

University Educational Policies Committee

Meeting Minutes

November 7, 2019

Present: R. Werling (chair), C. Davis (chair-elect), T. Held, S. Wood, N. Stessman, O. Panagopoul, G. Wellman, K. Olivant, M. Nungaray

Guests: G. Aulak (recording), L. Bernardo, B. Powell, P. Luo, E. Conrad, M. Perea-Ryan

- I. **Call to Order.** R. Werling called the meeting to order at 2:06 p.m.
- II. **Approval of Agenda.** The agenda of November 7, 2019 was approved as distributed.
- III. **Approval of Minutes.** The minutes of October 24, 2019 were approved electronically after minor revisions.
- IV. **Announcements/Reports**
 - A. Werling shared the University Writing Committee's (UWC) request for an extension to their preliminary response to UEPC. UWC met this morning and sent an email to Werling. UWC needs more time to fully address the questions regarding GWAR. We can have the following information by November 17: pass rates by year, General response to current process, Description of current process. It is not a straightforward process to correlate student data, in order to address the questions from UEPC. The person responsible for compiling information on current process is currently out of state for personal reasons. UWC respectfully requests an extension of the deadline until the first UEPC meeting in the spring semester.
 - B. Academic Senate passed the Ethnic Studies Requirement Resolution provided by UEPC and It will be sent to CSUAS.
 - C. Creative Media Pilot Program proposal was approved by Senate Executive Committee (SEC) and will be in Academic Senate for first hearing. Olivant confirmed that prerequisites were waived by Marketing Department for this proposal so there are no hidden perquisites.
- V. **Old Business**
 - A. **Priority Registration for Student Athletes.** Werling shared the draft resolution prepared for Academic Senate. Stessman asked if priority is for the first six units or

twelve units? Davis and Bernardo shared that is a lot of manual settings for enrollment services. It is a manual process for the mandates one such as veterans and disability students. The Athletic Department would define if it is for all student athletes. Coach Bolton was requesting for all students. It is so student athletes can get into a course while off season for the courses they could not get while being in season. When it is reported to National Collegiate Athletic Association (NCAA), that group of student athletes would be reported. Bernardo contacted other CSUs and Stanislaus State is the only CSU that does not have priority registration for student athlete. We do not have appointments on weekends, after 9 p.m., and before 8 a.m. Student athletes would go in the second block and seniors would go in the third block. We must be careful, so the system does not crash by having too many students in one block. We cannot have a time set for registration in the policy. We cannot use “immediately” because the system might not be able to handle if there are too many students. It is going to be different every semester depending on the number of students in each block. Davis suggested the rationale should include how many students we have. Wellman and Davis suggested Fall 2020 implementation might not be too realistic, use “for the next registration cycle” instead. Wellman suggested if there is a review date then it might be easier to pass. UEPC charge is to recommend policy and Wellman cannot recommend this. A review and renewal date after two years are needed. Resolution was revised with requested changes by members. Held is against moving this Resolution forward. Davis, moved, Wellman seconded to move resolution forward to Senate Executive Committee (SEC).

B. Academic Dishonesty Policy. Deferred.

C. Credit/No Credit Grade Policy. Deferred.

D. Course/University Withdrawal Form. Olivant had discussed the revisions with College Deans. Deans still want to sign but we are eliminating Department Chair signature. The Dean of the college of the major would sign the form for declared students. Dean Tuedio made some suggestions. Davis asked why they want to sign even though we discussed the burden it would be on students? Olivant shared Deans want to keep an eye on why students are withdrawing. They do not have discussion with students but they read the documents with the form. Bernardo will streamline this form online. The major Department Chair should be on the form because we want students to have a

conversation with them. We could set up the workflow so there is discussion included. Students can discuss their reasons with the Chair. Nungaray stated adding Department Chair is an extra burden for students. This will not work if students do not have access to electronics. Bernardo's office could facilitate for students that cannot get it to the Dean. Bernardo will share the revised form with committee in the next meeting.

- E. **Course Add Petition Form.** Olivant had discussed the revisions with College Deans and they still want to sign. Again, they want to track any potential patterns. The colleges do not get credit for the student if the student registers after the census date. Nungaray believes adding Department Chair is an extra burden for students. Bernardo shared this form is not going to be streamlined online. Bernardo will share the revised form with committee in the next meeting.

VI. New Business

- A. **B.S. Public Health Promotion- Elevating Concentration to a Full Degree.** Brent Powell, Ping Luo, and Eric Conrad presented the proposal to the committee. There are four core faculty for Public Health Promotion in the Department of Education, Kinesiology, and Social Work. It is one option for students that could not get into the Nursing program. It fits the needs of the students. A lot of students do not declare a concentration when they come in until they finish enrollment requirements. The vast majority of students switch over to us after that. Realistically, there are 50-60 graduating each year. Students are drawn into a student health major. That is why we expect 40% increase in student demand. Kinesiology converted to Health Promotion and Exercise Science across CSU campuses. This motivates us. This program will be on campus for students that cannot take a Health Program through UEE. The university is not strong enough to support two programs- Public Health promotion and Health Science. With the Public Health Promotion, the Department is allowed to grow and we can support our students this way. CSUs are moving toward Public Health degree as a name. School of Nursing did not include consultation with us in their Health Science proposal. We do not have an objection on their program. The two programs are different but under the same umbrella. The issue is that we are competing for same students. Their future program design is to have a health concentration but our program does this. There are three codes it could fall under for Chancellor's Office but Public Health Promotion fits better. When

the concentration was created, our goal was to keep track of numbers and elevate the concentration. And then EO 1071 Delegation of Authority to Approve Options, Concentrations, Special Emphases (and Similar Subprograms) and Minors came out. This proposal answers both things. The concentration was very different from Kinesiology program.

Olivant informed the committee that Chancellor's Office will not allow us to have two programs that are similar. Both programs must be distinct differences. Olivant reviewed the comments of Sarah Schraeder: "We should ensure to pay attention to the definitions of the degree codes and ensure that the proposals show a focus on the requirements in those definitions. The faculty should clearly outline why how the degrees differ from each other, and that there is sufficient demand for both of them. The proposal to add the state-support BS Health Science, concentration in HLA curricular changes need to be applied to both the self- and state-support delivery. The requirements have to be the same, whatever the support method."

Committee reviewed the Health Science BS proposal. School of Nursing is currently offering the program under self-support and are requesting to be state-side. There are fewer students projected in this program over the next five years than Public Health Promotion. We can have both programs if one is through self-support and one is through state-support. Students are already on Health Promotion track because of the concentration. They are elevating it to a stand-alone degree.

Committee will review both Public Health Promotion and Health Science proposals before the next meeting. Aulak will share comparison spreadsheet with the committee for review.

VII. Other (information only). None.

VIII. Anticipated Agenda Items for 2019/2020

A. EO 1100 and EO 1110 Policy Issues. Deferred.

B. Enrollment Services Forms. Deferred.

C. Child Development Center Five Year Review. Deferred.

IX. Tabled Business

A. 11/AS/19/UEPC Revision to the Undergraduate Advising Policy/ASI Advising Resolution. Deferred.

- B. Core Competency FLC Policy/Procedure.** Deferred.
- C. Information Literacy.** Deferred.
- D. Grade Appeal Policy.** Deferred.
- E. Academic Calendar Policy (Warrior Day and Spring Break).** Deferred.
- F. Notifications Regarding Mandatory Course Materials (Connect, First Day, etc.).**
Deferred.
- G. 3000/4000-Level Course Crosslists.** Deferred.

X. Adjournment. The meeting adjourned at 3:56 p.m.

rw:ga