

California State University, Stanislaus
University Educational Policies Committee
Meeting Minutes
October 23, 2014

Present: R. Esau (recording), L. Bernardo, L. Bettencourt, B. Carroll, L. French, M. Grobner, M. Jaasma, M. Salameh, J. Sankey, K. Stone, A. Strahm, R. Werling, S. Zong

Excused: V. Leyva

- I. **Call to Order.** A. Strahm called the meeting to order at 2:02 p.m.
- II. **Approval of Agenda.** The agenda was approved as distributed.
- III. **Approval of Minutes.** The minutes of October 9, 2014, were approved with a correction to the Announcements/Reports section regarding the Annual Reports (not Assessment Reports).
- IV. **Announcements/Reports.** It was announced that the Academic Senate passed the General Education Mission Statement. Following the Academic Senate's first reading of the Policy for Change of Major, Adding a Second Major, Adding an Additional Minor, the UEPC members agreed to place the policy onto Old Business in order to work on it further before returning it to Senate for action.
- V. **Subcommittee/Committee Reports.** None to report.
- VI. **Old Business**
 - A. **Revised Calendar for College Year 2016-2017.** The 2016-2017 calendar needs to be revised to include an additional day for commencement. Making that change has opened the opportunity to revisit the issue of the placement of spring break. A. Strahm shared the results from the Academic Calendar Survey for Spring Break that was sent to all students, faculty, and staff. The majority of respondents (53%) wish to make spring break fall halfway through the spring semester instead of aligning it with the Turlock Unified School District. No matter when spring break is placed, there will be arguments for and against the placement. It was suggested that spring break be placed mid-way in the spring semester for the 2016-2017 calendar as a trial, in order to see how the campus community responds. There is a sense of obligation to give an alternative a try and test it out before making a formal change to the Academic Calendar Policy. Following discussion, it was moved by M. Salameh and seconded by J. Sankey to move spring break to the week of March 20-24, 2017, and approve the Revised Calendar for College Year 2016-2017 with that additional change. The motion passed with 9 yes votes and 2 abstentions. The UEPC will forward the Revised Calendar for College Year 2016-2017 to the Provost as a recommendation for adoption.
 - B. **Draft Calendar for College Year 2017-2018.** Following discussion, it was moved by K Stone, seconded by M. Salameh, and voted unanimously to approve the Draft Calendar for College Year 2017-2018. The Draft Calendar for College Year 2017-2018 will be forwarded to the Provost as a recommendation for adoption.

- C. Draft Calendar for College Year 2018-2019.** The Draft Calendar for College Year 2018-2019 included placement for spring break the week of April 22-26, 2019, three weeks prior to final examinations. It was suggested that spring break be moved to the week of March 18-22, 2019, instead so that the break falls in the middle of the semester. Following discussion, it was moved by M. Salameh and seconded by M. Jaasma to approve the Draft Calendar for College Year 2018-2019 with that revision. The motion passed with 9 yes votes and 2 abstentions. The UEPC will forward the Draft Calendar for College Year 2018-2019 to the Provost as a recommendation for adoption.
 - D. Consultation Between Programs on Co-developing Language.** The UEPC's charge includes the following language: "Upon proper constitution of the curriculum committees within the colleges, the UEPC may delegate any of its powers to those committees. The curriculum committee of each college shall inform the committees of the other colleges of matters which may impact their respective curricula through the distribution of their minutes. If no objections are expressed within fifteen (15) working days from distribution, the proposed changes will become effective and will be reported to the Associate vice President for Academic Planning and Analysis." It is unknown whether the college curriculum committees are following this procedure. A. Strahm will research what is currently being done at the college curriculum committee level and will report back to the UEPC. Discussion will continue at the next scheduled UEPC meeting.
 - E. Academic Program Review: Cognitive Studies (BA).** Deferred until a Special Review Committee Report is received.
 - F. Academic Calendar Survey for Spring Break.** Discussed in item VI. A. above.
 - G. Fall 2016 Registration Policy.** Deferred.
 - H. Review of the Two-Pass Registration System.** Deferred.
 - I. Policy for Change of Major, Adding a Second Major, Adding an Additional Minor.** Following its first reading during Academic Senate, there were very strong opinions shared concerning the policy. It was noted that data indicating support for the policy will need to be provided before returning the policy to the Academic Senate for action. L. Bernardo is working to create a data set that would indicate how many students are changing their major, adding a second major, or adding an additional minor, and at what point in their career are the changes or additions occurring. Discussion will be deferred until a data set is provided to the UEPC.
- VII. New Business.**
- A. OIT Maintenance Days for Fall 2014.** B. Duggan proposed December 29-30, 2014, for conducting OIT maintenance for fall 2014. Following discussion, the UEPC members agreed to the dates. A. Strahm will communicate the approved dates to B. Duggan and encourage widespread announcements concerning the dates, ensuring that faculty who may be using Blackboard during that time are aware of the planned system upgrades.

B. Assessment of Student Learning Subcommittee – University-wide Baccalaureate Program Learning Goals. Deferred.

C. General Education Goals. As reported above under announcements, the Academic Senate approved the General Education Mission Statement. This was the first step in preparing the way for the revised General Education Goals. The Ad Hoc General Education Committee is asking that the UEPC shepherd the General Education Goals through the Academic Senate approval process. The goals were approved by the UEPC spring 2013 and forwarded to the Academic Senate for consideration. Based on much discussion during the senate meeting, the goals were rescinded, with the plan to establish an Ad Hoc General Education Committee to develop further the mission statement, goals, and outcomes for the General Education program. Following discussion, A. Strahm will draft a resolution in support of the goals that the UEPC approved in spring 2013. She will follow up with S. Marshall to make sure the Ad Hoc General Education Committee is in support of these goals. Discussion will continue at the next scheduled UEPC meeting.

VIII. Other (information only). The next UEPC meeting is scheduled for Thursday, November 13, 2014, from 2:00-4:00 p.m., in MSR 200.

IX. Adjournment. The meeting adjourned at 3:57 p.m.

Respectfully submitted,

Randi Esau, Recording Secretary

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