

California State University, Stanislaus  
University Educational Policies Committee  
Meeting Minutes  
February 13, 2020

**Present:** R. Werling (chair), C. Davis (chair-elect), T. Held, K. Liu, K. Stone, O. Panagopoulos, K. Olivant

**Guests:** G. Aulak (recording), L. Bernardo

- I. **Call to Order.** R. Werling called the meeting to order at 2:23 p.m.
- II. **Approval of Agenda.** The agenda of February 13, 2020 was approved as distributed.
- III. **Approval of Minutes.** The minutes of January 23, 2020 were approved as distributed.

**IV. Announcements/Reports**

- A. Werling informed the committee that both Faculty Budget Advisory Committee (FBAC) and Senate Executive Committee (SEC) had approved the Cybersecurity Minor. It went to Academic Senate this Tuesday and senators suggested Computer Science (CS) should consult with Management Information Systems (MIS). If MIS does not have an issue, committee agreed to not bring the proposal back to UEPC. And if MIS does have an issue, committee agreed to bring the proposal back to UEPC.
- B. Werling, Speaker Filling, Perea-Ryan, Olivant met regarding the Health Science BS proposal. Perea-Ryan suggested she should write a letter to the Chancellor's Office (CO). Filling, Werling, and Olivant suggested Perea-Ryan to consider bringing Health Science self-support version to Turlock campus. Olivant added Perea-Ryan seemed to understand that she did need to make requested revisions to her proposal before UEPC can revisit it.
- C. Werling informed Academic Senate that students are able to use permission numbers to enroll in a course up until census date.
- D. The University Writing Committee (UWC) needs to provide a report to UEPC. Davis provided a preview of the report. A group in UWC is working on the report and it is farther along than it has been. Davis is not part of that group. One of the questions that UEPC had was about correlation between pass rates in Writing Proficiency (WP) courses and Writing Proficiency Screening Test (WPST). The data cannot show this because of their nature. WP courses are focused on structure while WPST has no connection to it. Overall, WPST pass rate is 80-85%. This is a good pass rate. WPST is not a barricade for students. Another concern was that UWC could do more to support students. However, students that fail are provided resources to do better in the next try. Sometimes

students do not come to the test review so they do not take advantage of the help being offered. Another concern is the need of faculty development for writing courses. There used to be more workshops. This type of support does not need to come from UWC because it is not in UWC charge. There are some suggestions in the report. Stone shared that sometimes new faculty receive WP courses and they need support. There needs to be institutionalized support for faculty who are teaching writing within their disciplines.

- E. Ad Hoc Committee on the Multicultural Requirement sent a proposal for charge
  - B. Committee will discuss it in the next meeting.

## V. Old Business

- A. **Information Literacy.** Mark Thompson sent Werling Information Literacy at CSU Stanislaus (Sense of the Senate). Information Literacy is one of the core competencies for WASC. Held shared the critical markers have been the standards for a long time. The lower division courses would focus on media and visual literacy. Held is not opposed to moving this forward to Senate, although he does not know how much other disciplines feel these markers are an imposition. Is it an added burden? How do others feel? Held explained the first step would be to acknowledge that we need to do this and then we figure out how. Students receive information visually. Are students understanding and learning the ability to produce it? Do they understand how to read data on graphs and charts? Media literacy is social media and it is a big part of our lives. Student information can be being manipulated on the internet. Are we giving students the information to understand that? Do we agree that it is important at undergraduate level? Faculty would examine where it is being taught and then assess it.
  - i. Liu shared she wants to establish assessment goals for a course before she teaches it. Liu needs to know what students should gain from the course. It is more complicated to plan outcomes as we move along. We need to have a plan and established goals. This is very important. Davis suggested that it is a sense of the Senate and it does seem to lay out a plan. Mark Thompson is not requesting a policy yet. Davis motioned, Liu seconded, committee unanimously agreed to move it forward to Senate Executive Committee (SEC).
- B. **Academic Dishonesty Policy.** Werling distributed copies of his draft Academic Dishonesty Procedure document. Committee suggested adding a portion of this draft to the draft provided by Speaker Filling. Davis suggested adding an appeal process for students or reference the grade appeal process. Werling will send revised draft to members to be discussed in the next meeting.

- C. **Credit/No Credit Grade Policy.** The request for this item was to change the time frame students have to request their instructors for a credit/no credit grading option. Professors are inconsistent. Stone shared her department has a policy for this. Exams are taken before the census date so students are able to decide. Bernardo suggested making it a week before the finals. There is an Executive Order that states if 20% or less coursework is left, students need to provide a compelling reason to change the grading option to credit/no credit.
- D. **AS-3397-19AA Towards Implementation of an Ethnic Studies System Req.** A survey form is to be completed by faculty, administration, staff, and students. Speaker Filling and President Junn made an agreement to send a combined statement/response to the Chancellor's Office by February 28, 2020. Campus community should complete survey forms February 22, 2020.
- E. **Course Add Petition Form.** Bernardo shared revised forms with members. After Bernardo changes the name to After Census Add Form, Werling will share with SEC and Academic Senate as an information item. Bernardo will send revised forms: after census add, withdrawal form, and petition to administrative staff support. Olivant will share them in the Deans and Departments meeting.

## VI. New Business

- A. **Child Development Center Five Year Review.** Deferred.
- B. **Journalism Minor.** Journalism moved from Department of Communications to Department of English. The revisions to the journalism minor do not need consultation since it has moved. Stone hopes they consider proposing a journalism major in the future. Stone motioned, Orestis seconded, and committee unanimously agreed to move it forward.
- C. **Cybersecurity Concentration.** Werling will contact CS and request both consultation with MIS and roadmaps.
- D. **First Day Pilot Project.** Werling shared the First Day pilot project with members. Students receive an e-book for a reduced price as soon as they enroll in a course and they get charged for it. Then, students can choose to opt-out for the e-book. Students would need to be aware that they are being charged. They would need to learn the system. The publisher and students are in direct conversation. The fee is attached to the course. There are so many assumptions made for this project. It is assuming an e-book is available for courses. It is assuming the instructor has chosen a textbook before registration. Bernardo suggested it would be helpful for someone to explain this. Stone is opposed to charging students a mandatory fee that they will then have to opt out. The system has to be an opt in

before an opt out. Committee would like more information on this project. Aulak will contact Jason Myers, Associate VP for Faculty Affairs, and request him to attend the next meeting for questions and concerns.

- VII. Other (information only).** None.
- VIII. Anticipated Agenda Items for 2019/2020**
  - A. EO 1100 and EO 1110 Policy Issues.** Deferred.
- IX. Tabled Business**
  - A. 11/AS/19/UEPC Revision to the Undergraduate Advising Policy/ASI Advising Resolution.** Deferred.
  - B. Core Competency FLC Policy/Procedure.** Deferred.
  - C. Grade Appeal Policy.** Deferred.
  - D. Notifications Regarding Mandatory Course Materials (Connect, First Day, etc.).** Deferred.
- X. Adjournment.** The meeting adjourned at 3:56 p.m.

rw:ga