

California State University, Stanislaus
University Educational Policies Committee
Meeting Minutes
January 26, 2012

Present: E. Broadwater, R. Esau (recording) B. Foreman, M. Hight, M. Huang, L. Johnson,
M. Khodabandeh, H. Kornuta, V. Leyva, C. Roe, K. Schoenly, K. Stone, A. Strahm

Excused: R. Floyd

Guests: J. Boffman, K. Nemeth, M. Perea-Ryan, B. Powell, J. Strong, D. Tavernier

- I. **Call to Order.** B. Foreman called the meeting to order at 2:00 p.m.
- II. **Approval of Agenda.** The agenda was approved with the addition of item VI. New Business, H. Program Revision: Minor in Art (#33).
- III. **Approval of Minutes.** The minutes of November 10, 2011, and December 8, 2011 were approved as distributed.
- IV. **Announcements/Reports.** There were no announcements or reports.
- V. **Old Business**
 - A. **Super Senior Classification.** Currently there is not a policy that specifies procedures for addressing students who have earned over 120 units and who have not applied for graduation. B. Foreman prepared a draft memorandum addressed to M. Jaasma informing that the UEPC is interested in developing a policy that will standardize the ways in which super seniors are advised. This policy could guide academic advisers in helping students make wise academic choices and clear educational plans, creating predictability regarding the future for students who want to pursue some of the paths that lead to being a super senior: double majors, frequently changing majors, mismatched lower-division prerequisites taken before transferring, etc. It was suggested that procedures can be developed under the already existing Policy on Undergraduate Academic Advising. Discussion will continue at the next scheduled UEPC meeting.
 - B. **CSU Executive Order 1062 – Field Trip Policy and Procedure.** Deferred.
 - C. **CSU Executive Order 1064 – Student Internships.** Deferred.
 - D. **Mandatory Advising Policy for Undeclared Students.** Deferred.
 - E. **Policy for Declaration of Major.** Deferred.
 - F. **New Degree Program Proposal: Bachelor of Science in Health Science.**
- VI. **New Business**
 - A. **Individual Study.** J. Strong joined the UEPC to discuss the message that was distributed to the campus community concerning the monitoring of enrollment in Individual Study courses.

This item was discussed by UEPC at length during spring 2011 in response to a memorandum received from the Provost's Council of Deans requesting the UEPC to develop a policy for Individual Study courses. There is a discrepancy between the catalog and the approved policy on Individual Study. The current policy states that students need to demonstrate a capacity for Individual Study, inferring that this type of course is not for everybody and requires a special student to engage in independent study. There needs to be general accepted standards for Individual Study. J. Strong will review the original request from the Council of Deans and will provide the UEPC with specific revisions to the current policy on Individual Study. The UEPC will defer further discussions until a draft revision to the policy has been received.

- B. Program Suspension Policy.** Deferred.
- C. Calendar for College Year 2012/13.** The Calendar for College Year 2012/13 was reviewed and approved by the UEPC in 2010 after being revised to accommodate the new 2-semester format versus the previous 4-1-4 semester calendar. When the calendar was prepared originally, the campus was not informed of the earliest permissible fall start date. According to the Chancellor's Office coded memorandum HR 2011-12, the earliest permissible start date for fall 2012 is Friday, August 17, 2012. With this information, the Calendar for College Year 2012/13 needs to be adjusted once again. A draft was reviewed. Following discussion, the UEPC approved the change of the fall semester start date to Friday, August 17, 2012, which shifted the first day of instruction to Wednesday, August 22, 2012. There is now a special instruction day on Friday, December 7, 2012. That day will now meet on a Monday schedule. In reviewing the entire draft calendar, it was suggested to begin the spring 2013 semester on Thursday, January 24, 2013, thus making the first day of instruction on Monday, January 28, 2013. It was also suggested to remove the Reading Day for the spring semester as students will have the entire weekend available for examination preparation prior to the start of final examination week. Following discussion, it was moved by V. Leyva, seconded by K. Schoenly, and voted unanimously to approve the changes to the Calendar for College Year 2012/13 with the caveat that all of the suggested changes work within the policy requirements for calendar preparation. R. Esau will forward the revised recommended calendar to the Provost for review and approval.
- D. CSU Executive Order 1065 – General Education Breadth Requirements.** Deferred.
- E. Credit Hour Policy.** Deferred.
- F. Program Revision: Bachelor of Fine Arts, Art.**
- G. Program Revision: Bachelor of Arts, Art.**
- H. Program Revision: Minor in Art.**
- VII. Subcommittee/Committee Reports.** None to report.
- VIII. Other (information only).** None to report.
- IX. Adjournment.** The meeting adjourned at 4:23 p.m.

Respectfully submitted,

Randi Esau, Recording Secretary

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