



## CALIFORNIA STATE UNIVERSITY, STANISLAUS Emergency Response Plan

The emergency response plan will provide guidelines to assist the trip coordinator and field trip participants if an emergency arises. The field trip coordinator should exercise his or her best judgment in order to minimize risk or injury to all participants if an unexpected situation arises that is not addressed in the response plan.

- Immediately call **911** in all cases involving serious injury or death, multiple injuries, or extensive property damage. The first priority is to care for any injured individuals.
- Names and locations of nearby hospitals or other facilities near the final destination that would be able to offer assistance.

HOSPITAL NAME	HOSPITAL ADDRESS

- Remain with any injured student participants, as circumstances permit, until relieved by a responsible individual, such as a family member or emergency medical personnel.
- Contact the College Dean as soon as is reasonably possible after the situation has stabilized.

DEAN NAME	EMERGENCY CONTACT NUMBER

- Name of a field trip participant who will assume responsibility for carrying out the emergency response plan in the event the trip coordinator is incapacitated. This person should have access to the participants' emergency contact information.

BACKUP TRIP COORDINATOR(S) NAME

- Call the Public Information Officer if the situation attracts media attention. All media inquiries should be referred to the Public Information Officer.

UNIVERSITY PUBLIC INFORMATION OFFICER (PIO) CONTACT
(209) 667-3997