



MINUTES

Campus Safety Committee
Wednesday, August 29, 2018
9:00 – 10:00 am
FDC114

15 of 24 members were in attendance

I. Public Comment - None at this time

II. Old Business

A. Traffic Safety Subcommittee – The subcommittee didn't meet in June/July, but will start meeting in September.

Updates:

- Monte Vista/Dells Lane light has been changed to a countdown crossing and the time was increased to allow more time to cross.
 - All campus pathway lighting will be updated by Facilities with LED. Also, the pathway on Geer and near the CDC will have lighting added where there is no lighting.
 - An added crosswalk is being researched at Andre Ln. Including adding fencing in specific locations where crosswalks will be added.
1. Small vehicle safety program - The program has been improved but there are still issues. The campus inventory is being worked on and the training has been improved but some drivers are not completing the training. S&RM would like input on what other things can be done to eliminate issues? Some ideas from the members included: increase communication plan to the campus, VP support for potential revocation of driving privileges, and remind Departments should be responsible for their own carts. It was asked what other campuses are doing and currently other campuses aren't managing their small vehicle programs, and research has shown many campuses are struggling with the risk of small vehicles on campus.

B. Crime Prevention Subcommittee – The subcommittee is now being formed and will look at ways to keep individuals safe on campus. In the last spring semester, a group of students along with campus administrators did a nighttime walk-about during the evening to identify areas where safety concerns are in the evening; the new subcommittee will host a night-walk in October or November

- Warrior Express - Shuttle Stops were implemented by the UPD as a way to improve and streamline communication on where and when the shuttles will pick up.

C. Update on Inspections/Audits - There are three safety-related audits currently underway.

1. CA State Auditor's Office - Lab Safety Audit, based on a complaint by CSUEU. An Audit checklist was passed around to look at that has all the current findings.
2. Cal/OSHA Investigation - Stems from the State Audit, in which employee safety is the main concern. Another checklist was passed around showing current findings.
3. Performing Arts Health & Safety Inspection report – This inspection was CSU generated. There were 63 findings on this report with most being minor findings, however there were three major issues that are currently being corrected.

III. New Business

A. Report of Safety Concern – Two safety concerns were reported since last meeting.

- Dead mice were found outside of a building. Facilities was notified

- Employees reported getting flea bites inside an office at the Stockton Center. Grupe and the Administration worked together to rectify the issue.
- B. Safety Training - No updates on training at this time.
- Bronda would like to know what trainings the HC should have.
 - Kellie announced the training system that is currently being used is changing from SkillSoft to SumTotal.
 - RSS Implementation – There are three new systems being implemented based on the State Audit. Assessment, Chemicals, & Inspection will be implemented before the end of the year to help academic areas. The College of Science will be the first to go live but eventually they will be rolled out campus wide.
- C. Injury Reports – There is a new paperless way to report injuries on campus. It is an addition to the current Employee Injury Reporting process. Now anyone can report an injury that occurs on campus for Students, the Community, or employees.
- D. Stop Work Authority Program – S&RM is working on a Stop Work Authority Program that will formalize how anyone who sees or is asked to do something that is unsafe will have the ability to Stop Work at any point in time until the concern is rectified.
- E. Safety recognition ideas – S&RM is looking for ideas for recognizing individuals for their focus on safety. If you have any ideas, please let S&RM know.
- F. Academic Safety Specialist (AA/S-I Exempt) – A new position is being advertised in S&RM. This is a position has been needed and requested through UBAC and the budgeting process for the past few years, and now based on recent audit findings it was approved for base budget funding; the Academic Safety Specialist will be responsible for the academic (lab/studio/shop/garden) side of S&RM.

IV. Round Table Discussion

- Chau-Pu Chiang – Asked about the warrior card for locking down the classroom. Facilities is still working on getting proximity cards to all faculty. Faculty will need to talk with Jake Myers in Academic Affairs on timing.
- Michele Gordon talked about the doors that connect the lab/classroom. The issue is that a lockdown could happen in a classroom but the connecting doors do not have lockdown devices so the doors would remain unlocked while the exterior door would be locked down.
- Interim Chief, Clint Strode, mentioned that if you do lock down the classroom, it is important that you follow-up with a 9-1-1 call.

Additional Information:

Next meeting September 26, 2018 in FDC114

SIGN-IN

CAMPUS SAFETY COMMITTEE

PRINTED NAME	REPRESENTING	SIGNATURE
1) Amy THOMAS	Safety + Risk Mgt.	Amy Thomas
2) Robert Goucher	Unit 6	[Signature]
3) Chau Pu Chiang	Unit 3	[Signature]
4) Cheri Silveira	Unit 8	Cheri Silveira
5) Ben Griffin	Unit 4 / Athletics	B. Griffin
Tim Verhaan	Facilities Services	[Signature]
JAKE MYERS	FACULTY AFFAIRS	[Signature]
Gary Hogan	Athletics	[Signature]
Mike Chavez	Facilities CSUEU Unit 5	Mike Chavez
Michelle Gordon	Chemistry / COS	Michelle Gordon
Clint Strode	UPD	[Signature]
April Dunham-Filson	SRM	April Dunham-Filson
Nina Palomino	OFFICE OF THE PRESIDENT	Nina Palomino
Kellie Marshall	HR / EO / Compliance	Kellie Marshall
Brenda Nidey	Student Health Center	Brenda Nidey