

California State University, Stanislaus
University Educational Policies Committee
March 25, 2004

Present: R. Esau, R. Floyd, E. Hall, M. Jaasma, L. Johnson, P. Peters, C. Watkins
Excused: B. Carroll, D. Demetrulias, M. Estrella
Guests: J. Boffman, S. Filling

- I. **Call to Order.** C. Watkins called the meeting to order at 1:00 p.m.
- II. **Approval of Agenda.** The agenda was approved with the addition of a time certain for S. Filling at 1:00 p.m. for item V. A.
- III. **Approval of Minutes.** The minutes of March 11, 2004, were approved with a revision to item IV. Announcements/Reports as follows: "Following discussion, the UEPC members agreed to amend the policy in section 1e as follows:
By a majority vote of the college committee constitutionally charged with academic program review.

In addition, a request to discontinue an academic program may be as a result of a regular or ad hoc academic program review. (*EP&R 79-10, CSU System Executive Order of Program Discontinuance*)"
- IV. **Announcements/Reports.** C. Watkins announced that the Resolution for the Policy for Discontinuance of Academic Programs (19/AS/03/UEPC) and the Resolution for the Summit Program Proposal (2/AS/04/UEPC) received approval from the Academic Senate on Tuesday, March 23, 2004. Both resolutions will be forwarded to the President for approval.
- V. **Old Business**
 - A. **Principles of Assessment of Student Learning.** S. Filling joined the UEPC for a time certain to discuss the revised draft Principles of Assessment of Student Learning document. Following discussion, further revisions are required. C. Watkins will forward a memorandum to the Assessment of Student Learning (ASL) Subcommittee thanking the members for their efforts in developing the Principles of Assessment of Student Learning. A copy of the revised document will be included with the memorandum with a request for input by March 30, 2004. The document will be forwarded to the Senate Executive Committee, requesting that it go forth to the Academic Senate for action.
 - B. **Policy on Enrollment Process.** C. Watkins will confer with D. Poole regarding additional concerns over the enrollment process. A memorandum will be sent to L. Bernardo requesting that a summary sheet explaining the enrollment process be prepared for distribution to the campus community prior to the beginning of the fall 2004 term.
 - C. **Program Review: French (BA) Five-Year Academic Program Review (2001/2002).** The UEPC received the final report for the French (BA) Five-Year Program Review (2001/2002) from the Academic Program Review (APR) Subcommittee. The College of Arts, Letters, and Sciences Core Planning Committee has recommended program discontinuance of the entire French program (the major, the minor, and the concentration). The APR

Subcommittee's final report states that the members "do not support discontinuance of the French program until a greater variety of languages is available for study by CSU Stanislaus students." At the 3/11/04 UEPC meeting, L. Johnson, chair of the APR Subcommittee, agreed that the APR Subcommittee would support discontinuance of the French program but only if a greater variety of languages are available for study by CSU Stanislaus students. Following discussion, it was moved by M. Jaasma, seconded by R. Floyd, and passed with one abstention that the UEPC recommend to the Provost that the program discontinuance review be initiated for the French program, understanding that Foreign Languages programs are recognized by the CSU Board of Trustees as a basic core undergraduate program "wherein need and demand should not be the preeminent criteria for offering undergraduate programs. In evaluating these undergraduate programs, qualitative criteria regarding program integrity should be paramount." (Policy for the Discontinuance of Academic Programs 1/7/88, Appendix)

VI. New Business

- A. Graduation Initiative Planning Document.** The UEPC received a copy of the Graduation Initiative Planning Document from the SEC on March 5, 2004, requesting comments and suggestions for modification. Following discussion, the UEPC noted that many of the Graduation Plan Recommendations would require substantial funding. The recommendations, however, are clear, concise, and well thought out. C. Watkins will send a memorandum to the Graduation Initiative Task Force, commending the members for compiling a thorough document. A response will be sent to the SEC, recommending that the University Strategic Goals and Priorities Committee take into consideration the Graduation Initiative Planning Document when developing the strategic goals and priorities of the campus.
- B. Off-Campus Exam Proctors.** The UEPC received a memorandum from P. DeCaro, Chair of the Off-Campus/Distance Learning Subcommittee requesting that the UEPC members consider a statement regarding student monitors proctoring exams. More information is required before the UEPC can render an opinion. P. DeCaro will be invited to the next scheduled UEPC meeting for a time certain to discuss the issues regarding student monitors proctoring exams.

VII. Subcommittee/Committee Reports. Minutes were received from the General Education Subcommittee (3/03/04) and the University Writing Committee (2/24/04).

VIII. Adjournment. The meeting adjourned at 2:20 p.m.

Respectfully submitted,

Randi Esau
Recording Secretary