Observed

1	Provides students with a course syllabus that includes testing/grading policy	3	2	1	N/O
2	Informed students of class period objectives and outcomes	3	2	1	N/O
3	Prepared for class	3	2	1	N/O
4	Conveyed sense of professionalism in classroom	3	2	1	N/O
5	Created and encouraged student interest in class	3	2	1	N/O
6	Demonstrated enthusiasm for/about subject	3	2	1	N/O
7	Provided clear definitions for subject matter	3	2	1	N/O
8	Illustrated concepts with examples	3	2	1	N/O
9	Provided opportunity for students to respond to and/or raise questions	3	2	1	N/O
10	Taught content commensurate with course level and course/program learning outcomes	3	2	1	N/O
11	Provided students with appropriate feedback	3	2	1	N/O
12	Reviewed material at end of class	3	2	1	N/O
13	Made clear and concise assignments	3	2	1	N/O
14	Demonstrated positive rapport with students	3	2	1	N/O
15	Communicated respectfully and clearly	3	2	1	N/O
16	Meets class regularly and on-time in accordance with the modes of instruction and learning in the Class Schedule	3	2	1	N/O
17	Develops and applies assessment methods that measure progress on course/program learning outcomes	3	2	1	N/O

Comments (May attach comments):

Evaluator _____

Director (if different) _____