

California State University, Stanislaus  
University Educational Policies Committee  
Meeting Minutes  
**January 23, 2020**

**Present:** R. Werling (chair), C. Davis (chair-elect), S. Wood, O. Panagopoulos, G. Wellman, K. Olivant, M. Marquez, K. Stone

**Guests:** G. Aulak (recording), L. Bernardo, M. Perea-Ryan, D. Tavernier

- I. **Call to Order.** R. Werling called the meeting to order at 2:04 p.m.
- II. **Approval of Agenda.** The agenda of January 23, 2020 was approved as distributed.
- III. **Approval of Minutes.** The minutes of December 5, 2019 were approved as distributed.
- IV. **Announcements/Reports.**
  - A. Held shared the University Library purchased a new database of information literacy tutorials called InfoLit Core.
- V. **Old Business**
  - A. **Information Literacy.** Werling will draft a sense of the Senate and send it to Mark Thompson for review. It will be presented in the next meeting for evaluation by members.
  - B. **Academic Dishonesty Policy.** Committee reviewed the last draft policy written by Werling. Davis suggested the policy should be broader. It should be the responsibility of the department to teach about plagiarism. The procedure is not clear. Wellman suggested the second step should be Judicial Affairs, not UEPC, to resolve issues. Stone agreed. Committee reviewed the “Procedure if Cheating is Discovered” statement and guidelines document for Stanislaus State. Committee preferred the language of this document. Committee reviewed the carry forward report from Betsy Eudey, Chair of UEPC last year. Stone suggested that maybe Clarissa Lonn-Nichols, the Student Conduct Administrator, should attend an Academic Senate meeting and introduce herself to everyone. Nichols should lay out the procedures of academic dishonesty and clarify her role in the process. Committee discussed to have an information item as well for Academic Senate that would lay out the guidelines and reiterate what is already in place. Also, to ask Academic Senate if Stanislaus State should have a university policy for Student Conduct Procedures; Executive Order (EO) 1098. Werling will draft a document to be shared with the committee in the next meeting.
  - C. **Credit/No Credit Grade Policy.** Deferred.
  - D. **AS-3397-19AA Towards Implementation of an Ethnic Studies System Req.** Deferred.
  - E. **Course Add Petition Form.** This petition form is for students to request enrolling in a course after the census date. Enrollment Services office is adding the major department

chair signature to the form. The instructions will be revised. Bernardo will provide a revised form for committee's review. Werling will share the Class Registration Closure and Late Add Policy with Academic Senate.

- F. **B.S. Health Science – State Support.** The enrollment projections of Pre-Nursing students declaring other majors was based on two years. Werling and Olivant met with School of Nursing (SON) last semester after UEPC's decision on this proposal. The proposal and UEPC's concerns were discussed. Werling took the information from the discussion to a broader audience for more feedback. Werling requested Mechelle Perea-Ryan and Debbie Tavernier to attend this meeting for questions and concerns.
- Ryan stated B.S. in Health Science is not a new degree. It has been approved by the Chancellor's Office (CO) as self-support degree. The proposal is to also offer it as state-side. So, it is not going to the CO as a new degree. The CO approved the B.S. Health Science self-support in 2012.
  - Olivant shared that the supplanting issue has been resolved because the self-support version is offered in Stockton in the evening. This proposal is to offer it traditionally on Turlock campus.
  - Davis informed Ryan that some of the members that concerns with the proposal are not present in this meeting. Olivant shared one concern was enrollment projections as they relate to resources to support state-side and the implication of resources on rest of campus community. Bernardo suggested that a projection of only 30 students is too low. Olivant added if the enrollment projection is low then the request of resources could be low. The impact on space might be projected low. It will be an issue if there are more students to serve than the resources available. Dean Evans did not meet Provost Greer to discuss resources, specifically faculty.
  - Wellman shared another concern was if this proposal is distinct from B.S. Public Health Promotion that was recently approved by UEPC. Ryan responded saying B.S. in Health Science is already an approved degree for Stanislaus State and it is the only Health Science degree on this campus. The offering is through UEE but the degree is already approved by the CO. Ryan believes Health Promotion needs to be distinct enough from the Health Science degree. Werling shared Senate Executive Committee's (SEC) concern about resources from other departments. Ryan responded that SON did consult with other departments and departments did support this proposal. Committee questioned if they are supporting only 30 students or if they are supporting any number of students. Ryan answered that students will be selecting from a variety of courses. The feedback from other departments was taken into consideration when revising the proposal. Stone raised a concern that prerequisites should be mentioned in the proposal. This might be another reason why resources might be an issue. Ryan stated that B.S. in Health Science has been a degree for several years now and SON offers it to Pre-nursing students. Students will now be able to choose either self-support or state-side. Self-support version will only be offered at Stockton campus. There are more barriers for students right now because there is no state-

