

California State University, Stanislaus
University Educational Policies Committee
December 4, 2003

Present: B. Carroll, D. Demetrulias, R. Esau, M. Estrella, R. Floyd, P. Peters, C. Watkins
Excused: M. Jaasma, L. Johnson, P. Luo
Guests: R. Hogan, J. Klein

- I. **Call to Order.** C. Watkins called the meeting to order at 1:05 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of November 6, 2003, were approved as distributed.
- IV. **Announcements/Reports.** R. Floyd reported that the University Strategic Goals and Priorities Committee (USGPC) is continuing its charge of developing recommendations to be forwarded to the University Strategic Planning Steering Committee. The committee is currently reviewing a draft of the compilation of all division goals and will be meeting Monday, December 8, 2003.

R. Floyd also reported that the Faculty Budget Advisory Committee (FBAC) forwarded two resolutions to the Academic Senate, one on the Lottery Process and one on Budget Priorities. Both resolutions were approved by the Academic Senate and are awaiting final approval from the President.

In addition, the University Extended Education Advisory Board is currently discussing proposed policies and procedures on Special Sessions. The current discussion between CSU Stanislaus and San Joaquin Delta College to offer a Program for Adult College Education (PACE) at the Tracy site is a good example of the need for a clear, precise policy on Special Sessions.

- V. **Old Business**
 - A. **Assessment Report: Summit Program Pilot.** Deferred until January 8, 2004.
 - B. **Draft Proposal for Issues and The Review of the 12/12/01 Academic Program Review Pilot.**

R. Hogan joined the UEPC for a time certain to present the evaluation results of the 12/12/01 Academic Program Review Pilot program. A three-member committee (R. Hogan, L. Johnson, and M. Jaasma) gathered information from a focus group made up of faculty from departments that had undergone the Academic Program Review process using the pilot. Overall, the focus group appreciated the forward-looking aspect of the pilot program and the addition of the student assessment piece. C. Watkins questioned why the program review process seems to take so long, making the report lack meaning and relevance due to the delays. R. Hogan replied that the pilot program did not change the actual process for approvals. R. Hogan stated that slight revisions were made on the Academic Program Review document. When asked about the implementation process, R. Hogan stated that the three-member committee was not planning to recommend the process until later in the spring 2004 and suggested a larger committee be formed to undertake this review. The UEPC requested that R. Hogan follow the charge given to the three-member committee by D. Dauwalder on October 23, 2003, by drafting, in consultation with the Academic Program Review Subcommittee, the complete Academic Program Review packet to include the criteria, process, and timeline and have it available for review at the next scheduled UEPC meeting on January 8, 2004. The UEPC affirmed the necessity for securing final approval of

the Academic Program Review policy and procedures by governance bodies and the president prior to the initiation of the new cycle of program reviews, scheduled for April 2004.

- C. **Policy for Discontinuance of Academic Programs.** The UEPC forwarded the Resolution for the Policy for Discontinuance of Academic Programs to the Senate Executive Committee on October 27, 2003. During the first reading of the Academic Senate, several suggestions for improvement of the policy were discussed. The UEPC agrees to the following revisions should the Academic Senate require revisions prior to seeking a final vote on the resolution:

1. Change all references to the Vice President to read "Vice President for Academic Affairs."
2. Change "vote" to "a majority vote" on item 1.a, c, e, and f.
3. Change item 1.e to read "by a majority vote of a department curriculum committee, college curriculum or planning committee, or relevant department or college committee; or"
4. Capitalize Graduate Council in item 1.f.
5. Add item 2.c "a student representative from the affected program."
6. Add item 3.l "The Academic Program Review 5-Year Document."
7. Change item 3.h to read "An assessment of the impact that discontinuance of the program would have on other degree programs, other campus activities, and the curricular priorities and mission of the college, the University, and the CSU."
8. Change the last sentence in item 4 to read "The report and recommendation of the Special Review Committee as well as the recommendations of the University Educational Policies Committee, the Graduate Council, and the Academic Senate, including any supporting statements, shall be forwarded to the Vice President for Academic Affairs, the President, and the affected department for their review."

VI. New Business

- A. **Principles of Assessment of Student Learning.** The UEPC received a revised resolution from the Assessment of Student Learning Subcommittee. Discussion will continue at the next scheduled UEPC meeting.
- B. **New Emphasis: Bachelor of Arts, Theatre Arts – Emphasis in Acting.** The UEPC discussed the new proposed Bachelor of Arts, Theatre Arts Emphasis in Acting. Following discussion, it was moved by R. Floyd, seconded by B. Carroll, and voted unanimously to move to a second reading. Following discussion, it was moved by R. Floyd, seconded by B. Carroll, and voted unanimously to approve the Bachelor of Arts, Theatre Arts Emphasis in Acting effective Summer 2004.
- C. **New Emphasis: Bachelor of Arts, Theatre Arts – Emphasis in Technical Theatre.** The UEPC discussed the new proposed Bachelor of Arts, Theatre Arts Emphasis in Technical Theatre. Following discussion, it was moved by R. Floyd, seconded by B. Carroll, and voted unanimously to move to a second reading. Following discussion, it was moved by R. Floyd, seconded by B. Carroll, and voted unanimously to approve the Bachelor of Arts, Theatre Arts Emphasis in Technical Theatre effective Summer 2004.

- D. New Concentration: Bachelor of Arts, Sociology – Concentration: The Body, Culture, and Society.** The UEPC discussed the new proposed Sociology Concentration, *The Body, Culture, and Society*, as a first reading item. Following discussion, C. Watkins will send a memo to the Sociology department requesting consultation results from the Department of Ethnic and Gender Studies, the Department of Nursing, and the Library. Discussion will continue following receipt of the requested consultation results.
- E. Program Review: Art (BA) Five-Year Program Review (1999/2000).** Deferred.
- F. Policy on Enrollment Process.** The Graduate Council met on November 13, 2003, and discussed the motion made at Academic Senate to revise the policy on Students Enrolling in Courses. The Graduate Council forwarded its recommendations regarding the motion to the UEPC. Discussion regarding the recommendations will continue via email.
- VII. Subcommittee/Committee Reports.** Minutes were received from the Academic Program Review Subcommittee (10/24/03), the Academic Technology Subcommittee (10/28/03), and the General Education Subcommittee (10/28/03).
- VIII. Adjournment.** The meeting adjourned at 3:00 p.m.

Respectfully submitted,

Randi Esau
Recording Secretary

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