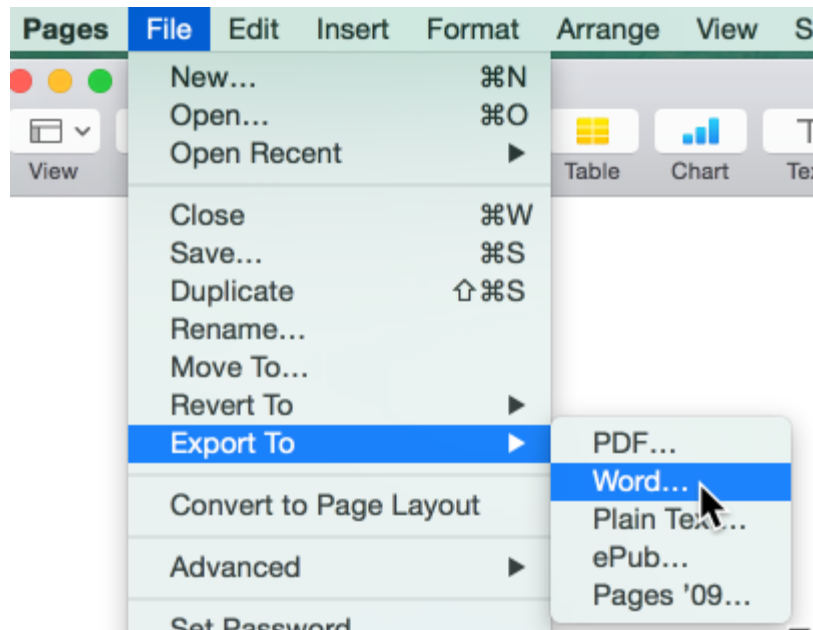


## Save Pages to MS Word Format

---

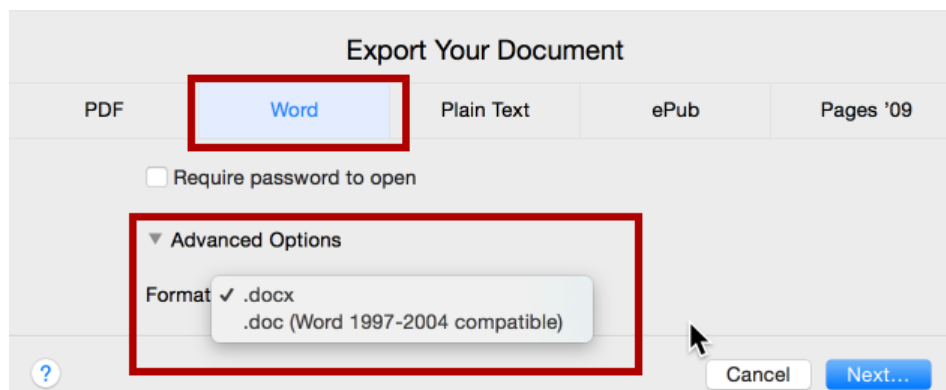
Export a Pages document in Microsoft Word format..

### Open the File in Pages



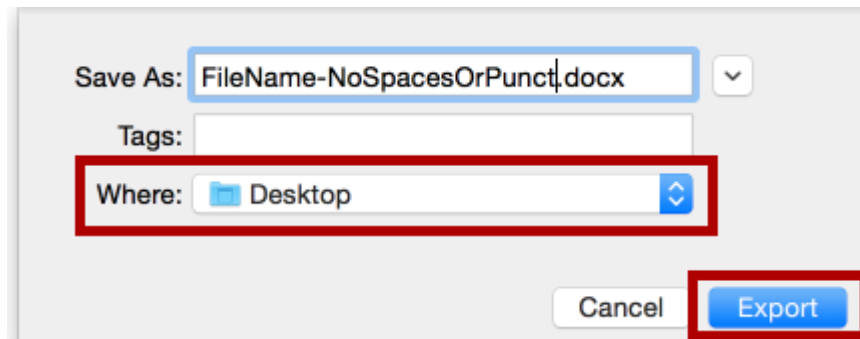
In the *File* menu  
Select *Export To*  
Select *Word*

### Export Your Document



With the *Word* tab selected  
Click *Advanced Options* to open the drop-down menu  
Select the format: *.docx* or *.doc*  
Click *Next*

## Name and Export



Name the file using only alpha-numeric characters

Select *Where* to save the file (suggestion: Desktop for easy location)

Click *Export*

---

*Pages* documents exported to *Word* normally render correctly in TurnItIn and Blackboard Assignment links correctly.

Issues can arise when using specialized fonts or characters, Emoji, or complex formatting. Keep the file simple and your instructor will be able to open it in MS Word.