

California State University, Stanislaus  
**University Educational Policies Committee**  
April 8, 2004

Present: B. Carroll, R. Esau, R. Floyd, E. Hall, M. Jaasma, L. Johnson, P. Peters, C. Watkins  
Excused: D. Demetrulias, M. Estrella  
Guests: J. Boffman

- I. **Call to Order.** C. Watkins called the meeting to order at 1:00 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of March 25, 2004, were approved with a revision to the members present. B. Carroll was excused and P. Peters was present.
- IV. **Announcements/Reports.** R. Floyd reported that the Faculty Budget Advisory Committee (FBAC) is in discussion with B. Ruud regarding deferred giving and how the committee might collaborate more effectively with DUR on this subject. FBAC will continue its discussions pertaining to D. Dauwalder's decisions on faculty sabbaticals.
- V. **Old Business**
  - A. **Principles of Assessment of Student Learning.** C. Watkins reported that the Principles of Assessment of Student Learning was distributed via ASNet to all senators. A few comments and suggestions were incorporated into the document prior to its posting on ASNet. The UEPC members are encouraged to contact senators, requesting support for the Principles of Assessment of Student Learning, prior to the next scheduled Academic Senate meeting.
  - B. **Policy on Enrollment Process.** A memorandum will be sent to L. Bernardo requesting that a summary sheet explaining the enrollment process be prepared for distribution to the campus community prior to the beginning of the fall 2004 term. C. Watkins is to confer with D. Poole regarding additional concerns over the enrollment process.
  - C. **Program Review: French (BA) Five-Year Academic Program Review (2001/2002).** A memorandum will be sent to D. Dauwalder requesting that the program discontinuance process be initiated for the French program.
  - D. **Off-Campus Exam Proctors.** The UEPC invited two members of the Off-Campus/Distance Learning (OCDL) Subcommittee to attend today's UEPC meeting to clarify the issues and concerns surrounding student monitors proctoring exams. The OCDL committee members were not able to attend today's meeting. P. DeCaro spoke with C. Watkins by phone and said he would provide a set of materials explaining the issues and concerns. To date, the materials have not been received. The UEPC cannot render an opinion until the OCDL provides background information and an explanation of the issues causing concern. A memorandum will be sent to P. DeCaro requesting background information and a clearer explanation of what the OCDL is requesting of the UEPC. This item will be deferred until the materials are received.

**VI. New Business**

- A. New Concentration: Agricultural Studies (BA), Special Concentration.** The UEPC discussed the new proposed Agricultural Studies Concentration, *Special Concentration*, as a first reading item. The Agricultural Studies department is proposing to offer flexibility in the degree program to ensure that students are fully equipped and qualified to pursue and obtain meaningful and financially productive employment in their varied and desired areas of occupation. Following discussion, it was moved by L. Johnson, seconded by B. Carroll, and voted unanimously to move to a second reading. Following discussion, it was moved by L. Johnson, seconded by R. Floyd, and voted unanimously to approve the Agricultural Studies (BA), *Special Concentration*, effective summer 2004.
- B. Program Review: Geography (BA) Five-Year Program Review (2001/2002).** Following discussion, it was moved by R. Floyd, seconded by B. Carroll, and voted unanimously to approve the Geography (BA) Five-Year Program Review final report as submitted.
- C. Program Review: Economics (BA) Five-Year Program Review (2001/2002).** Following discussion, it was moved by M. Jaasma, seconded by R. Floyd, and voted unanimously to approve the Economics (BA) Five-Year Program Review final report as submitted.
- D. Center/Institute Review: Institute for Archeological Research (2001/2002).** Following discussion, it was moved by B. Carroll, seconded by E. Hall, and voted unanimously to approve the Center/Institute Review final report as submitted for the Institute for Archeological Research.
- VII. Subcommittee/Committee Reports.** Minutes were received from the Academic Technology Subcommittee (1/12/04), the Assessment of Student Learning Subcommittee (2/24/04), and the Off-Campus/Distance Learning Subcommittee (2/25/04).
- VIII. Adjournment.** The meeting adjourned at 2:40 p.m.

Respectfully submitted,

Randi Esau  
Recording Secretary

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