

California State University, Stanislaus  
Graduate Council Meeting Minutes  
March 16, 2017

**Present:** P. Garone (chair), A. Dorsey (chair-elect), K. Baker, K. Brodie, M. Cover, K. McKenzie, S. Neufeld, U. Ghuman \*

*(Quorum – 8 voting members)*

**Ex-Officio:** D. Evans, K. Greer, P. Hauselt, D. Lindsay, O. Myhre, R. Rodriguez

**Guests:** L. Bernardo, S. Schraeder (recording), A. Reeves

**Excused:** R. Bhaduri, C. Martin, J. Tuedio, S. Sims, S. Wood, S. Young

*\*No ASI graduate student representative assigned as of February 2017*

- I. **Call to Order.** P. Garone called the meeting to order at 2:02 p.m.
- II. **Approval of Agenda.** The agenda of April 20, 2017 was approved as distributed.
- III. **Approval of Minutes.** The minutes of February 16 and March 16, 2017 were approved as distributed.
- IV. **Information, Announcements, Reports.** R. Rodriguez announced the inaugural Stanislaus State Biennial Author Recognition Event, designed to recognize faculty, emeriti, administrators, and staff who have published, edited, or recorded scholarly and creative works, on Thursday, April 27, 2017 event from 4:00-6:00 p.m. in FDC 118. The event will celebrate scholarly and creative accomplishments with the campus community at large and their families.

K. McKenzie reminded members that Dr. Joseph F. Johnson, Jr. will speak on “Leadership and Equity in Public Schools” on April 20, 2017 from 5:00-7:00 pm in MSR 130. The event is sponsored by the Doctoral Program in Educational Leadership.

V. **Old Business**

**A. Graduate Fellowship Fund Distribution.** M. Cover introduced a revised call for applications to the Graduate Equity Fellowship and reviewed the discussions from previous meetings. It was noted that the Center for Excellence in Graduate Education (CEGE) would serve as a central location to distribute the call for application, accept and organize applications, submit them to the Office of Financial Aid to determine student eligibility for award, and distribute eligible applications to program directors so that programs can make the final selection. Cover noted that flexible program deadlines for the award are too difficult to accommodate, and, therefore, one single application deadline is indicated on the shared document. The committee discussed the revisions to the document. While the application timeline is compressed for the 2017-2018 distribution of the award, subsequent calls for applications would allow a longer timeline to submit applications than is available for the distribution of the 2017-2018 award. The language included in the call for applications to award the Graduate Equity Fellowship was affirmed by the committee, and P. Garone and Cover will finalize the dates for the application. The committee will continue to discuss future Graduate Equity Fellowship distributions.

**B. Discussion of Reinstitution of a Graduate Dean.** The committee reviewed P. Garone’s draft resolution for the reinstitution of a graduate dean. The resolution, if approved to be sent forward, would be reviewed by SEC and the Academic Senate after Graduate Council approval. The resolution would then be reviewed by Academic Senate as (1) an information

item, (2) a first reading item, (3) a second reading item, and concluding with (4) a vote. Garone indicated that it is the goal to have the Academic Senate on record to support the resolution and graduate education to signal to administration the need for a graduate dean. Committee members commended Garone on the inclusion of the social justice argument for the support of graduate education at Stanislaus State. The committee discussed the inclusion of shifting enrollment numbers for graduate education programs. L. Bernardo will provide the numbers by Monday, May 1, 2017. These enrollment numbers will not be included in the draft resolution.

Community support of graduate education in Stanislaus County was discussed. It was noted that high level school district positions in the region do not require these administrators to hold EdD or PhD degrees. A graduate dean could further drive discussions of the importance of a graduate education and advanced degrees in the region. The draft resolution will include a statement regarding the role of the dean to advocate within the larger community about the importance and support for the value of graduate education in the Central Valley.

S. Neufeld indicated that a graduate dean would have the opportunity to serve as an equal member in the Provost's Advisory Committee and Dean's Council regarding strategic planning. It is key that graduate education is a part of the University's strategic planning.

