

**University Educational Policies Committee**  
**Meeting Minutes**  
**September 12, 2019**

**Present:** R. Werling, C. Davis, M. Cuan, T. Held, S. Wood, K. Liu, O. Panagopoul, N. Stessman, G. Wellman, S. Filling, K. Olivant, M. Nungaray, K. Liu  
**Guests:** L. Bernardo, O. Perez, G. Aulak (recording), J. Toeh

- I. **Call to Order.** R. Werling called the meeting to order at 2:03 p.m.
- II. **Approval of Agenda.** The agenda of September 12, 2019 was approved as distributed.
- III. **Approval of Minutes.** The minutes of August 22, 2019 were approved electronically.
- IV. **Announcements/Reports.**
  - A. **Learning Management Systems:** Werling informed the committee about three available options: stay with Blackboard Learn, shift to Blackboard Ultra, or move to Canvas. Committee should decide quickly because a new system would require training. Davis informed the committee about the Ad Hoc group that completed the pilot testing and submitted a report. Olivant shared that the group had preferred Canvas but Academic Senate was not happy with the process. Perez added the process was flawed. The group had members that used Canvas prior to the pilot test. Wood informed the committee about the conversation last year of faculty having to work during summer to redesign coursework. Toeh shared that Blackboard will be available indefinitely until we decide we do not want it anymore. Stanislaus State did renew the contract with Blackboard for another two years. However, Blackboard support is prepared to migrate everyone to Blackboard Ultra. Blackboard Ultra has more accessibility functions. Blackboard Learn will not be upgraded anymore. Toeh suggested the committee to plan ahead.
- V. **Subcommittee/Committee Reports.**
  - A. **University Writing Subcommittee.** Davis provided a summary of the minutes. The subcommittee formed a working group over the summer. The subcommittee is divided into two groups: one group will be completing reviews and second group will be working on the report. Subcommittee will report back in November. The minutes of April 4, 2019 and May 2, 2019 were reviewed and approved as distributed.
- VI. **Old Business**
  - A. **11/AS/19/UEPC Revision to the Undergraduate Advising Policy/ASI Advising Resolution.** Committee is waiting on response from Keith Nainby. Olivant informed that GREAT is meeting Monday, September 16, 2019.
  - B. **Priority Registration for Student Athletes.** Werling and Filling will meet with Athletic Department Coaches on September 23, 2019. They will be discussing ideas on how to move forward with this item.
  - C. **Core Competency FLC Policy/Procedure (#3).** Deferred.

- D. **Information Literacy.** Werling informed the committee that Mark Thompson would like to move forward for Information Literacy to be the Golden Five of the core competencies. Werling suggested that perhaps the committee can put this forward as a sense of the Senate. The committee had access to Thompson's report last week. Are we in favor? Cathlin and Wellman are in favor. Wellman mentioned there is a question of assessment practices that will result from this. Cathlin suggested that the committee needs to address the assessment piece before moving forward with this. Werling informed the committee that Information Literacy would be embedded in General Education Area A2 and aligned to 1.5. Werling will draft a sense of the Senate and request feedback from the committee. It will then be taken to SEC. Cathlin suggested the committee should review the report again in the meantime before deciding to move this forward. Information Literacy will be sent to General Education Subcommittee for recommendation.
- E. **Disqualification and Academic Probation Policies.** Bernardo shared Title 5 Section 41300: Academic Probation and Disqualification. Bernardo highlighted the section that refers to graduate programs. However, the request for this item was from an undergraduate program to review the campus policy. Bernardo informed the committee that Executive Order 1038: Minimum Requirements for Probation and Disqualifications is the campus policy. The campus could decide to be stricter but must comply with the minimum requirements. Committee needs to decide if the policy should be revised. Disqualification does not occur that often. Usually, there are exceptions made according to each situation. Bernardo suggested the student should have requested the Director or someone else to review the case. Bernardo informed that students can repeat a class for a maximum of three times. The student can replace up to 16 units and the rest gets averaged into their GPA. Davis added that the policy seems to be lenient. The campus should not revise the policy for one specific case. S. Wood moved, C. Davis seconded, and the committee voted unanimously to leave the policy as is.
- F. **Academic Dishonesty Policy.** Werling suggested that the committee needs to decide on an internal procedure. The current informal process leaves students out and it sometimes do not go through Judicial Affairs. Committee will review Executive Order 1098. Committee will draft a short policy that states which entities are responsible and policy will reference EO 1098. Olivant suggested that it could include a syllabus statement as well. Filling informed the committee the deadline to submit policy is in November.
- G. **Grade Appeal Policy.** Deferred.
- H. **Credit/No Credit Grade Policy.** Deferred.
- I. **Academic Calendar Policy (Warrior Day and Spring Break).** Deferred.
- J. **Notifications Regarding Mandatory Course Materials (Connect, First Day, etc.).** Deferred.
- K. **3000/4000-Level Course Crosslists.** [Referred to Graduate Council.](#)

**VII. New Business**

- A. **Academic Calendar for 2022-2023.** Committee discussed and revised the Draft Academic Calendar for 2022-23. It will be sent to Academic Senate for review.

**VIII. Other (information only).** None.

**IX. Anticipated Agenda Items for 2019/2020**

- A. **EO 1100 and EO 1110 Policy Issues.** Deferred.
  - B. **Enrollment Services Forms.** Deferred.
  - C. **Child Development Center Five Year Review.** Deferred.
- X. **Adjournment.** The meeting adjourned at 4:00 pm.

rw:ga