

University Educational Policies Committee

Meeting Minutes

October 24, 2019

Present: R. Werling, C. Davis, T. Held, N. Stessman, O. Panagopoul, G. Wellman, S. Filling, K. Olivant, M. Nungaray

Guests: G. Aulak (recording), L. Bernardo, M. Perez, R. Robbin, S. Stevens, J. Gomula, G. Bolton, M. Marquez, E. Boone

- I. **Call to Order.** R. Werling called the meeting to order at 2:00 p.m.
- II. **Approval of Agenda.** The agenda of October 24, 2019 was approved as distributed.
- III. **Approval of Minutes.** The minutes of October 10, 2019 were approved electronically after minor revisions.
- IV. **Announcements/Reports**
 - A. The Information Literacy Committee will hold workshops on how to implement the core competency in courses. The first meeting is this Friday, October 25, 2019.
 - B. Filling informed the committee that the Bill regarding Ethnic Studies Requirement will go to the California State University, Academic Senate (CSUAS) floor in either January or late Spring. Nungaray shared Associate Students, Inc. (ASI) idea about holding an open forum sometime this month or next month. Filling informed that Stan State will need to provide feedback to CSUAS by November 1, 2019 but ASI can provide feedback from the forums to CSUAS.
 - C. Olivant went to the AVP Meeting at the Chancellor's Office. The Chancellor's Office is reviewing Graduation Writing Assessment Requirement (GWAR) and EO 1036 Systemwide Admission Eligibility and/or Baccalaureate Credit Awarded for External Examinations, Experiential Learning, and Instruction in Non-Collegiate Settings. Legislature might be reviewing mental health issues in the upcoming years.
- V. **Subcommittee/ Committee Reports**

- A. Assessment of Student Learning Subcommittee. The minutes of April 22, 2019 were reviewed and approved as distributed.
- B. General Education Subcommittee. The minutes of September 13, 2019 were reviewed and approved as distributed.
- C. University Writing Subcommittee. The minutes of September 5, 2019 were reviewed and approved as distributed.
 - i. Cathlin Davis is longer chair of UWC for Fall 2019. Tim Firch is chair for Academic Year 2019-2020.

VI. **Old Business**

- A. **Priority Registration for Student Athletes.** Werling introduced Women's Soccer Coach Gabriel Bolton. Bolton will briefly run through the reasoning of memorandum and answer any questions. He has been with this campus for fifteen years. Bolton informed the committee that coaches have never been invited to a committee meeting before to discuss this issue. He appreciates the invitation.

We are dealing with two issues: burden on students and burden on faculty. Bolton always has been questioned on why student athletes are special. His response is that student athletes are just like other students. Student athletes have jobs, classes, families, and children. Student athletes are similar to the student body in every aspect except for the fact that they play a sport. The issue is the ability to do all the things that other students do and compete in sports under rules that are not flexible. The approach has been to do the best we can to deal with those situations. However, many approaches are not optimal. Student athletes take courses that are not preferred or necessary for their major just to total up to twelve units. The rules are very specific to graduate so student athletes declare minors if the courses taken seem to fulfill one. It is not efficient way to do this. Olivant added that by doing this, student athletes might be potentially

taking seats from other students that do want to take those minors. Bolton informed the committee that student athletes also change their major to meet requirements. Then they change majors again to take the courses they actually want to take become available. Every CSU campus has priority registration. The burden it has on the two percent students can be easily alleviated. The only issue this will not solve is if a course offers only one section during practice time.

The second burden on faculty. The number one criterion did we win. Athletic Coaches are on year to year contracts. The renewal of the contract depends on if we win. Another criterion is did we graduate our students? If our graduation rate is too low, then it impacts our annual evaluation and possibly to move forward in future years. These two things are difficult to achieve when we do not have full support from the university. In the last fifteen years, we never had all students present for practice. Hopefully, we can move this forward to Academic Senate for vote.

