

Warrior Connect Step-By-Step Instructions

How to schedule an Advising Appointment with the College of Business Administration

Step 1: Login

- Go to the College of Business Administration's Student Success Center Home Page:
<https://www.csustan.edu/student-success-center>.
On the left hand side under Hours of Operations, click **"Schedule an Appointment"**

Hours of Operation
Regular Hours
8 a.m. to 5 p.m.

Summer Hours
June through August
8 a.m. to 4:30 p.m.

> [Schedule an Appointment](#)

- Next use your Warrior Sign In to Login to **Warrior Connect**

Stanislaus State

Logging into **EAB - Navigate or GradesFirst**

Warrior Sign In

Warrior Username
Warrior Password

Sign In

[Forgot your Warrior Username or Password?](#)

Warrior Identity Information

Your Warrior Username is the first part of your University e-mail address, up to the "@" symbol. (ie: for JBond@csustan.edu, the Warrior Username is "JBOND").

Your Password is initially set at the "Initial" Sign In page that you received from Admissions, or you can [reset your Password](#).

Need Help?

Documentation for Students, Faculty, or Staff.
You can also contact the Technology Support Desk for assistance, 667-3687

Step 2: Make an Appointment

- Inside Warrior Connect, Click **"Make an Appointment"** on the upper right side

Student Home

Class Information Reports Calendar

Classes This Term

Actions ▼

CLASS NAME	PROFESSOR	DAYS/TIMES	MID	FINAL

WarriorConnect

Make an Appointment

Quick Links

Take me to...

[School Information](#)

Step 3: Appointment Type

- Select “**Academic Advising**” in the drop down menu



(Virtual)” in the

Schedule Appointment

What type of appointment would you like to schedule?

-- please choose one --

-- please choose one --

Academic Advising (Virtual)

Step 4: Advising Office

- Select “**College of Business Administration Advising**” from the drop down menu

Schedule Appointment

What type of appointment would you like to schedule?

Academic Advising (Virtual)

To help you find a time, please tell us who you'd like to see.

-- please choose one --

-- please choose one --

Academic Success Center Advising

College of Business Administration Advising

Peer Mentor (if assigned)

Step 5: Reasoning

- Select the reason for your appointment, then click “Next”

Schedule Appointment

What type of appointment would you like to schedule?

Academic Advising (Virtual)

To help you find a time, please tell us who you'd like to see.

College of Business Administration A...

Choose from the following options and click Next.

-- please choose one --

-- please choose one --

Academic Probation

Degree Progress and Planning

Explore or Declare Major

Graduation Advising

Mandatory Advising or Hold

SAP Appeal Letters

Step 6: Location & Advisor

- Select location **“Student Success Center”**
- Select **“Advisor(s)”**, then click “Next”
 - *For the most appointment availability, **Select All 3 Advisors***

Schedule Appointment

What location do you prefer?

Student Success Center

Who would you like to meet with? You may choose more than one person.

Rumayor, Carl

Gardley Jr, Paul

Diniz, Adriana

back

Next

Step 7: Date & Time

- **Select a Date** that has appointments available
- **Select a 30-Minute Appointment Time**, then click “Next”

Schedule Appointment

< Times From July 30 To August 03 >

Thu, Jul 30	Fri, Jul 31	Sat, Aug 01	Sun, Aug 02	Mon, Aug 03
Morning N/A	Morning N/A	Morning N/A	Morning N/A	Morning 6 Available
Afternoon N/A	Afternoon 4 Available	Afternoon N/A	Afternoon N/A	Afternoon 1 Available

Mon, Aug 03

Close

9:00am PT

9:30am PT

10:00am PT

10:30am PT

Step 8: Confirmation

- Check appointment day and time
- Add notes or questions for the advisor
- Provide phone number and communication type
- Click “Confirm Appointment” to finalize appointment

Schedule Appointment

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

Appointment Details

Who: Mallory Melo with
Cari Rumayor

Why: Degree Progress and Planning

When: Tuesday, August 11
9:00am - 9:30am PT

Where: College of Business Administration

Additional Details

<https://csustan.zoom.us/my/c2096673864>

Is there anything specific you would like to discuss with Cari ?

