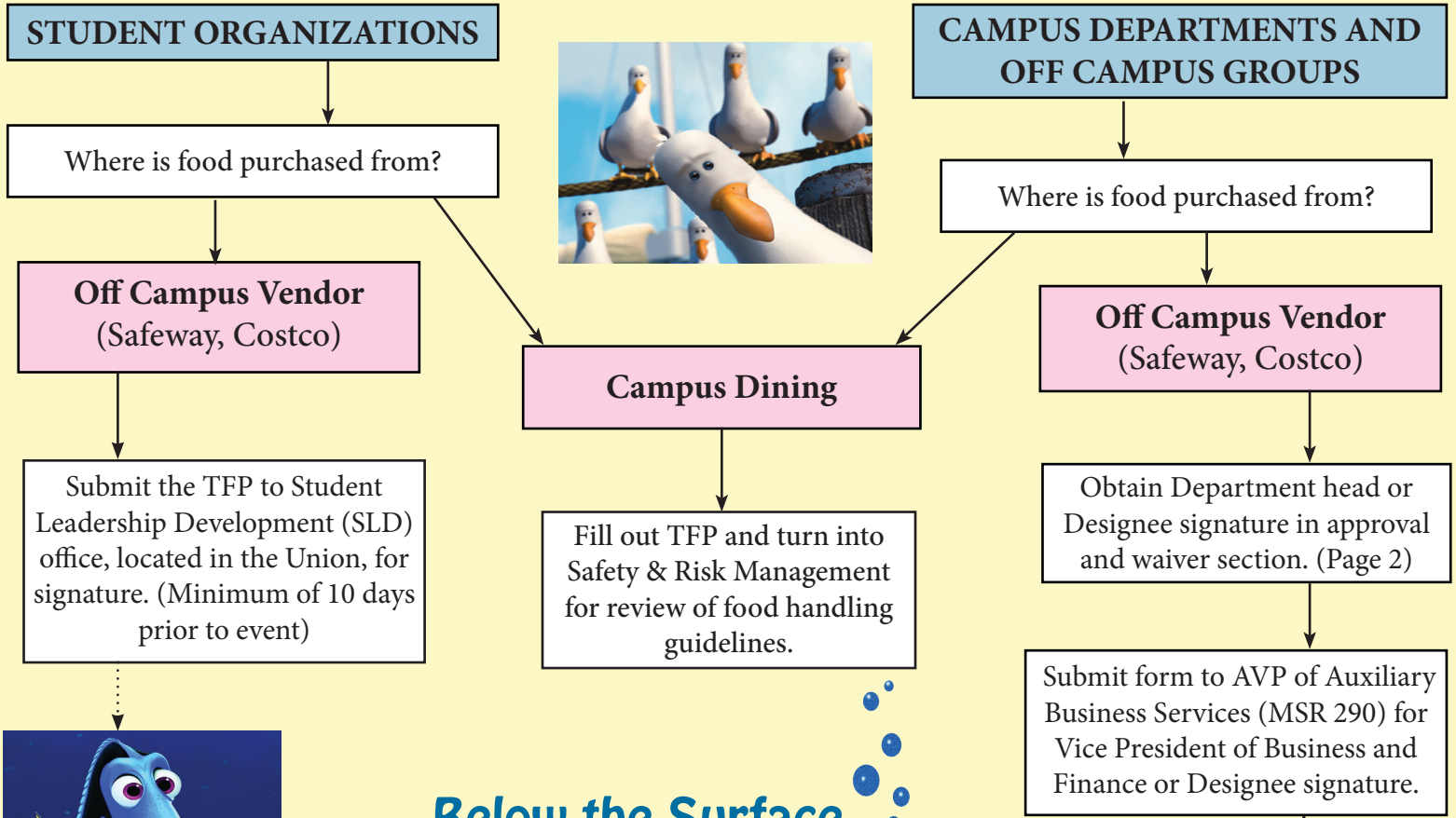


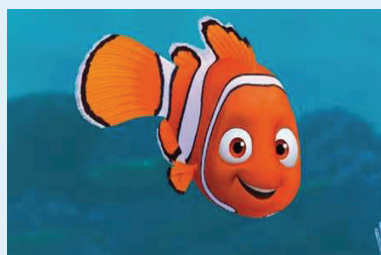
# Temporary Food Permit (TFP) Process:

NO TEMPORARY FOOD PERMIT IS REQUIRED:  
IF CAMPUS DINING IS PROVIDING AND **SERVING FOOD** OR IF EVENT IS A POTLUCK (MEMBERS-ONLY)



## Below the Surface

\*The following steps do not require any actions on your behalf. They are given to show you what is going to happen “behind the scenes”.



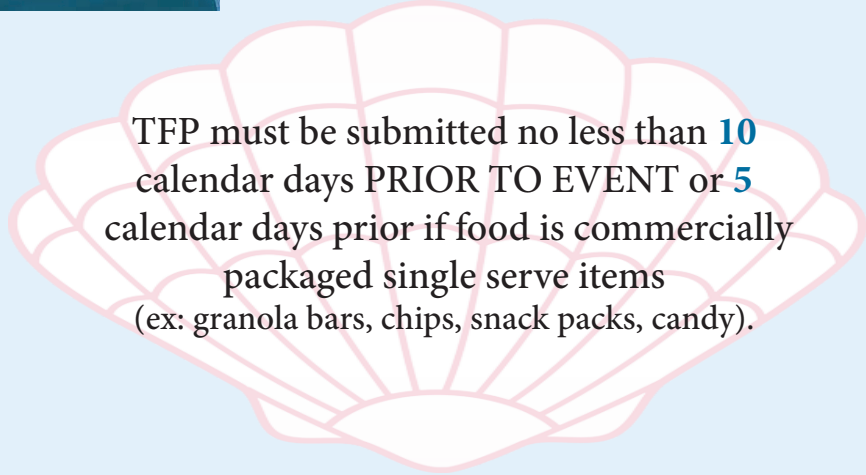
SLD office will send it to AVP of Auxiliary Services for Vice President of Business and Finance or Designee signature.

Campus Dining will review TFP.

You will then be contacted by Safety & Risk Management office regarding the status of your TFP.

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You will then be contacted by Safety & Risk Management office regarding the status of your TFP.



TFP must be submitted no less than **10** calendar days **PRIOR TO EVENT** or **5** calendar days prior if food is commercially packaged single serve items (ex: granola bars, chips, snack packs, candy).