



MINUTES

Campus Safety Committee
Wednesday, October 17, 2018
9:00 – 10:00 am
FDC114

15 of 24 members were in attendance

- I. Public Comment - None at this time
- II. Old Business
 - A. Traffic Safety Subcommittee

Kellie Marshall voiced a concern about drivers not stopping for pedestrians in crosswalks. Two places in particular are right in front of FDC and Lot 2. Interim Chief, Clint Strode said he would have officers pay extra attention to these two areas. In addition, pedestrians when crossing are focused too much on their phones. Amy Thomas mentioned that she would talk to the subcommittee about doing a pedestrian safety awareness campaign. The next meeting is tomorrow-10/18 at 3:00 p.m. MSR285.
 - B. Crime Prevention Subcommittee

A nightwalk is scheduled for 11/8 around 6:00 p.m. There will be two groups; one group will be walking and the other group will be on carts. An open meeting was held; Interim Chief, Clint Strode went over lighting, the shuttle program and accessibility, and the Clery crime report.
 - C. Update on Inspections/Audits
 1. State Audit

The CSU State Audit addressed various safety issues, mainly with science labs. S&RM along with the departments are working to fix the issues. The Chancellor's Office will be visiting each campus in 2019 to make sure campuses are working towards mitigating the issues.
 2. Cal/OSHA Investigation

The 6-month mark is coming up; S&RM should receive the report of citations next week. S&RM and the College of Science are trying to mitigate the issues that we couldn't fix at the time of the visit.
 3. Performing Arts Health & Safety Inspection report

S&RM are working diligently with Facilities and the Theatre Dept. on a plan to fix the issues presented in the audit report. Some items can be fixed now while others will take some time due to funding and the amount of work needed in the theater.
- III. New Business
 - A. Full Scale Exercise Summary – A simulated chemical spill was done in Naraghi Hall, there were numerous external entities that were involved in the exercise. A survey will be going out to those involved and an after action report will be issued within the next few months. Michele Gordon – Activated in her role as a Building Monitor, evacuating the building. She mentioned that it made the exercise difficult because she knew too much about the exercise. As the exercise played out, things happened that weren't a part of what she told was going to happen. The hot wash was an interesting aspect for her to hear others perspectives. Steve Olson – Acknowledged that it was a good training for everyone involved. There was an element of unknown for him which made it more realistic.
 - B. Proximity Cards for Naraghi Hall

Readers were installed in all the classrooms; however, the prep lab doors were not included which does not allow the classrooms to be completely locked down. The doors are unlocked when students are working. Some options that were discussed: to put a card reader on the prep room doors from the hallway or allow a card reader on the classroom side of the prep lab. With all buildings completed, expanding has to come with funding from the University or the department. Another option was to have a key checkout for students who need access during tasks with faculty.

C. Report of Safety Concern

No online reports since our last meeting.

D. Safety Training

Facilities and S&RM are working on training a few employees to be trainers on Forklifts. Kellie Marshall mentioned SkillSoft mandatory trainings should be completed by the end of the year. In particular, Sexual Harassment and Title IX trainings. The new CSULearn system will not be implemented until 2019 and current overdue assignments will not move to the new system.

E. Injury Reports

Krista Vasquez reported that only a couple have been reported in the last month.

April Dunham-Filson reminded others to remember that if the injury happens during class time, the instructor is required to fill out the online injury report as well.

Krista also wanted people to make sure that the form is completely submitted. If there is a glitch in the system, make sure that it has gone through completely.

Amy Egan asked what the employee is supposed to submit. Krista mentioned that they can do the online form as well but the WC-1 (worker's comp form) is what the employee completes if they want to seek medical treatment.

IV. Round Table Discussion

Bronda Nidey - Flu shots are available in the Health Center for Staff for \$20 and free for students. Shots are not given during the lunch hours.

Gary Hogan – He was asked to bring a concern about water flooding on sidewalks, causing standing water and then algae can grow and cause a slick surface. More info is needed about specific locations, and facilities will follow up. The online report a safety concern can be helpful because you can upload photos.

