

University Educational Policies Committee

Meeting Minutes

December 5, 2019

Present: R. Werling (chair), C. Davis (chair-elect), T. Held, S. Wood, N. Stessman, O. Panagopoulos, G.

Wellman, S. Filling, K. Oliviant, M. Nungaray

Guests: G. Aulak (recording), L. Bernardo, M. Perea-Ryan, J. Tuedio

- I. **Call to Order.** R. Werling called the meeting to order at 2:02 p.m.
- II. **Approval of Agenda.** The agenda of December 5, 2019 was approved as distributed.
- III. **Approval of Minutes.** The minutes of November 21, 2019 were approved electronically.
- IV. **Announcements/Reports**
 - A. Bernardo shared that Academic Senate has approved going to an online contract for incomplete grades. Enrollment Services will send out an announcement to campus community.
- V. **Old Business**
 - A. **3000/4000-Level Course Crosslists Update.** Werling shared Graduate Council Chair Umar Ghuman's email with the committee: "The Graduate Council discussed the issue of 3000/4000 level courses and their applicability towards graduate study. The council was in general agreement that the present approach of having 3000/4000 level courses approved by the relevant graduate program was sufficient current practice." Graduate Council does not have a problem with 3000/4000 courses being used as long they meet the requirements.
 - B. **Course/University Withdrawal Form.** Bernardo shared revised form copy with the committee. This form will be streamlined online. Wellman requested to add Program Director next to Program Coordinator signature line. Bernardo will make this change. Committee is in consensus with the revised form to be sent to Academic Senate as information item.
 - C. **Course Add Petition Form.** Bernardo will send the revised form to Aulak to be shared in the next meeting.
 - D. **B.S. Public Health Promotion- Elevating Concentration to a Full Degree.** Committee reviewed the proposal and compared it to B.S. Health Science proposal from School of Nursing. Health Promotion needs to elevate to a full degree to be in compliance with

Delegation of Authority to Approve Options, Concentrations, Special Emphases (and Similar Subprograms) and Minors: Executive Order (EO) 1071. Health Promotion also has the resources to implement the program. Filling proposes to move the Health Promotion program forward to Academic Senate. Held seconded. No abstentions. Committee unanimously agreed.

- E. B.S. Health Science – State Support.** Perea-Ryan clarified that the University Extended Education (UEE) version of Health Science will continue to be offered. Olivant shared the Chancellor Office's response: "There are many instances where a campus has both a state support and self-support version of the same degree program. The guiding principle is that they serve two different populations. See EO 1099 for specific requirements about supplanting. If this is the way they want to go the proposal for the state support program should include information on the expected enrollments for both programs, a statement that the campus has sufficient resources to offer the program, and students are expected to remain in their original program (if there is back and forth the rationale for serving different populations sort of goes out the window)." Committee agrees that both programs should not be moved forward. Speaker Filling proposes to send the Health Science B.S. proposal back to School of Nursing (SON) for revisions, clarifications, and further justifications. SON needs to clarify that this program is different from Health Promotion. SON needs to demonstrate they have the resources to implement this program and the capacity to advise a growing number of students. SON needs to demonstrate that both UEE and self-support will serve two different populations. SON is competing with Health Promotion. If SON makes their degree distinct enough, it should solve that problem. They should have different populations, different PLOs, and different curriculum. Students should be able to see the difference. CSU Chico can be an example for them, since it has both Public Health and Health Science degrees. Historically, Nursing has had 300 students. Maybe, SON should expand Nursing instead of proposing a Health program. Olivant shared with the committee about working on the impaction status issue for Pre-Nursing. Stessman seconded to move the proposal back to SON. No abstentions. Committee unanimously agrees. Aulak will share Chancellor Office's feedback with SON.

VI. New Business

- A. Cybersecurity Minor.** Committee reviewed the proposal in Curriculog. There has not been an indication of Cybersecurity major. Computer Science is grouping courses that already exist to create this minor. Dean Tuedio shared Office of Information Technology (OIT) is interested in this minor. The prerequisites are not an issue for this minor. Davis moved, Orestis seconded to move the proposal forward to Academic Senate. No abstentions. Committee unanimously agrees.
- B. Journalism move from COMM to ENGL.** Dr. Shannon Stevens, The Signal, and certain courses associated with Journalism are potentially moving from the Department of Communication Studies to the Department of English. The Memo from Communications and English were shared with the committee. Dean Tuedio shared that Journalism has been housed in Communication. However, it is certainly more typical for Journalism to be housed in English. There were strong interests from Journalism faculty members. Communications did not want to participate in the Creative Media program and believed it was a good idea that Journalism moved to English. This move will not impact any faculty. The faculty moving to English was only teaching Journalism. Some renovations will occur to support this move. Davis stated that according to the Memo, Communication did not know they were considering this? Tuedio shared that this move has been discussed since April 2019. Journalism has always been a minor. It did not have a faculty member until 2011; Stevens was a brand-new tenure track position. Journalism was not separated from Communication. Stevens teaching load is 9 units so she never had room for Communication programs. Stevens will undergo RPT under Communication. Stevens would decide to keep the Communication elaborations or switch to English elaborations. Committee discussed that it seems like a faculty member is moving to a different department and taking their program with them. Olivant informed the committee that this is consultation only.
- C. JOUR 3112 – new Prefix COMM.** Committee reviewed the proposal in Curriculog. Wellman motioned to move the proposal forward, Held seconded. No abstentions. Committee unanimously agrees.

D. Economics B.A. -modify. Committee reviewed the proposal in Curriculog. Economics Department switched the organization of two courses. They need to change the university electives and add Program Learning Outcomes (PLOs). Economics needs to correct the total unit requirements and clarify how students can complete the degree in 120 units. Davis motioned to move back the proposal back to Economics. Filling seconded. No abstentions. Committee unanimously agrees.

VII. Other (information only)

VIII. Anticipated Agenda Items for 2019/2020

A. EO 1100 and EO 1110 Policy Issues. Deferred.

B. Child Development Center Five Year Review. Deferred.

IX. Tabled Business

A. 11/AS/19/UEPC Revision to the Undergraduate Advising Policy/ASI Advising Resolution. Deferred.

B. Core Competency FLC Policy/Procedure. Deferred.

C. Information Literacy. Werling will draft a resolution to present to Academic Senate in early Spring 2020.

D. Academic Dishonesty Policy. Deferred.

E. Grade Appeal Policy. Deferred.

F. Credit/No Credit Grade Policy. Committee agrees that the time frame given to students should be expanded. This will allow students to decide later in the semester. Nungaray shared that she has changed her grading option a week before finals. She was going to do a minor but ended up not doing so. She then chose to do credit/no credit. Bernardo will check if there is a way for students to do this online instead of meeting with the Instructor.

G. Academic Calendar Policy (Warrior Day and Spring Break). Werling informed the committee that Warrior Day has been an issue for course sections that meet past noon on Fridays. Nungaray stated Werling should speak to Associated Students, Inc. (ASI) since Warrior Day is an event that students look forward to. Students choose to miss class to be attend Warrior Day. Davis suggested sending this as an information item to Academic Senate. Wellman suggested specifying that "Instruction ends at 12 noon" in

the calendar under Warrior Day on the left menu. Committee agreed with this revision.
Aulak will revise the Academic Calendar starting with 2020-2021.

H. Notifications Regarding Mandatory Course Materials (Connect, First Day, etc.).

Deferred.

I. AS-3397-19AA Towards Implementation of an Ethnic Studies System Req. Deferred.

X. **Adjournment.** The meeting adjourned at 3:45 p.m.

rw:ga