



## MINUTES

**Campus Safety Committee**  
**Friday, May 18, 2018**  
**10:00 – 11:00 am**  
**MSR130C**

10 of 25 members were in attendance

- I. Public Comment - None at this time
- II. Old Business
  - A. Reflection on joint safety meeting
    - Gary Hogan, Mike Chavez, & Krista Vasquez all responded positive stating it was very helpful, there was a lot of information shared, some overlap between the groups but nice to hear all the different safety efforts that are happening across the campus.
    - Amy Thomas mentioned that it was a combined meeting both with our regular Campus Safety Committee agenda and then the joint agenda. We will keep it this way for the future, but extend the time out to 1 ½ hours.
    - The next joint campus safety meeting will be in the fall semester (TBD).
  - B. Traffic safety subcommittee
    - Amy Thomas discussed that the subcommittee met with city (4/10). The city engineers talked about where the funding comes from and our subcommittee is offering data and research to the city that is very helpful. Geography faculty are using their GIS system to help gather information for the city. The first project that will be completed by the end of May, will be the crosswalk at Dels Lane and University Circle where the crossing meters will change to a countdown model. The money to complete this project will be coming from City of Turlock Transit Funds.
    - The city will also be working on a bike lane on Christofferson that will connect to our bike lane on Ansel Adams.
  - C. Appointment of Crime Prevention Subcommittee  
No report at this time - Tim Overgaauw asked that Facilities be involved in the night walks.
- III. New Business
  - A. State Audit Report – safety committees
    - Amy Thomas explained some of the findings were directly for the Chancellor's Office and those findings would be trickling down to the campuses such as Asbestos in Mechanical rooms must have signs stating such, this will need to be completed by Aug 31.
    - April Dunham-Filson discussed that the Chancellor's Office will also need to create a Joint Safety Committee system wide with a representative from all campuses. In addition, each campus would need to create their own campus safety committee that meets regularly, posts agendas and minutes, etc. Stan State already meets the campus safety committee requirement.
  - B. Cal/OSHA investigation - underway  
Amy Thomas talked about the State Audit originating from the CSUEU, while the Cal/OSHA investigation was originated from a system wide whistleblower (not a complaint specific to our campus). This investigation will ultimately bring improvements, but be a long process as all campuses will be visited. Currently Cal/OSHA is in the material gathering phase, there have been findings, and we are working to try and fix those findings before the report comes out in hopes to lessen the fines.

C. Theatre safety report – pending

The Chancellor's Office commissioned the UC to inspect all campuses Performing Arts areas. This report will be coming soon, there are findings as well, and will need to be fixed.

D. Safety concern reports received

There have been three reports: Two were behavior based which was transferred to the behavioral support team. It was one incident with two separate reports. The individual is under review by Student Judicial Affairs for discipline. There was one report of concern that lawn mowers were mowing in close proximity of individuals. S&RM informed Facilities of the report.

E. Safety Training

- April Dunham-Filson announced a new pilot program for student training. Students will now have their own portal to SkillSoft where they have access to all the same trainings that employees have. It is called SkillPort Training Center and is housed on the Student website under Academic Resources - <https://www.csustan.edu/students>
- Kellie Marshall mentioned that SkillSoft is converting to SumTotal for a learning management system for employees/volunteers. The appearance will change. Volunteers will now have access to this as well. Michele Gordon asked if a flowchart can be developed to help departments know what trainings volunteers need. HR is working on an electronic registration form for volunteers.
- April Dunham-Filson mentioned that with the State Audit findings, one of the corrections is to implement an Assessment and Inspect tool from Risk & Safety Solutions, a UC product. In addition, we will be adding a Chemical Inventory program.

F. Injury Reports

- April Dunham-Filson reported two employee reports of injury. A twisted knee getting up from a desk. The employee was instructed on proper body mechanics and another report of a heel injury walking on the sidewalk. There was no cause of this injury.
- Amy Thomas reported that a paperless student report of injury is now available. This will eliminate a lot of paperwork. Currently the Health Center and SRC are using it. It will be rolled out to the campus soon. Visit <https://www.csustan.edu/safety-risk-management/report-injury-illness-or-incident> to learn more about it.

G. Summer/Fall Meetings

April Dunham-Filson will send out a Doodle survey to select our meeting dates for next year. There will not be a June meeting at this time. Have a great summer!

IV. Round Table Discussion

- Gary Hogan – Announced the hiring of a new Athletic Director (Terry Donovan). Also a new Athletic Trainer who brings new energy and ideas to the department.
- Tim Overgaauw mentioned that Facilities will have Fall Protection Training on June 11 and 15.
- Kellie Marshall stated that the Smoke/Tobacco Free Task Force met and everything is going really well. Currently there are two areas of concern; one over by Ansel Adams and the corporation yard where individuals think it is okay to smoke and litter their cigarette butts and then certain points on the city sidewalks that individuals are going to smoke and littering their cigarette butts. There will be temporary lawn signs going up in those areas to remind individuals.
- Mike Chavez mentioned that the issue with the Fieldhouse Annex door is being taken care of. Tim Overgaauw will work with the Fire Marshall to change the door to a locking door from the inside.

- Michele Gordon mentioned the pedestrian traffic after the Pitman/Turlock baseball game. Pedestrians coming out from the fencing and into the Housing parking lot #7 along with the car traffic seems unsafe. Tim Overgaauw mentioned that the easiest way to rectify that is to close the access gate not allowing for anyone to exit there. Gary Hogan will mention it to the Athletic Director and Amy Thomas will mention it to the UPD.

**Additional Information:**

Next meeting TBD in July 2018