

California State University, Stanislaus  
University Educational Policies Committee  
Meeting Minutes  
**March 27, 2014**

Present: R. Esau (recording), J. Garcia, M. Hight, M. Jaasma, J. Sankey, M. Salameh, K. Schoenly, R. Werling, S. Zong

Excused: M. Grobner, V. Leyva, A. Strahm

Guests: B. Powell, E. Hall

- I. **Call to Order.** K. Schoenly called the meeting to order at 2:02 p.m.
- II. **Approval of Agenda.** The agenda was approved with the addition of item VI. G. Syllabus Requirements.
- III. **Approval of Minutes.** The minutes of February 27, 2014, were approved as distributed. The minutes of March 13, 2014, were not available for review.
- IV. **Announcements/Reports.** The Syllabus Requirements received a vigorous first reading during Academic Senate. This item will be discussed under VI. Old Business, G. Syllabus Requirements.
- V. **Subcommittee/Committee Reports.**
  - A. **General Education Subcommittee Minutes (2/4/14).** Minutes were received and approved from the General Education Subcommittee (2/4/14).
- VI. **Old Business**
  - A. **Repeat Courses Policy.** L. Bernardo was unable to attend today's meeting and was not able to share the fall 2013 data on course repeats. This item is deferred until the next scheduled meeting.
  - B. **Curriculum Policy for Selected Topics or Special Studies Courses.** The following statement was read by K. Schoenly to the Academic Senate: "While UEPC acknowledges the need for flexibility and procedural simplicity for creating and teaching such courses, we also recognize that new policy language will be needed to provide guidance in the future." Following discussion, this item is tabled.
  - C. **New Concentration: Bachelor of Arts in Kinesiology, Concentration in Health Promotion.** E. Hall and B. Powell joined the UEPC to present the proposed new concentration in Health Promotion for the Bachelor of Arts in Kinesiology. B. Powell shared that the Kinesiology major has grown in FTES. In 2011, there were approximately 150 students. Currently there are approximately 400 students in the major. Health Promotion is the combination of prevention research found in Public Health and the intervention needed to make a change found in Health Education. The purpose of the proposed aggregate of courses is to prepare students to enter graduate school programs for Public Health or Health Education, or in some cases programs of graduate study in Health Promotion. Because Health Promotion

involves the understanding of Health Education and Public Health, it is important to understand what health is to begin with. Health is described as having six components: physical, mental, emotional, social, spiritual, and environmental. The need for the selected new courses will benefit student knowledge as it relates to either a previously discussed setting of health promotion or a specific component of health. Within CSU Stanislaus, there is a need for a concentration geared toward a group of students who are interested in fields of health, but not simply limited to allied health (physical or occupational therapy, nursing, etc.). With an increase in the number of students who previously were pre-nursing coupled with the increase in students interested in health within the Department of Kinesiology, there is a need to create a more specialized health concentration. Kinesiology's goal is to move this concentration to a full degree once it can be proven as being viable. It was questioned whether pre-nursing students who complete the prerequisites to the Nursing major and do not qualify for admittance into the Nursing program would be allowed to count the prerequisites as fulfilling G.E. area B2. The answer to that is no. Students will still need to complete G.E. area B2 as part of the graduation requirements. The proposal may need to be revised in order to clarify this requirement to incoming students. The proposed implementation of this concentration is fall 2015. The UEPC members thanked E. Hall and B. Powell for attending. The School of Nursing has sent a memorandum indicating they are not in support of the proposed concentration in Health Promotion. The School of Nursing will be invited for a time certain at the next scheduled UEPC meeting in order to present their objections. Both E. Hall and B. Powell will be invited to attend the meeting to be able to respond if needed. Discussion will continue at the next scheduled meeting.

- D. Course Proposal Procedures.** K. Schoenly announced during the Academic Senate meeting that the revised course proposal forms do not include the optimum and maximum class size sections. M. Jaasma asked if the term "cap" could be used instead of "opt" and "max" since "cap" is the current language used. Recognizing the faculty desires and the recommendation of the UEPC concerning the class size section on the forms, M. Jaasma will take the concerns, comments, and suggestions under advisement before finalizing, testing, and implementing the forms. Until such time, the current course proposal form will remain in effect. It is a pdf fill-n-print form available on the Academic Programs website. The current form has been problematic for some operating systems and is in need of updating. This item will be removed from the agenda.
- E. Priority Registration for Super Seniors (150 units or more).** M. Salameh reported that ASI discussions will continue concerning priority registration for super seniors and she will report back to the UEPC at the next scheduled meeting.
- F. Minimum GPAs for Minors.** Deferred.
- G. Syllabus Requirements.** The Syllabus Requirements resolution and policy were reviewed as a first reading item and the Academic Senate. Based on the discussion, several suggestions were made to add to the list of required elements on the syllabus. It was suggested that the policy be prefaced with the statement that all courses must have a syllabus. Reviewing the additional suggested items, the UEPC is not inclined to add items that are not relevant for every course. The Academic Senate student representative is concerned that professors have freedom to change the syllabus any number of times during the course of the semester. This has become problematic for students. It was suggested that some wording be added to the

Syllabus Policy that would accommodate the number of times an instructor can change the syllabus during the semester. The UEPC voiced concern over dictating an entire policy based on a bad experience a student may have had with a particular professor. Following discussion, the UEPC members agreed to revise the resolution and policy. K. Schoenly will forward the revised resolution and policy to the Academic Senate for its second reading.

**VII. New Business.**

**A. Instructional Technology Needs.** Deferred.

**B. Course Proposals.** Deferred.

**C. Two-Pass Registration System Report.** Deferred.

**D. Latin Honors.** Deferred.

**E. OIT Maintenance Days.** Deferred.

**F. Policy for Change of Major, Adding a Second Major, Adding an Additional Minor.**  
Deferred.

**VIII. Other (information only).** The next UEPC meeting is scheduled for Thursday, April 10, 2014, from 2:00-4:00 p.m., in MSR 200.

**IX. Adjournment.** The meeting adjourned at 3:55 p.m.

Respectfully submitted,

Randi Esau, Recording Secretary