

California State University, Stanislaus
University Educational Policies Committee
Meeting Minutes
September 22, 2011

Present: M. Bender, E. Broadwater, R. Esau (recording), B. Foreman, M. Hight, M. Huang,
L. Johnson, H. Kornuta, V. Leyva, C. Roe, K. Schoenly, K. Stone

Excused: R. Floyd, ASI Representative

- I. **Call to Order.** B. Foreman called the meeting to order at 2:05 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of September 8, 2011, were approved as distributed.
- IV. **Announcements/Reports.** B. Foreman reported he met with T. Ribeiro regarding the 2010/11 UEPC objections to the establishment of the SMART Center. The UEPC may be receiving a revised proposal later this academic year.
- V. **Old Business.**
 - A. **Loss of CSU Stanislaus Motor Pool.** K. Schoenly prepared a draft memorandum for UEPC review. Suggested edits included language to emphasize the academic value of field trips. Following discussion, the revised memorandum will be sent to E. Carpenter.
 - B. **Program Suspension Policy.** Discussion continued concerning the development of a Program Suspension Policy. Due to the complicated nature of forming this type of policy, it was suggested that a workgroup be created to focus on its development. B. Foreman, H. Kornuta, L. Johnson, and K. Schoenly will rework the draft and have it ready for review at the next scheduled UEPC meeting.
 - C. **Academic Calendar and OIT Server Maintenance Days.** B. Foreman studied the upcoming academic calendars and suggested possible dates to identify as OIT server maintenance days prior to the fall and spring semesters. Following discussion, it was suggested to send the proposed calendar dates to Faculty Affairs for review and comment.
 - D. **Resolution on UEPC Primacy Regarding Curriculum and Programs.** The Resolution on UEPC Primacy Regarding Curriculum and Programs was reviewed by the Academic Senate as a first reading item. The Senate Executive Committee suggested the Faculty Budget Advisory Committee (FBAC) be added to the resolution. Additional edits were suggested to bring greater clarity to the resolution. The revised resolution will be sent to the Senate Executive Committee for its second reading by the Academic Senate.
- VI. **New Business.**
 - A. **2010/11 Annual Report: Assessment of Student Learning Subcommittee.** The UEPC wishes to thank the members of the Assessment of Student Learning Subcommittee for their hard work and dedication. Following discussion, the UEPC unanimously approved the 2010/11 Annual Report of the Assessment of Student Learning Subcommittee.
 - B. **2010/11 Annual Report: Technology and Learning Subcommittee.** The UEPC wishes to thank the members of the Technology and Learning Subcommittee for their hard work, dedication, and persistence with the development of the Policy for Online and

Technology Mediated Courses and Programs. It was suggested that it would be of benefit if a member of the UEPC could attend the 2011/12 meetings of the Technology and Learning Subcommittee. K. Schoenly volunteered to attend. Following discussion, the UEPC unanimously approved the 2010/11 Annual Report of the Technology and Learning Subcommittee.

- C. **2010/11 Annual Report: University Writing Committee.** The UEPC wishes to thank the members of the University Writing Committee for their hard work and dedication. It was mentioned that there is a need for faculty development on writing across the curriculum. C. Roe will communicate with the members of the University Writing Committee regarding the review of WP courses and developing workshops for WP instructors. Following discussion, the UEPC unanimously approved the 2010/11 Annual Report of the University Writing Committee.
 - D. **Grade Appeal Policy and Procedures.** Editorial changes were necessary to update the title for the Associate Vice President for Academic Affairs in the Grade Appeal Policy and Procedures. A signatory error was corrected on the Grade Appeal Form. The UEPC members approved the minor changes.
 - E. **Technology and Learning Subcommittee Membership and Charge.** The Technology and Learning Subcommittee requests that the campus Instructional Designer be added as an ex-officio member of the subcommittee. Following discussion, a motion was made by C. Roe, seconded by M. Bender, and voted unanimously to approve the revised Membership and Charge of the Technology and Learning Subcommittee. The revised Membership and Charge will be sent to the Senate Executive Committee for Academic Senate consideration.
 - F. **Draft Revised General Education Goals and Objectives.** The draft Revised General Education Goals and Objectives were presented by S. Marshall, Faculty Director of General Education, as an information item during the 4/12/11 Academic Senate meeting. Revisions were suggested and the Senate Executive Committee requested the UEPC to review the draft goals and objectives once again. Following discussion, revisions were made to Goal 2 and Goal 3. A motion was made by M. Bender, seconded by C. Roe, and voted unanimously to approve the Draft Revised General Education Goals and Objectives. The revised document will be sent to the Senate Executive Committee for Academic Senate consideration.
 - G. **WASC Special Visit Report.** Deferred.
- VII. **Subcommittee/Committee Reports.** None received.
- VIII. **Other (information only).** The next UEPC meeting is scheduled for Thursday, October 13, 2011, from 2:00-4:00 p.m., in MSR 200.
- IX. **Adjournment.** The meeting adjourned at 4:10 p.m.

Respectfully submitted,

Randi Esau, Recording Secretary