



VOLUNTEER DISCLOSURE FORM

Please read, complete, sign, and return this form via email, facsimile, or mail to:

Email: MDole@csustan.edu

Fax: (209) 664-7011

1. Your Name: _____ **Telephone:** _____ **Email:** _____

2. Have you been convicted of a felony or misdemeanor within the last seven years for which the record has not been judicially dismissed, expunged or ordered sealed? (Do not include juvenile offenses concerning or related to an arrest, determination, processing, diversion, supervision, adjudication, or court disposition that occurred while you were subject to the process and jurisdiction of juvenile court law.)

Yes **No**

3. If yes, please identify the name, date, and location of each violation and explain the circumstances. (A conviction will not necessarily disqualify you from consideration. Please submit additional pages if necessary.)

Satisfactory completion of a background check (which may include checks of employment records, education records, criminal records, civil records, motor vehicle records, and sex offender registries, as position requires) is required for employment. The CSU will make a conditional offer of employment, which may be rescinded if the background check reveals disqualifying information, and/or it is discovered that the candidate knowingly withheld or falsified information. Failure to satisfactorily complete the background check may affect the continued employment of current CSU employee who was conditionally offered the position.

I understand that California State University, Stanislaus will verify the statements I have made regarding my academic background, employment history, and any criminal convictions which may be on my record. I give California State University, Stanislaus consent to conduct a criminal records check. I authorize my past employers and schools to give California State University, Stanislaus pertinent work-related information about me. I also understand that all offers of appointment are contingent upon receipt of satisfactory verification of information. I certify that the answers I have given in my application are true and correct and that I have not knowingly withheld any factors of circumstances. I understand that all answers given on my application for employment are subject to verification and that should I be employed at California State University, Stanislaus, any misrepresentation or omission of the facts on this application may be sufficient reason for dismissal.

Signature: _____

Date: _____

Information Practices Act Notice (Civil Code § 1798.17)

This information is being requested by CSU Stanislaus. CSU Stanislaus is authorized to maintain this information pursuant to Education Code §§ 89500, 89535. Submission of the information requested on this form is mandatory. Failure to provide the requested information will mean that you will be ineligible for the position you are seeking. The principal purpose for which this information is to be used is to assist the University in evaluating your eligibility, qualifications, and suitability for the position you are seeking. You have a right of access to records containing personal information maintained by CSU Stanislaus. The name, business address and telephone number of the person at CSU Stanislaus who is responsible for maintaining the requested information and will be able to inform you of the location of this information is: Veronica Taylor; Human Resources (MSR 320), CSU Stanislaus, One University Circle, Turlock, CA 95382; (209) 664-6735.

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| To be completed by HR personnel: |
| Title: Volunteer |
| Volunteer Number: |
| Department: |