

**DATA ELEMENT DICTIONARY**  
**Course Classification Number (C/S Number)**

Course Classification Number	APDB Code	Description	Typical Examples and Comments	Weekly Class Hrs. Per Unit of Credit	Normal Class Size			Workload K-Factor
					LD	UD	GD	
C1	01	Large Lecture	Lecture courses in any discipline with more than 50 enrollments.	1	facility limits (50)			1.0
C2	02	Lecture Discussion	Lecture courses in any discipline in which class participation is a planned portion of the instructional method.	1	40	40	40	1.0
C3	03	Lecture-Composition	Business, education, English, and psychology courses in which students write, are counseled, or study law cases.	1	30	30	30	1.0
		Lecture-Counseling						
		Lecture-Case Study						
C4	04	Lecture/Recitation	Courses in any discipline in which student participation (discussion) is the primary instructional method.	1	25	25	25	1.0
C5	05	Seminar	Courses in any discipline using seminar methods of instruction.	1	20	20	15	1.0
C6	06	Seminar/Clinical Demonstration	Nursing and psychology courses in clinical processes and education involving individual testing, such as driver training in a simulator.	1	20	10	10	1.0
C7	07	Fine Arts and Science Activities	Art, anthropology, and science activities.	2	24	24	24	1.3
C8	08	Education Workshops and Social Science Activity	Includes methods taught on an activity basis in education and subject areas.	2	30	30	30	1.3
C9	09	Music Activity - large group	Does not result in a major public performance.	2	40	40	40	1.3
C10	10	Music Activity - small group	Instrumental or vocal instruction.	2	10	10	10	1.3
C11	11	Physical Education and Recreation Activity	Gym classes or intramural sports if credit is given.	2	30	30	30	1.3
C12	12	Speech, Drama, and Journalism Activity	Classwork in debate, acting, and publication; no public performances involved.	2	20	20	20	1.3
C13	13	Technical Activities and Laboratories	Courses involving the use of business and other machines; accounting, geography, foreign languages, home economics, psychology, library science, photography, engineering, industrial arts, agriculture, mathematics, and statistics.	2	facility limits (24)			1.3
C14	14	Remedial Course Activities	Courses for students admitted as exceptions only.	2	15	15	15	1.3
C15	15	Technical Activities and Laboratories	Laboratories in art, foreign language, home economics, industrial arts, physical education, speech correction, cartography, audio-visual, mathematics, library science, political science.	3	facility limits (24)			1.5
C16	16	Science Laboratories	Laboratories in natural science, life science, psychology, natural resources, agriculture, engineering, meteorology, photography.	3	facility limits (24)			2.0
C17	17	Clinical Practice Laboratories Off Campus	Nursing, social work.	3	8	8	8	2.0
C18	18	Major Intercollegiate Athletic Sports Activities	Football, basketball, baseball, track and field, wrestling, swimming, etc.; limited to four sports per year.	3 or more	20	20	-	6.0
C19	19	Minor Intercollegiate Athletic Sports Activities	Other sports not listed as Athletics.	3 or more	20	20	-	3.0
C20	20	Performance/Production Activities	Production courses in art, drama, journalism, music, photography, radio-TV, debate; results in a major public performance, showing, or distribution.	3 or more	20	20	20	3.0
C21	21	Performance/Production Activities	Major performance groups, such as orchestras, bands, and choruses.	3 or more	40	40	40	3.0
S1	48	Independent Study, Studio Instruction, Supervised Activities	Undergraduate - all disciplines. Faculty-student contact averages 45 minutes per week.	n/a	48	48	48	.250
S2	36	Independent Study, Field Work, Studio Instruction, Supervised Activities	Undergraduate - all disciplines. Faculty-student contact averages one hour per week.	n/a	36	36	36	.333
S3	25	Practice Teaching, Workstudy, Thesis Project, and Independent Study	Undergraduate - practice teaching and graduate level public school nursing - all disciplines. Faculty-student contact averages 90 minutes per week.	n/a	-	25	25	.500
S4	24	Practice Teaching	Undergraduate - all disciplines. Faculty-student contact averages 2 hours per week.	n/a	18	18	18	.667
S5	23	Social Work Supervision	Graduate level social work only. Faculty-student contact averages 3 hours per week.	n/a	-	-	12	1.0
C77	77	Peer-taught Courses, ROTC, or Non-Workload Instruction which is not state supported	Courses which generate no workload for faculty, but generate FTES for the campus and are not state supported.	zero	n/a	n/a	n/a	0.0
C78	78	Non-traditional Instruction, Examination, or Evaluation	Course which generates credit by examination or evaluation or which is taught in modes not described by the formulas faculty workload is assigned. All 78 courses are state supported.	zero	n/a	n/a	n/a	0.0

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