

California State University, Stanislaus
University Educational Policies Committee Meeting
Meeting Minutes
March 12, 2015

Present: L. Bernardo, L. Bettencourt, B. Carroll, R. Esau (recording), L. French, M. Grobner, M. Hooker (proxy for M. Salameh), M. Jaasma, K. Stone, A. Strahm, R. Werling, S. Zong

Excused: V. Leyva, M. Salameh, J. Sankey

- I. Call to Order: A. Strahm called the meeting to order at 2:00 p.m.
- II. Approval of Agenda: The agenda was approved as distributed.
- III. Approval of Minutes: The minutes of February 26, 2015, were approved as distributed.
- IV. **Announcements/Reports:** A. Strahm encouraged the UEPC members to attend the upcoming Baccalaureate Learning Goals Workshop scheduled for Friday, March 13, 2015, from 8:30-11 a.m., in the South Dining Room.
- V. **Subcommittee/Committee Reports.** None to report.
- VI. **Old Business**
 - A. **Policy for Change of Major, Adding a Second Major, Adding an Additional Minor.** Deferred until data is made available.
 - B. **Consultation Between Programs on Co-developing Language.** This item is being removed from the agenda. No further action is needed.
 - C. **Academic Program Review: Cognitive Studies (BA).** Deferred until a written report is received for review.
 - D. **Fall 2016 Registration Policy.** This item has been renamed Fall 2015 Registration Policy. It was reported that the current language available in various publications (i.e., policy, catalog, printed communications, etc.) has inconsistent information. The Class Registration Closure Policy needs to be reflective of what the working practice is currently. Registration stayed open seven working days after the first day of classes. Enrollment Services received over 200 petitions for adding a class after that seven day period. What is happening is that students who are going to drop a class end up not dropping the class within the seven days. Most faculty will not add a student unless another student has dropped first. Student have 20 days until Census Date to drop a class without penalty. Revisions were made to 12/AS/10/SEC/UEPC Class Registration Closure Policy to allow additional days for students to add a class. The policy will stipulate that "students may add a course section without penalty through the Last Day to Add; for Fall and Spring, the Last Day to Add is 14 calendar days from the day that classes begin...this policy be effective beginning with the Fall 2015 semester...this policy supersedes 4/AS/05/UEPC/Adding a Course Policy, and revised 12/AS/10/SEC/UEPC Class Registration Closure Policy. Following discussion, it was moved by K. Stone, seconded by R. Werling, and voted unanimously to approve the revised policy pending a final review of the revision via email prior to sending it to the Senate Executive Committee for Academic Senate consideration.
 - E. **Review of the Two-Pass Registration System.** Deferred until fall 2015.

- F. Program Revision: Bachelor of Arts in Sociology, Concentration in Criminology and Deviance Studies.** Deferred pending response from the Department of Sociology, Gerontology, and Gender Studies.
- VII. New Business.**
- A. Grade Appeal Policy and Procedure.** The UEPC was asked to review the current Grade Appeal Policy and Procedure to determine if additional language needs to be added to address plagiarism. If a student received a final grade in a class after an accusation of plagiarism that may or may not have been addressed by Judicial Affairs, does that student have the right to file a grade appeal? If the student feels the accusation of cheating is unfair, can a student file a grade appeal? All students have the right to file a grade appeal if they feel there has been capricious grading. The policy and procedure are in place to allow the student to seek an appeal for his/her final grade received in a class. It is not the decision of the Department Chair to determine the merits of the grade appeal; it is up to the grade appeal committee if the process moves to that level. Following discussion, the UEPC decided that there is no need to change policy at this time. It was suggested that Judicial Affairs present a workshop to the faculty regarding academic dishonesty and the appropriate process to follow when a faculty member feels a student may be plagiarizing. A. Strahm will communicate with R. Noble and J. Tiemann-Gonzalez regarding the decision of the UEPC.
- VIII. Other (information only).** The next UEPC meeting is scheduled for Thursday, March 26, 2015, from 2:00-4:00 p.m., in MSR 200.
- IX. Adjournment:** The meeting adjourned at 4:03 p.m.

Respectfully submitted,

Randi Esau, Recording Secretary