

California State University, Stanislaus  
University Educational Policies Committee  
Meeting Minutes  
**August 28, 2014**

Present: R. Esau (recording), L. Bernardo (standing guest), L. Bettencourt, B. Carroll, L. French, M. Grobner, M. Jaasma, M. Salameh, J. Sankey, K. Stone, A. Strahm, S. Zong

Excused: V. Leyva, R. Werling

- I. **Call to Order.** A. Strahm called the meeting to order at 2:03 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of May 8, 2014, were approved as distributed.
- IV. **Announcements/Reports.** A. Strahm welcomed all new and returning UEPC members to the fall semester. Introductions were shared. M. Salameh questioned if students have been given enough notification concerning the deadline for adding classes. L. Bernardo responded that another notification will go out to students. Permission numbers will be available through census date. A. Strahm invited M. Salameh to send an email detailing the specific concerns the Associated Students, Inc. may have regarding the rules for adding/dropping courses. B. Carroll mentioned that a discussion may occur at the Senate Executive Committee meeting regarding online courses. If the discussion results in action needed from the UEPC, he will forward the item so it can be added to the next scheduled UEPC meeting agenda.
- V. **Subcommittee/Committee Reports.** None to report.
- VI. **Old Business**
  - A. **Two-Pass Registration System.** The Two-Pass Registration System Resolution was approved by the Academic Senate, but later rejected by President Sheley because the resolution did not include a way to examine whether or not the system is actually effective for students. The UEPC members revised the resolution to include an additional resolve clause that states, "...due to the constantly changing conditions in both enrollment and budget, the Two-Pass Registration System Policy will be reviewed prior to the Fall 2016 registration cycle to determine if student needs are being met." Following discussion, it was moved by B. Carroll, seconded by L. Bettencourt, and voted unanimously to approve the revisions made to both the Two-Pass Registration System Resolution and Policy. R. Esau will forward the resolution and policy to the Senate Executive Committee for Academic Senate consideration.
  - B. **Minimum GPAs for Minors.** Currently, there is no minimum GPA requirement for minors. Only two minor programs (Chemistry and Business) list a minimum GPA requirement for completion. Policy language was developed which states, "to qualify for a minor, students must complete all courses in the minor with a minimum GPA of 1.75 (C-) or better as required by the minor program." A draft resolution to accompany the draft policy will be reviewed at the next scheduled UEPC meeting.

- C. Latin Honors.** The UEPC reviewed a summary of what other campuses require for Latin Honors distinction (Cum Laude, Magna Cum Laude, Summa Cum Laude). There are eleven CSU campuses that require a higher GPA than CSU Stanislaus, 7 campuses that are equal to CSU Stanislaus, and 1 campus that has a lower GPA requirement than CSU Stanislaus. It was noted that a significant portion of our students come from underserved populations. To qualify for Latin Honors at CSU Stanislaus, the GPA requirements are cumulative and include transfer units. Not all campuses use that same criteria for qualifying, but instead take into consideration the cumulative GPA from the junior and senior years only. Following discussion, it was agreed that CSU Stanislaus' Latin Honors program is just right for our student population. A. Strahm will send a response to the Provost. This item will be removed from the agenda.

**VII. New Business.**

- A. Policy for Change of Major, Adding a Second Major, Adding an Additional Minor.** The Enrollment Management Committee is asking the UEPC to consider creating a policy which will place limits on when students can change their major, add a second major, or add a minor. The Enrollment Management Committee suggested that if students who have reached 90 units wish to change their major or add a minor or a second major, the student must be able to complete the new major or minor by the time they reach 140 units. The student must submit a plan outlining how they can complete the new major or minor within 140 units and have this plan signed off by the department chair and dean. Students desiring an exception to the 140-unit limit must get approval from the department chair and dean. It's important to note that these students who are changing their major or adding a minor or adding a second major have priority registration as seniors. When they change their major (or add a minor or add a second major) with only 1 unit left in the original major, they are taking the best positions in the registration process. Access is the key concern. The University has a responsibility to make sure all students have equal access. Students can be allowed to have a double major as long as they can complete both in 140 units. L. Bernardo is going to provide data to determine how many students have changed their major after 90 units. Discussion will continue at the next scheduled UEPC meeting.
- B. Program Revision: Bachelor of Arts in Art, Concentration in Art History.** The UEPC reviewed the Program Revision: Bachelor of Arts in Art, Concentration in Art History as a first reading item. The Department of Art proposes to add more non-Western options and diversity to the current curriculum by creating a new mandatory set of upper-division electives that center on non-Western art. Also, 2 units of ART 4580 *Exhibition Design and Gallery Management* have been added to the program, providing concrete field experience for Art History majors going into gallery and curatorial work (which most Art History majors do). Following discussion, it was moved by L. Bettencourt, seconded by M. Jaasma, and voted unanimously to move to a second reading. Hearing no questions or comments, it was moved by M. Jaasma, seconded by M. Grobner, and voted unanimously to approve the Program Revision: Bachelor of Arts in Art, Concentration in Art History, effective fall 2015.
- C. Revised Calendar for College Year 2015-2016.** The current Calendar for College Year 2015-2016 was approved by the UEPC on October 25, 2012. At that time, the Commencement Committee had determined that 1 commencement date was all that was needed. Since that time, the Commencement Committee has determined that 2 commencement dates are

needed. A revised Calendar for College Year 2015-2016 has been prepared for the UEPC to review. The revised calendar removes the spring 2016 reading day, making that date the first day of final examinations, in order to add an additional commencement day prior to the Memorial Day weekend. It is recognized that the removal of the spring reading day will affect students. Following discussion, it was moved by J. Sankey and seconded by M. Jaasma to approved the revised Calendar for College Year 2015-2016. The motion carried with 7 yes votes, 2 no votes, and 1 abstention. The ASI will be bringing forward a formal statement about the importance of reading days. The revised Calendar for College Year 2015-2016 will be submitted to the Provost for approval and implementation.

**D. Revised Calendar for College Year 2016-2017.** Deferred.

**E. Draft Calendar for College Year 2017-2018.** Deferred.

**F. Draft Calendar for College Year 2018-2019.** Deferred.

**G. Election of RSCAPC Representative from UEPC to serve during 2014-15.** J. Sankey volunteered to serve as the UEPC Representative on the Research, Scholarship, and Creative Activity Policy Committee for 2014/15.

**H. Consultation Between Programs on Co-developing Language.** Deferred.

**VIII. Other (information only).**

**IX. Adjournment.** The meeting adjourned at 4:00 p.m.

Respectfully submitted,

Randi Esau, Recording Secretary

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