Davis asked Bolton if the two-pass registration helped resolve this issue? Bolton informed the committee that the issue remains the same. Priority registration for student athletes will not solve all problems. Currently. Ninety-five percent of the problems are solved by coaches. Coaches adjust schedules and work with the students. Some courses offer only one section during practice times. and they are only offered during practice times so we adjust. The two-pass system has not changed this. The National Collegiate Athletic Association (NCAA) sets certain percentages that we have to meet. Davis shared that student athletes are given five years to graduate. Nungaray shared that Graduate Initiative 2025 needs us to graduate in four year. We are all supposed to come together as shared governance. It shows to me how much we care about student voice by not letting this issue go to Academic Senate.

Davis is okay to move this issue forward to Academic Senate. In the rationale, indicate how the state mandated groups get priority registration and the time frame. Nungaray will ask the ASI Board the time frame for priority registration. Olivant informed the committee that NCAA has made changes over the last few years with more rules. Held does not agree that priority registration is necessary. Wellman agrees to move this forward if it is creating problem and this is our attempt to address the problem. Davis states that it is our attempt to help student athletes to meet those NCAA requirements. The resolution should also indicate that the two-pass registration did not solve the problem. Orestis stated that we should add something about the need of more facilities. Werling will draft something and Gurpreet will forward to committee.

B. Academic Dishonesty Policy. Deferred.

C. Credit/No Credit Grade Policy. Deferred.

D. AS-3397-19AA Towards Implementation of an Ethnic Studies System Req.

Werling shared the draft resolution to be sent to Academic Senate. Academic Senate meets next Tuesday. We have to send something to CSUAS by November 1, 2019. Bernardo informed the committee that Baccalaureate degrees need to be 120 units according to Title 5. Davis stated that there is not any room for another requirement for the high unit majors. The resolution can state that 10+ majors on this campus cannot add another 3 units to their requirements. Olivant shared that transfer students needs to graduate with 60 units because of ADTs, California Promise, and WOW program. Held expressed that the multicultural requirement can be integrated into various courses and can be easily met. Ethnic Courses can replace the multicultural requirement. Davis responded that if students have not picked the right General Education courses to meet the Multicultural requirement, then it is still adding 3 units.

In the draft resolution, number 2 and number 3 should have more context on why we could not have a consensus. Olivant added that resolution should state it would be an implementation issue. Held added that we need more resources to

do this. Held and Davis agree that draft resolution looks good. Held motioned to move the Ethnic Studies Resolution to Academic Senate, Wellman seconded. Committee unanimously agreed.

VII. **New Business**

- A. Creative Media Pilot Program.** Werling introduced Roxanne Robbin, Shannon Stevens, and Jessica Gomula-Kruzic. Robbin is the Art Department Chair. Stevens is with Communication Studies and moving to the Art Department. Kruzic is with the Art Department. Roxanne will share the idea and need for the Creative Media Pilot Program. Creative Media is a interdisciplinary program. It focuses on Art, English, and Journalism. It will be easily distributed. We want to include other departments. The Art Department does not have to be the Director. The idea was that we looked at the history of what employees are looking for in regards to art. There are Chancellor Led initiatives and we are entertainment alliance. Dean Tuedio discussed this proposal with me. The paper proposal is completed using the template provided by the Chancellor Office. We added more information than they have asked for.
- Nungaray shared that many students that are interested in something like this. Roxanne added that there is only one new course and the rest of the courses are pulled from different programs. It is heavy in writing and art studio media production courses. Some of the feedback we have is from Dust Bowl Creative Director; she said she needed something like this for her position. The visual piece with the writing piece is important. We are trying to meet the needs of local businesses. For example, it is for students that been trying to do Business Marketing and Art together. Held asked where resources for the labs would come from. Roxanne shared that all of the labs that exist on the campus is where we are starting. We do not need extra funding since the extra labs are not necessary. Held asked if this will ever be a department. Roxanne shared that it is intended to be a program. It is a pilot program so we will see what will work. We do have faculty that are committed in all of these areas.

