

California State University, Stanislaus
University Educational Policies Committee
February 12, 2004

Present: B. Carroll, D. Demetrulias, R. Esau, M. Estrella, R. Floyd, E. Hall, M. Jaasma, L. Johnson,
P. Peters, C. Watkins
Guests: C. Andrés, J. Boffman

- I. **Call to Order.** C. Watkins called the meeting to order at 3:00 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of January 29, 2004, were approved as distributed.
- IV. **Announcements/Reports.** C. Watkins reported that she met with D. Poole and R. Pugh to follow-up on the motion made at Academic Senate to revise the policy on Students Enrolling in Courses. C. Watkins suggested inviting R. Pugh and L. Bernardo to the next UEPC meeting to discuss enrollment issues using STAN. C. Watkins will send an invitation to R. Pugh and L. Bernardo to join the next scheduled UEPC meeting for a time certain.
- V. **Old Business**
 - A. **Draft Proposal for Issues and The Review of the 12/12/01 Academic Program Review Pilot.** The UEPC reviewed the 1/26/04 draft of the Academic Program Review Policy and Procedures document as a first reading item. Additional revisions are needed to make the document clear, concise, and consistent. One recommended revision is to allow departments to invite one or more external reviewers as consultants during the self-study process. The UEPC would like to add "Departments may exercise the option to invite one or more external reviewers to assist in the self-study phase of the academic program review process" to section 6, number 5. The title of section 6 should be changed to "Process Overview and Chronology." Throughout the document, the AVP-IRPA should be changed to the "Vice Provost for Academic Affairs" when the sentence is not in reference to supplying data and/or making presentations of the data at the workshops. Section 6, numbers 10 and 11 need to be removed. It was reported that the Graduate Council will be reviewing the document at its 2/19/04 meeting. Following discussion, the UEPC will incorporate the recommendations of the Graduate Council and make the revisions stated above on the 1/26/04 draft document. The revised document will be discussed at the next scheduled UEPC meeting.
 - B. **Principles of Assessment of Student Learning.** The UEPC will develop a revised resolution for the Principles of Assessment of Student Learning in collaboration with the Assessment of Student Learning Subcommittee.
 - C. **Program Revision: Bachelor of Arts, Agricultural Studies – Concentration in Agricultural Biology.** The UEPC received a memorandum from M. Bender regarding consultation with the Department of Biological Sciences. The UEPC requested that the memo be forwarded to A. Kohlhaas for confirmation. Discussion will continue once a response has been received from A. Kohlhaas.

- D. Program Revision: Liberal Studies Concentration in Spanish.** C. Andrés joined the UEPC for a time certain to discuss the program revision for the Liberal Studies Concentration in Spanish. Of concern to the UEPC is the equivalent coursework and/or experience requirement. The requirement needs clarification, especially for students who are proficient in the Spanish language and can move directly into a third-year Spanish course with the consent of the instructor. The Department of Modern Languages has not developed placement tests to be able to define clearly Spanish proficiency for course placement. Currently, course placement decisions rest with the instructor's discretion. The UEPC wishes to speak with the Liberal Studies department to clarify the requirements of the Liberal Studies Concentration in Spanish. K. Shipley will be invited to the next scheduled UEPC meeting for a time certain.
- VI. New Business**
- A. Degree Requirements for the Minor at CSU Stanislaus.** Deferred.
- B. Resolution: Summit Program Proposal.** The UEPC reviewed the draft resolution for the Summit Program Proposal. Following discussion, revisions will be made to the document. Discussion will continue at the next scheduled UEPC meeting.
- VII. Subcommittee/Committee Reports.** Minutes were received from the Academic Technology Subcommittee (11/18/03), the Assessment of Student Learning Subcommittee (11/12/03, 10/29/03, 10/14/03), the General Education Subcommittee (11/18/03), the Off-Campus/Distance Learning Subcommittee (11/10/03, 10/20/03), and the University Writing Committee (10/17/03).
- VIII. Adjournment.** The meeting adjourned at 4:45 p.m.

Respectfully submitted,

Randi Esau
Recording Secretary

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