side. Students are asking for a state-side version. It is providing more options for those students. We are trying to support the students on this campus. Olivant asked if there is documentation of student demand. Ryan does not have documentation except the financial aid issue from students.

- Held suggested that students might have the option of Health Promotion degree if it gets approved by the CO. Ryan shared that she does share information of other programs on campus to students. Currently, students can choose the self-support version or they have to choose another major. Wellman reiterated that Health Promotion might be an option for students in the future. Ryan believes if Health Promotion is too similar to Health Science, then it might not be approved by the CO. She does believe they are two different degrees since the descriptions of both are different. Health Science has been a degree on this campus so she believes she should not have to revise her proposal. If resources are an issue, then another degree should not be approved on this campus. Olivant clarified that Health Promotion did not request any resources. Davis added since both programs are unique, both took different routes to propose. Health Promotion is requesting to be elevating to a stand-alone degree. Health Science is requesting a state-side version of their program. Committee agrees that advisors and students should be able to see the difference clearly. Ryan stated that Health Promotion should have stayed as a Bachelor of Arts (BA) instead of requesting to be Bachelor of Science (BS). She believes this would have helped with the too similar issue, since some of the courses are similar in both programs.
- Committee believes the enrollment numbers would be higher and is concerned if SON will be able to support students. Health Science will attract a higher number compared to other majors that students take after Pre-Nursing. Ryan stated that SON will be serving a total of 60 students the first year– 30 students in self-support and 30 students in state-side. She believes the numbers are low in the first year when a program is new. Students would be taking major courses in junior and senior year. Bernardo suggested that it is not right to compare self-support to state-side. Wellman added that Sociology attracted 43 students in 2019 from Pre-nursing. So, Nursing might be able to attract more than 30 students. Committee wants to know the program will be supported. SON will need to provide a letter of support from Dean Evans. The consultation documents reflect a projection of 30 students only. This is not valid for higher numbers. Ryan responded that projections are just an estimate. She understands the concerns of the committee. She did share with other departments that she is unsure of the numbers. The consultations do not state that they will only support 30 students. Tavernier felt the committee thinks Health Science would attract all the students who change their majors.
- Committee reiterated their concern is if there will be enough support for this program. Is Communication Studies going to add more sections if necessary? Is SON and Kinesiology faculty going to work together if necessary? Will there be enough resources? Is Kinesiology going to allow non-Kinesiology students to enroll in their course? Students should be aware of prerequisites and any restrictions to the courses. Will Kinesiology waive the prerequisites for SON

students? To revisit the Health Science proposal from SON, UEPC needs updated number of enrollment projections, updated consultations given the updated number of enrollment projections, clearly mentioned prerequisites, letter of support from Dean, and response to questions raised by members.

- Bernardo will run data for the last five years instead of just two and share this with SON. Aulak will provide a copy of the approved December meeting minutes to Ryan. Werling thanked Tavernier and Ryan for being present to answer questions. Ryan will revise the proposal.

**VI. New Business**

- A. **Child Development Center Five Year Review.** Deferred.
- B. **Journalism Minor.** Deferred.
- C. **Cybersecurity Concentration.** Deferred.

**VII. Other (information only).** None.

**VIII. Anticipated Agenda Items for 2019/2020**

- A. **EO 1100 and EO 1110 Policy Issues.** Deferred.

**IX. Tabled Business**

- A. **11/AS/19/UEPC Revision to the Undergraduate Advising Policy/ASI Advising Resolution.** Deferred.
- B. **Core Competency FLC Policy/Procedure.** Deferred.
- C. **Grade Appeal Policy.** Deferred.
- D. **Notifications Regarding Mandatory Course Materials (Connect, First Day, etc.).** Deferred.

**X. Adjournment.** The meeting adjourned at 3:57 p.m.