

California State University, Stanislaus
Graduate Council
Meeting Minutes **April 15, 2021**
VIRTUAL via Zoom

PRESENT: A. Mayer (chair), K. Baker (chair-elect), D. Bukko, V. Cortez, A. Dorsey, B. Randol, B. Wolfe-Hunnicuttt, J. Garcia, M. Cover, M. Tiscareno, P. Hauselt, S. Whitehead, V. Cortez, S. Wooley, S. Ayala, K. Nainby, R. Rodriguez, D. Evans, T. Gomez-Arias, O. Myhre, J. Tuedio, J. Bell., H. Caudill

GUESTS: L. Bernardo, V. Montero-Hernandez, G. Aulak (recording), T. Held

I. Call to Order. Mayer called the meeting to order at 2:01 p.m.

II. Approval of Agenda. The agenda of April 15, 2021 was approved as distributed.

III. Approval of the Minutes. The minutes of March 18, 2021 were approved as distributed.

IV. Information, Announcements, Reports

A. CSU Thesis Slam. Wooley shared information about the CSU Thesis Slam. It is a 3-minute thesis competition It will be held in spring this year and next year. Programs can plan if they want to participate in Fall 2021 with their students. Wooley will work on participation time frame for interested programs or individuals. The winners from Stan State could be recommended to participate in the CSU-wide competition next spring. The Office of AVPAA or the Graduate Dean would provide a more-than nominal monetary reward for the top finishers in the Stan State contest.

B. Library Update. Held shared a PowerPoint presentation “should we subscribe to a citation manager tool?” Dean Rodriguez and Held are seeking the opinion of Graduate Council to make the best decision on this product. Do students need a citation tool? Students already have various resources for citations. A citation tool has potential to benefit large majority of faculty and students, the questions is if it will be used sufficiently to justify the costs? Held suggested Refworks citation manager resources might be needed. Council provided feedback. Students should learn to create citations. However, since students struggle with citations this product would be helpful. Students we serve have lack of resources. Citations should not be a barrier for students. Some students work full time and this type of tool will help them save time. It will be useful for larger projects. What are other institutions doing? San Jose State University provides this product. Students use and appreciate free products like Endnote, Google Scholar, Mendeley and Zotero. Held will share a pdf copy of the document and a survey to receive input on this product.

C. CEGE Update. Montero-Hernandez shared updates on graduation week. It was an experiment. The event was able to target undergraduate and graduate students. There were twenty workshops throughout the week. Faculty consultants were nice to work in

late afternoons, which were more convenient for graduate students. The sessions were recorded. This event was successful through collaborative efforts.

- D. Graduate Dean Search Update.** Dean of Graduate Studies and Research executive search profile: <https://rhperry.com/profile/stanstatedeangsrprofile.pdf>. Search committee members: Anysia Mayer (co-chair, faculty); Oddmund Mhyre (co-chair); Gina Cook (faculty) gcook2@csustan.edu; Umar Ghuman (faculty) ughuman@csustan.edu; Brandon Wolfe-Hunnicuttt (faculty) bwolfehunnicuttt@csustan.edu; Virginia Montero-Hernandez (faculty) vmonterohernandez@csustan.edu; David Lindsay (faculty) dlindsay@csustan.edu; Santos Ayala (student) asibodgraduate@csustan.edu; Joyce Bell (MPP) jbelle6@csustan.edu; Helene Caudill (MPP) hcaudill@csustan.edu; Staff Support: Mia Brudnicki mbrudnicki@csustan.edu. Council may provide feedback and ideas to Mayer.
- E. Questions and Updates Fall Planning and Commencement.** Dean and Departments meeting will discuss fall planning and commencement on April 16th. The fall 2021 schedule is complex, instructional modes, and advising will be complex. It remains in flux. The direction is toward increasing physical presence on campus. Half of first-year freshman composition courses will be in person. Several math courses will be online but more sections are needed. Most faculty advisors are no longer under contract in the time frame that students need advising. Programs can advocate their needs to Speaker Nainby.
- a. The return to campus planning includes some subset of students on campus for regular weekdays. There are more questions than answers and conversations continue. This is an information gathering phase. There needs to be conversations about vaccinations, safety, enforcement, masks, distancing, and well-being of everyone.
 - b. For commencement, President Junn is considering two factors: public health constraints and students' interests. Students were interested in in-person commencement with limited guests. This led to the decision of having 9 university level commencement ceremonies. Students are allowed to have two attendees/guests and this includes children. There will be no walking on the stage or photographs. Faculty participation is still being discussed. Volunteers are needed. Speaker Nainby will email Jennifer Humphrey, commencement coordinator, with questions and request to update the commencement website: <https://www.csustan.edu/commencement>. Any questions about commencement can be directed to Jennifer Humphrey JHumphrey@csustan.edu.
 - c. Master of Social Work invested resources to hold a virtual hooding ceremony this year and this creates conflict. A statement from President Junn that specifies that the university is only allowing the 9 in-person university level ceremonies would be helpful to communicate with students. Collaborative communication is needed.

F. Graduate School Website Update. Caudill shared the virtual brochure of the graduate school website: <https://online.flippingbook.com/view/294991112/>. This brochure is linked on University Extended Education (UEE) website. Programs are able to link it on their websites. Brochure can be downloaded and is printable. The test website can be viewed here: <https://dev.csustan.edu/grad>. Who will handle marketing and recruitment for graduate programs? Graduate Council will decide when to launch the new website in the next meeting.

V. New Business

- A. Bylaws of the Graduate Council Amendment.** Graduate Council voted on adding Stockton Dean as ex-officio: 9 yes. Faimous Garrison will be invited in the next meeting to provide an update on Stockton Campus.
- B. CEGE Director Position.** Virginia Montero-Hernandez will remain CEGE director through fall 2022.
- C. Graduation Fees.** Deferred.

VI. Old Business

- A. Graduate Learning Goals.** Deferred.
- B. Workgroup Check-Ins.** Deferred.

VII. Tabled Business

- A. Fee Waiver Pilot Program for Teaching Associates.** Deferred.
- B. Graduate Education Action Plan.** Deferred.
- C. Course Time Module Scheduling Policy Review.** Deferred.

VIII. Adjournment. The meeting adjourned at 4:03 p.m.

AM:ga