Nungaray and Held agree that this proposal is a good idea. Roxanne shared that both faculty and students are interested in this. It will provide a focus on how to use media. Werling asked if the issue with communications was resolved.

Stevens shares that Communication Studies did want to be part of it initially.

However, they later removed all their courses from the proposal and wanted to go in a different direction with their programs.

Olivant informed the committee that this would be Stan State's second pilot program. The Chancellor's Office limits each campus to two pilot programs. We M.S. Biological Sciences that is new this year. It would limit us for the next four to five years. A pilot program does not have to go through the traditional approval process. Stessman questioned if there are any hidden prerequisites to some of the upper division courses. Olivant will confirm this before approving as AVPAA. Committee reviewed and approved the proposal. Davis motioned to approve the Creative Media Pilot Program and Nungaray seconded it.

Committee unanimously agreed.

- B. Course/University Withdrawal Form.** Davis shared Bernardo's requested changes to the course withdrawal form in Enrollment Services. When a student is withdrawing from a course, the question is which department signs the form? The major department or course department? The form does not specify. If we say course department chair, a student has to receive a lot of signatures. If it is major department chair, it will be one signature only. Can we add a note at the bottom for undeclared major students to get signature from faculty director or major department chair? For graduate programs, add a note to receive signature from coordinator/director? Eliminate the last column that says Department Chair? Olivant questioned if the Dean's signature is necessary. Olivant will confirm with the Deans if it is okay to remove their signature line. The signatures will be added on the bottom of the form with all necessary notes. Bernardo will streamline this form online.

C. B.S. Public Health Promotion- Elevating Concentration to a Full Degree.

Deferred.

D. Course Add Petition Form. Bernardo shared the course add form with the committee. When a student is adding a course after census date, they need to send a petition. Students need signature from the course Instructor, Dean, and then it gets processed in Enrollment Services office. Enrollment Services office registers the student. It has been requested by a College Dean to add a Department Chair/ Program Coordinator signature line in the form for both Postbaccalaureate and Undergraduate students. Davis shared that it is difficult for graduate students to acquire the Dean's signature since most classes are in the evening. Nungaray added that an extra signature adds an extra step for students and this adds more delay in getting registered for a class. It is difficult for students to find the time to meet all these approval steps. It would cause a headache for students. Committee shared that students can attend classes while in the process of being registered. Students can scan and email the forms to Department Chairs. There aren't that many students that register after the census date. Bernardo added that the form needs to specify it is for after the census date. It was approved Spring 2019 in Academic Senate to allow registration after census date. Enrollment Services usually gets about thirty forms each semester. Olivant questioned if the Dean's signature is necessary. Committee discussed that it is more rationale for the Department Chair to sign instead of the Dean. Bernardo shared that Dean might need to approve it because of budget limitations. Held and Nungaray states that an additional signature will add another barrier for students. Olivant will confirm with the Deans if it is okay to remove their signature line.

VIII. **Other (information only).** None.

IX. **Anticipated Agenda Items for 2019/2020**

A. EO 1100 and EO 1110 Policy Issues. Deferred.

B. Enrollment Services Forms. Deferred.

- C. **Child Development Center Five Year Review.** Deferred.
- X. **Tabled Business**
 - A. **11/AS/19/UEPC Revision to the Undergraduate Advising Policy/ASI Advising Resolution.** Deferred.
 - B. **Core Competency FLC Policy/Procedure.** Deferred.
 - C. **Information Literacy.** Deferred.
 - D. **Grade Appeal Policy.** Deferred.
 - E. **Academic Calendar Policy (Warrior Day and Spring Break).** Deferred.
 - F. **Notifications Regarding Mandatory Course Materials (Connect, First Day, etc.).** Deferred.
 - G. **3000/4000-Level Course Crosslists.** Deferred.
- XI. **Adjournment.** The meeting adjourned at 3:55 p.m.

rw:ga