Interim Chief Clint Strode – Wanted to remind everyone that if you see a crime or suspicious incident in progress please call 9-1-1 right away. There have been a couple of vending machine thefts and someone witnessed it happening but didn't call until 1 ½ hour later. There have also been a few bicycle thefts reported.

Additional Information:

Next meeting December 6, 2018 at 9:00 a.m. in FDC114

NAME	REPRESENTING (bargaining unit or department)	JOB TITLE	SIGNATURE
ALCANTAR, MESHALL	HR/EO/COMPLIANCE	WORKER'S COMP COORDINATOR	
ARIAS, FABIOLA	UNIT 2 - CSUEU, MEDICAL TECHS	MEDICAL ASSISTANT	<i>Fabiola Arias</i>
CHAVEZ, MICHAEL	UNIT 5 - CSUEU, MAINTENANCE/LABOR	LEAD GROUNDWORKER	
CHIANG, CHAU-PU	UNIT 3- CFA	PROFESSOR CRIMINAL JUSTICE	<i>Chiang</i>
DUNHAM-FILSON, APRIL	SAFETY & RISK MANAGEMENT	HEALTH & SAFETY SPECIALIST	<i>April Dunham-Filson</i>
EGAN, AMY	UNIT 7 - CSUEU, CLERKS/ANLTS/SPEC.	LIBRARY ADMINISTRATION	<i>Amy Egan</i>
GORDON, MICHELE	COLLEGE OF SCIENCE, HEALTH AND SAFETY COMMITTEE	INST. STUPPORT TECH	<i>Michele Gordon</i>
GOUCHER, ROBERT	UNIT 6 - SETC	BUILDING SERVICE ENGINEER	<i>Robert Goucher</i>
GRIFFIN, BENJAMIN	UNIT 4 - APC	COMPLIANCE COORDINATOR	
HOGAN, GARY	ATHLETICS	ATHLETIC TRAINER	<i>Gary Hogan</i>
HOULDEN, DAN	STUDENT RECREATION CENTER	DIRECTOR, SRC	<i>Dan Holden</i>
KITHCART, JON	SCHOOL OF THE ARTS	ART TECHNICIAN	
MARSHALL, KELLIE	HR/EO/COMPLIANCE	CLERY & COMPLIANCE DIRECTOR	<i>Kellie Marshall</i>
MYERS, JASON	FACULTY AFFAIRS	AVP FOR FACULTY AFFAIRS	
NIDEY, BRONDA	HEALTH CENTER	ADMINISTRATIVE SUPPORT	<i>Bronda Nidey</i>
NUNGARAY, MICHELLE	ASSOCIATED STUDENTS	ASI SECRETARY & BOARD OF DIRECTOR FOR AHSS	
OLIVAS, DAN	UNIT 9 - CSUEU, TECHNICIANS	INFO TECH CONSULTANT	
OVERGAAUW, TIM	FACILITIES SERVICES	DIRECTOR, FACILITY OPERATIONS	<i>Tim Overgaauw</i>
PALOMINO, NINA	PRESIDENT'S OFFICE	EXECUTIVE ASSISTANT TO THE PRESIDENT	
RODRIGUEZ, SILVEA	STOCKTON CENTER	ACADEMIC OPERATIONS & FACILITIES SPECIALIST	
SILVEIRA, CHERI	UNIT 8 - SUPA	POLICE OFFICER	
STRODE, CLINT	UPD	INT. CHIEF	<i>Clint Strode</i>
THOMAS, AMY	CHAIRPERSON	DIRECTOR, SAFETY & RISK MANAGEMENT	<i>Amy Thomas</i>
VASQUEZ, KRISTA	HR/EO/COMPLIANCE	CLASS., COMP. & LEAVES SPECIALIST	<i>Krista Vasquez</i>
OLSON, STEVE	UPD	POLICE SERGGANT	<i>Steve Olson</i>