I want to change my concentration to Marketing.

Comments for your staff...

☒ Send Me an Email

☒ Send Me a Text

Please provide your mobile number

--****

◀ Back

Confirm Appointment

- You will then see a **Confirmation Page** with your appointment details

Success! Your Appointment Has Been Created

Appointment Details

Who: Mallory Melo with Cari Rumayor

Why: Degree Progress and Planning

When: Tue Aug 11, 2020 9:00am - 9:30am PT

Where: College of Business Administration

<https://csustan.zoom.us/my/c2096673864>

What would you like to do now?

[Create Another Appointment](#)

[View My Calendar](#)

[Go Home](#)

- A **Confirmation Email** will also be sent to your Stan State Email with the appointment information, including the **“Zoom Link”** for the scheduled appointment.

Appointment Scheduled

An appointment has been scheduled for Aug 11 2020 9:00am - 9:30am PT. Details are included below.

Zoom Link

<https://csustan.zoom.us/my/c2096673864>



Attendees

Mallory Melo (h: 2096281667, c: ***-***-****)

Location

College of Business Administration

Organizer

Cari Rumayor (2096673864)

Date of Appointment

08/11/2020

Topic

Degree Progress and Planning

Time

9:00am - 9:30am PT

Comments

Mallory Melo: I want to change my concentration to Marketing.

Step 9: Cancellation

- If you need to cancel your appointment, log back into Warrior Connect. **Follow Step 1 to Login.**
- Click on the appointment you want to cancel under “Upcoming Appointments” on the right hand side of the home screen

Student Home

Class Information Reports Calendar

WarriorConnect

Make an Appointment

Classes This Term

Actions ▾					
<input type="checkbox"/>	CLASS NAME	PROFESSOR	DAYS/TIMES	MID	FINAL
This student is not enrolled in any classes in the current term.					

Quick Links


Take me to...

[School Information](#)

Current Visits

You have no current visits.

Upcoming Appointments

 [Degree Progress and Planning](#)
With Cari Rumayor
08/11/2020 9:00am PT

MANAGE APPOINTMENT



Degree Progress and Planning

All Attendees

Cari Rumayor (Organizer)

Mallory Melo ▾

Appointment Details

When Tue Aug 11, 2020
9:00am - 9:30am PT

Where
College of Business
Administration

Service
Degree Progress and
Planning

Course N/A

Care Unit
Academic Advising
(Virtual)

Comments
Mallory Melo: I want to
change my
concentration to
Marketing.

Type
One Time Appointment

URL
<https://csustan.zoom.us/my/c2096673864>

[Cancel My Attendance](#)

[Close](#)

- Select a reason for cancelling or type it in the box
- Select **“Mark as Cancelled”**

Degree Progress and Planning

All Attendees

Cari Rumayor (Organizer)

Mallory Melo

Cancel My Attendance

Reason:

Select A Reason ▾

No-Show

Cancelled - Staff Requested

Cancelled - Student Requested

Issue Resolved

Don't Mark

Mark as Cancelled

- Make sure it states **“Appointment Cancelled”** at the top

Degree Progress and Planning

All Attendees

Cari Rumayor (Organizer)

Mallory Melo (cancelled) ▾

Appointment Cancelled

Mallory Melo Cancelled this Appointment due to
Cancelled - Student Requested

Cancelled Jul 30 2020 at 4:51pm PT

Appointment Details

When

Tue Aug 11, 2020
9:00am - 9:30am PT

Care Unit

Academic Advising
(Virtual)

Where

College of Business
Administration

Comments

Mallory Melo: I want to
change my
concentration to
Marketing.

Service

Degree Progress and
Planning

Type

One Time Appointment

Course

N/A