

## University Educational Policies Committee

### Meeting Minutes

September 26, 2019

**Present:** R. Werling (chair), C. Davis (chair-elect), M. Cuan, T. Held, S. Wood,  
O. Panagopoulos, S. Filling, K. Olivant, M. Nungaray

**Guests:** L. Bernardo, M. Perez, S. Wooley, G. Aulak (recording)

- I. **Call to Order.** R. Werling called the meeting to order at 2:01 p.m.
- II. **Approval of Agenda.** The agenda of September 26, 2019 was approved as distributed.
- III. **Approval of Minutes.** The minutes of September 12, 2019 were approved electronically.
- IV. **Announcements/Reports.** None.
- V. **Old Business**
  - A. **Priority Registration for Student Athletes.** Werling and Filling had a meeting the Athletic Department coaches. The coaches were happy to meet and share ideas. Werling informed the committee that the coaches brought in a different perspective. Werling will share their ideas with the committee.
  - B. **Academic Dishonesty Policy.** Werling created a Draft Academic Dishonesty policy for committees review and feedback. The draft includes a description of academic dishonesty from Title 5. It advises academic dishonesty cases to be handled within the department. If it cannot be solved within the department, a subcommittee of UEPC will review the case. The academic dishonesty cases often do not go beyond the department. The committee expressed concern on adding more work for them and if it should instead involve Judicial Affairs. Held suggested that if departments were allowed to create their process it could lead to more confusion. Some departments might have stricter procedure than other. So how will UEPC review and decide for cases? The policy should use words such as "measures" or "actions" instead of "punishment. Werling informed the committee that the program standards would be used by the department. Davis suggested that committee could create a template for programs to use if they do not want to create their own standards. The policy could indicate at what level it should be reported. Cuan expressed her concern that the issue of academic dishonesty is being handled differently in each department. Also, students in the same department might be handled differently. There is nothing that alerts us about the inequality with students when it comes to reporting. Wood added that some students might be reported more than others. Nungaray expressed her concern that doing this will result in more confusion. For example, advising is different in each department and that is a big issue now.  
Olivant suggested to collaborate with Judicial Affairs to see how often it does go beyond the department. There is an Executive Order and our campus has a procedure. Faculty have the options to refer students to Judicial Affairs for tracking or for discipline. The philosophy is for students to grow from the

learning experience. Sometimes there might not be agreement within the department. Clarissa Lonn-Nichols, the Student Conduct Administrator, handles the cases in Judicial Affairs. Committee suggested Clarissa to be invited to a meeting for clarification of the process.

C. **Grade Appeal Policy.** Deferred.

D. **Credit/No Credit Grade Policy.** Committee reviewed Betsy Eudey's notes, "faculty in the Economics department noted that the current policy language wasn't fully clear to faculty or students... policy sets census as the date by which to request CR/NC grading, but also allows faculty members to approve such a grade change at any time...Students can be confused because of the different actions by faculty".

Bernardo informed the committee that when a course is structured as a credit/no credit, student cannot receive credit. Students can complete a maximum of 24 credit/no credit units. Nungaray shared that students can see how many units they can take as credit/no credit when they register for classes. Davis questioned if students can receive credit for credit/no credit when they change their major. The policy does state students need to decide by the census date, unless the instructor decides otherwise. It should be changed to later than the census date. Bernardo informed the committee that the census date is part of the Executive Order so it cannot be changed. Nungaray shared that she usually requests the instructor in the last week of the semester for credit/no credit option. Bernardo suggested that it should not be moved to the last week of the semester because that is when grade rosters are out. It would result in multiple grade changes for her office. Held suggested that committee should request faculty to share their ideas. Werling will discuss this in the next Senate meeting.

E. **Academic Calendar Policy (Warrior Day and Spring Break).** Davis expressed that it will be difficult for classes that meet only once a week to cancel class on Warrior Day. Nungaray expressed that Warrior Day happens annually so the Instructor should plan schedules accordingly. Nungaray has not heard Warrior Day negatively impacting a student's academics. Davis suggested that the focus should be on instruction. Faculty has requirements of meeting a total number of instruction days. Wood shared that faculty are pressured to meet non-traditional times because of the limited space on campus. One of the ideas is to meet Friday afternoons but Warrior day will impact this. Olivant shared the Chancellor's Office is requesting that we illustrate our space is being used to its fullest extent to receive more space.

F. **Notifications Regarding Mandatory Course Materials (Connect, First Day, etc.).** Deferred.

G. **Academic Calendar for 2022-2023.** Werling informed the committee that Academic Senate did not express concerns about the draft calendar. The committee unanimously approved the draft Academic Calendar for 2022-23 for recommendation to Provost Greer.

## VI. New Business

A. **Leadership Studies COMM to POPA.** The College of Arts, Humanities, and Social Sciences is moving Leadership Studies B.S. from Department of Communication Studies to Department of Political Science and Public Administration. Werling informed the committee that Dean Tuedio stated both departments are okay with the move. However, the Department of Political Science and Public Administration did not seem to be enthusiastic about it. Olivant informed the committee that the move does not require UEPC approval according to the Policy of Academic Organization. Filling shared that the move should take place if the department is not happy with it. It will be reasonable for UEPC to request ideas and feedback on the move from Department of Political Science and Public Administration. Werling informed the committee that Dean Tuedio is providing full support for this move. Olivant shared that it would be effective immediately after the official move.

B. **AS-3397-19AA Towards Implementation of an Ethnic Studies System Requirement.** Steven Filling informed the committee that our campus has asked to provide guidance to ASCSU and the Chancellor's Office on an ethnic studies requirement. Filling has tasked specific groups for specific questions in the resolution. The Ethnic Studies Department will be consulted in this process. UEPC will review the feedback from the groups in the next meeting. Campus will need to provide a response to ASCSU by November 1, 2019. Filling suggested that campus should also inform the Chancellor's office that this cannot be completed within the 120-unit requirement.

Davis suggested that there might be Course Learning Outcomes (CLOs) from other programs that can be used. Wooley informed the committee that there are a total of 96 classes that satisfy the multicultural requirement and 83 of those double count as a General Education requirement. There is going to be immediate pushback from faculty that do not want an ethnic studies requirement but are okay with multicultural requirement. The guidelines for ethnic studies requirement are broad but specify four areas. There will be 13 classes that will lose their General Education status if they do not meet the criteria; or they could stay as multicultural. Werling expressed his concern that there will be a perception for Ethnic Studies Department to teach the requirement. Davis suggested that Ethnic Studies can be used to refer to the department and ethnic studies can be used to refer to the idea. Committee will review feedback from groups in the next meeting.

VII. **Other (information only).** None.

VIII. **Anticipated Agenda Items for 2019/2020**

A. **EO 1100 and EO 1110 Policy Issues.** Deferred.

B. **Enrollment Services Forms.** Deferred.

C. **Child Development Center Five Year Review.** Deferred.

IX. **Tabled Business**

A. **11/AS/19/UEPC Revision to the Undergraduate Advising Policy/ASI Advising Resolution.** Deferred.

- B. **Core Competency FLC Policy/Procedure.** Deferred.
  - C. **Information Literacy.** Deferred.
  - D. **3000/4000-Level Course Crosslists.** [Referred to Graduate Council.](#)
- X. **Adjournment.** The meeting adjourned at 3:55 pm.

rw:ga