The committee continued to discuss the draft resolution. P. Garone will enter the edits that were suggested and agreed upon before sending the item to SEC. Discussion of the further routing of this document through university committees will continue at the next scheduled meeting.

- C. Graduate Student Disqualification and Probation.** P. Garone and D. Evans shared draft language for the 2017-2018 catalog graduate student disqualification and probation procedures. The committee discussed the draft language. A member requested a definition of professional behavior, referred to in the draft language. The committee discussed the draft language as related to Chancellor's Office executive orders and compliance of the current draft language. It was determined that a dean from another college would choose a representative on the appeals committee of probation and discontinuation. Evans and Garone will clarify academic-administration probation in an additional paragraph. The revised language will be added to the 2017-2018 catalog before publication.
- D. Co-authorship of Theses, Projects, Dissertation.** The committee reviewed and discussed a draft resolution for master's and doctoral programs at Stanislaus State to allow co-authored theses, projects, and dissertations. A discussion occurred regarding the inclusion of prescribed upper limits to co-authored culminating experiences in the draft resolution. It was discussed that two to three co-authors are the standard, and that four co-authors are the most any committee members familiar with co-authored culminating experiences has seen. The committee discussed including an upper limit in the resolution.

The meaning of an EdD and a PhD and what the degrees represent was discussed. It was noted that an EdD is a practitioner based degree rather than a research and theoretical based degree such as PhD. It was determined that the resolution should be specific to include that the co-authorship is allowed for the EdD program rather than using the general language of "doctoral programs."

The committee discussed how the resolution might include language to ensure that graduate programs not in favor of allowing co-authorship are not required to do so. Language was proposed to reflect such a statement in the draft resolution.

Members of Graduate Council are asked to discuss the draft resolution with their departments to be prepared for continued discussion at future Graduate Council meetings.

- E. **Graduate Management Admission Council: Recent Changes to U.S. Visa Policy.** Deferred until May 4, 2017.

**VI. New Business**

**A. Program Selection of Graduate Director and Possible Revision to the Constitution of the General Faculty.** P. Garone asked members to discuss the possible revisions to the Constitution of the General Faculty with their departments. The possible modifications revise representation to the Graduate Council to an election within the department in order to allow the program director or any graduate teaching faculty to be eligible to serve as a Graduate Council Representative. The current language of the constitution requires the Program Directors to serve as the Graduate Council representative of their program. This change would address overburdening program directors and allow other graduate teaching faculty to represent their program in Graduate Council. It was noted that currently the Chair of the Graduate Council does not need to be a graduate program director and the seat is voted upon by the general faculty. The committee discussed how this might be a useful revision for some departments, and it was noted that other departments might not elect a different graduate teaching faculty to serve instead of the program director. Members will bring this item to their departments and discussion will continue at the next scheduled meeting.

**B. Course Time Module Scheduling Policy Review.** Deferred.

- VII. **Other.** The next Graduate Council meeting is scheduled Thursday, May 4, 2017 from 2:00 to 4:00 p.m. in the Lakeside Conference Room.

- VIII. **Adjournment.** The meeting adjourned at 4:00 p.m.

**IX. Action Items**

<b>Description:</b>	<b>Assigned To:</b>	<b>Completed:</b>
Co-Authored Culminating Experience Policy Ad Hoc Committee will prepare items for discussion at the Graduate Council on April 20, 2017.	K. Brodie, K. McKenzie, J. Vasquez, and H. Stanislaw	Completed
Discuss proposal to revise the composition of the Graduate Council at respective department meetings to determine the level of desirability for revision to the Constitution of the General Faculty.	Graduate Program Coordinators	
Discuss draft Co-Authorship of Theses, Projects, or EdD Dissertations resolution with respective departments.	Graduate Program Coordinators	

Respectfully submitted,

Sarah Schraeder, Recording Secretary