

California State University, Stanislaus
University Educational Policies Committee
October 9, 2003

Present: B. Carroll, R. Esau, M. Estrella, R. Floyd, L. Johnson, P. Luo, P. Peters, C. Watkins
Excused: M. Jaasma, D. Demetrulias
Guest: J. Boffman

- I. **Call to Order.** C. Watkins called the meeting to order at 1:00 p.m.
- II. **Approval of Agenda.** The agenda was approved with the following revision: item VI. New Business, A. 2002/03 Annual Report: Off-Campus/Distance Learning Subcommittee should be placed under item V. Old Business, E.
- III. **Approval of Minutes.** The minutes of September 25, 2003, were approved as distributed.
- IV. **Announcements/Reports.** P. Peters reported that the Research, Scholarship, Creative Activity Policy Committee (RSCAPC) has been meeting regularly in pursuit of its charge. The committee will be offering workshops related to research, the IRB process, grants, and dealing with University requirements. The Institutional Review Board (IRB) has created a video to explain the IRB process.

R. Floyd reported that the University Strategic Goals and Priorities Committee (USGPC) has not had its first meeting of 2003/04. A possible meeting is being organized for next week.

B. Carroll raised concern over the Academic Technology Plan which received approval in 2002/03. The plan is comprehensive and there is concern that no action will be taken. P. Peters responded by noting that the Academic Technology (AT) Subcommittee of the UEPC has been given oversight of the plan. Funding is the biggest challenge. K. Jasek-Rysdahl is the AT Subcommittee chair for 2003/04. He is also serving on the Faculty Budget Advisory Committee (FBAC) for 2003/04. Technology has been added as a priority under the campus' Strategic Goals and Priorities. The USGPC is drafting a master calendar in order to create an implementation action plan that follows the Strategic Goals and Priorities of CSU Stanislaus.

C. Watkins extended a welcome to L. Johnson who is serving on the UEPC as a representative from the College of Business Administration for 2003/04.
- V. **Old Business**
 - A. **Proposal to Create a Foreign Language Graduation Requirement.** Deferred.
 - B. **Policy for Discontinuance of Academic Programs.** The UEPC members discussed the proposed revisions to the Policy for Discontinuance of Academic Programs. Following discussion, it was moved by R. Floyd, seconded by P. Peters, and voted unanimously to approve the revisions to the policy. R. Esau will forward the proposed revised policy to the Senate Executive Committee, requesting a formal review from the Academic Senate.

- C. **American Council on Education (ACE) – Global Learning for All.** C. Watkins will send a memo to the General Education Subcommittee requesting a formal response regarding its review of the American Council on Education (ACE) Project Draft Global Learning Goals document. In addition, the UEPC desires to receive input from the general faculty regarding the draft global learning goals. The campus community is invited to attend the next UEPC meeting on Thursday, 10/23/03 for a time certain at 2:00 p.m. for an open discussion regarding the draft document. For those individuals who are unable to attend and would like to have their opinions known, email responses will be accepted and forwarded to the UEPC members at the following email address: resau@csustan.edu. A formal invitation will be extended via Facnet and will include an electronic copy of the ACE Project Draft Global Learning Goals.
- D. **2002/03 Annual Report: Assessment of Student Learning Subcommittee.** I. Haapanen, 2002/03 Chair of the ASL Subcommittee, is invited for a time certain to the next scheduled UEPC meeting to discuss the 2002/03 Annual Report of the Assessment of Student Learning Subcommittee. If she is unable to attend, she is to send a representative or designee that served on the ASL Subcommittee during 2002/03 to attend in her absence.
- E. **2002/03 Annual Report: Off-Campus/Distance Learning Subcommittee.** C. Watkins expressed thanks to the members of the Off-Campus/Distance Learning Subcommittee for their work. Following discussion, approval of the 2002/03 Annual Report from the Off-Campus/Distance Learning Subcommittee is deferred pending clarification of the annual report; specifically, the mission statement included in the report. R. Esau will send a memo to the OCDL Subcommittee requesting clarification of the report.

VI. New Business

- A. **2002/03 Annual Report: University Writing Committee.** C. Watkins expressed thanks to the members of the University Writing Committee for their work and dedication. The committee is commended for providing an informative annual report. Following discussion, a motion was made by R. Floyd, seconded by L. Johnson, and voted unanimously to approve the 2002/03 Annual Report from the University Writing Committee.
- B. **Assessment Report: Summit Program Pilot.** Deferred.
- C. **Draft Proposal for Issues and The Review of the 12/12/01 Academic Program Review Pilot.** The UEPC members discussed the draft Proposal for Issues and The Review of the 12/12/01 Academic Program Review Pilot. Of concern to the committee members is the lack of a comparative review of the previous Academic Program Review process and the length of time it will take to conclude the evaluation process based on the draft proposal. The process appears to be lengthy and time consuming. The UEPC is expecting to have the completed evaluation of the pilot by 11/20/03 in order to render a decision regarding the Academic Program Review process. R. Hogan will join the next scheduled UEPC meeting for a time certain to discuss the draft proposal.

VII. Subcommittee/Committee Reports. Minutes were received from the General Education Subcommittee (9/12/03), the Off-Campus/Distance Learning Subcommittee (3/26/03), and the University Writing Committee (5/13/03).

VIII. Adjournment. The meeting adjourned at 2:55 p.m.

Respectfully submitted,

Randi Esau
Recording Secretary

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