

California State University, Stanislaus
University Educational Policies Committee
Meeting Minutes
May 3, 2012

Present: S. Clapper (recording) B. Foreman, M. Hight, M. Huang, L. Johnson, H. Kornuta, M. Khodabandeh, V. Leyva, C. Roe, K. Schoenly, K. Stone, A. Strahm

Excused: E. Broadwater, R. Floyd

Guests: F. Beltran, M. Perea-Ryan

- I. **Call to Order.** B. Foreman called the meeting to order at 2:00 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of April 26, 2012, were unavailable for review.
- IV. **Announcements/Reports.** B. Foreman announced that a discussion occurred in Academic Senate and earlier in Senate Executive Committee regarding courses not being approved in a timely manner, specifically 4 unit course proposals from History and English. This may possibly become a topic of discussion for the fall. K. Stone announced that the Assessment of Student Learning Subcommittee has a proposal for a replacement of the Individual Development and Educational Assessment (IDEA) Instrument. The ASL Subcommittee created an online version through Qualtrics that students could do instead of the paper IDEA form. The subcommittee felt it would be more useful to students and to faculty. It included the Likert scale and open-ended questions on student perception of performance and relationship with faculty members. There were questions added regarding student off-campus experiences and responsibilities. It was noted that anything supplementary to IDEA cannot be used for Retention, Promotion, and Tenure outside of policy.
- V. **Old Business**
 - A. **Credit Hour Policy.** The UEPC members agreed in principle to most of the draft Credit Hour Policy. Discussion will continue at the first fall 2012 UEPC meeting.
 - B. **Individual Study.** Following several meetings in which this topic was discussed, it was decided to table further discussions following the completion of the Holistic Program Review process and only if Individual Study courses are determined to be problematic across the University.
 - C. **Super Senior Classification.** Currently, there are no procedures in place for how super senior students at various levels are handled at CSU Stanislaus. This has caused inconsistent advising and conflicting information to be shared with students. As of spring 2012, there are 133 students who have earned over 150 units. The cap for financial aid eligibility is 150 units (previously it was 180 units). The students over 150 units have been put on notice. It would be desirable to have a set of procedures that can be referenced consistently in order to advise

effectively, especially important in light of the budget climate and the difficulty some students are having in getting into the classes they need to advance to graduation. The UEPC will continue discussions at the next scheduled UEPC meeting.

- D. CSU Executive Order 1062 – Field Trip Policy and Procedure.** It was reported that the draft policy may be ready for UEPC review in the early fall. The working copy with sources referenced is available in Blackboard.
- E. CSU Executive Order 1064 – Student Internships.** It was reported that the draft policy may be ready for UEPC review in the early fall. The working copy is available in Blackboard.
- F. Technology and Learning Subcommittee Clicker Report and Recommendation.** J. An, B. Duggan, W. Jacobs, and G. Pillsbury joined the UEPC to discuss the Technology and Learning Subcommittee’s Clicker Report and Recommendations. After conducting a comprehensive study, the TL Subcommittee recommended standardization of the student response system brand, i>Clicker. The recommendation was made in response to the Chancellor’s Office mandate and the California State Student Association requesting that all CSU campuses standardize the use of clickers in order to save students from purchasing more than one form of student response system. A draft resolution was reviewed by the UEPC members. Discussion will continue at the next scheduled UEPC meeting.
- G. Advising for Pre-Nursing Students.** M. Perea-Ryan (School of Nursing) and F. Beltran (Advising Resource Center) joined the UEPC to discuss current advising practices for Pre-Nursing students. From the School of Nursing perspective, M. Perea-Ryan shared that the School of Nursing receives 200-800 applications for 20-70 available spots in the Nursing program. The prerequisite courses help determine the Pre-Nursing students that qualify for the Nursing program. CSU Stanislaus offers the same 8 prerequisite courses as all CSU Nursing programs. If students are taking remedial courses, withdrawing from courses, repeating courses, the School of Nursing is honest with the student and shows them the reasons why they didn’t make it into the program. F. Beltran, from the Advising Resource Center, shares with the Pre-Nursing majors the rigors of the Nursing program and the likelihood that many will not gain acceptance into the program. There seems to be a disconnect between what the students want versus what they are capable of doing. Students don’t often make the connection between being in the medical field and being in nursing. K. Stone indicated that BIOL 1010 and CHEM 1000 are good indicators that if students don’t receive A’s in those courses, then, most likely, they will not be accepted into the Nursing program. At that point, students should choose a different major to pursue. Both the School of Nursing and the Advising Resource Center have procedures in place for effective advising of Pre-Nursing students. The high entrance standards of the Nursing program and the large number of students whose applications are rejected have created significant workload issues for faculty in other departments related to advising and teaching courses for students who will ultimately not be able to use those courses to complete their degree when they are not accepted into the Nursing program. Discussion will continue at the next scheduled UEPC meeting.
- H. Waitlists.** When the two-pass registration system was implemented, there was some question about the efficacy of using waitlists during the first pass. C. DeVries, clerk of the Academic Senate, developed a white paper that considers a variety of scenarios for the use of

waitlists during the first pass. The short timeline between approval of the two-pass registration system and its implementation made a discussion of waitlists during spring 2012 a moot point. This will be a carry-over item for the UEPC for fall 2012.

VI. New Business

- A. Program Revision: Bachelor of Arts in Theatre Arts.** The UEPC members reviewed the Program Revision for the Bachelor of Arts in Theatre Arts. E. Broadwater shared that the current curriculum supports an introductory knowledge base with an in-depth exploration of specific areas through the Acting and Technical Theatre emphases. Due to extreme budget cuts, the loss of a faculty line, and the loss of the majority of the department's adjunct faculty and lecturers, the department no longer has the resources to maintain those emphases. The program revision is a rearrangement of the course requirements with an addition of a new Foundations in Scenography course. It is a more broad-based curriculum in which all of the majors will receive an introduction to Performance, Design and Technologies, and History, allowing through a few elective courses the enhancement of individual areas of interest. Following discussion, it was moved by L. Johnson, seconded by K. Stone, and voted unanimously to approve the Program Revision for the Bachelor of Arts in Theatre Arts effective fall 2013.
- B. UEPC Year-End Report, 2011-2012.** B. Foreman presented the UEPC Year-End Report for 2011-2012. With a few suggested edits, the report will be finalized and shared with the General Faculty on May 8, 2012.

- VII. Subcommittee/Committee Reports.** The minutes of the Assessment of Student Learning Subcommittee (3/1/12) were reviewed and accepted with the condition that "Minnesota Questions" be clarified and specified. The minutes of the General Education Subcommittee (3/5/12) were reviewed and accepted with the condition that GEOG 2012 be corrected as GEOG 2010. The minutes of the University Writing Committee (3/6/12) were reviewed and accepted.

VIII. Other (information only).

- IX. Adjournment.** The meeting adjourned at 4:00 p.m.

Respectfully submitted,

Susan Clapper, Recording Secretary