

*California State University, Stanislaus*

*One University Circle*

*Turlock, California 95382*

**STUDENT ASSISTANT**

**EMPLOYMENT APPLICATION**

*Position Title and Job #*       (as indicated on posting)

(PLEASE TYPE OR PRINT)

|  |  |  |  |
| --- | --- | --- | --- |
| **P****E****R****S****O****N****A****L** | Last Name      | First      | Middle      |
| Street Address      | Home Telephone(   )       |
| City, State, Zip      | Message Telephone(   )       |
| Email Address       | Student ID #       |
| Are you able to perform the essential functions of the job for which you are applying? When can you start work?       How many hours a week are you available to work?   Do you have any relatives working on campus? If yes, list names:      Relation:       Dept:      Have you ever been discharged from a position? If yes, please explain:       |

|  |  |
| --- | --- |
| **S****K****I****L****L****S** | List any special skills and/or training relevant to the position for which you are applying |
|  |       |

|  |  |  |  |
| --- | --- | --- | --- |
| **1** | Company Name      | Name of Supervisor      | Supervisor Telephone(   )       |
| Address      | Employed From/To (MM/DD/YY)     -       |
| Job Title and Duties:      | Salary       Per      |
| FT [ ]  PT [ ]  Hrs      /week  |
| Reason for Leaving      |

**EMPLOYMENT HISTORY**

List the most recent experience first, up to and including the last 5 years. Please complete in its entirety. Add additional pages if necessary.

**EMPLOYMENT HISTORY CONTINUED**

|  |  |  |  |
| --- | --- | --- | --- |
| **2** | Company Name      | Name of Supervisor      | Supervisor Telephone(   )       |
| Address      | Employed From/To (MM/DD/YY)     -      |
| Job Title and Duties:      | Salary       Per      |
| FT [ ]  PT [ ]  Hrs      /week  |
| Reason for Leaving      |

|  |  |  |  |
| --- | --- | --- | --- |
| **3** | Company Name      | Name of Supervisor      | Supervisor Telephone(   )       |
| Address      | Employed From/To (MM/DD/YY)     -      |
| Job Title and Duties:      | Salary       Per      |
| FT [ ]  PT [ ]  Hrs      /week  |
| Reason for Leaving      |

**ADDITIONAL REFERENCES**

 In addition to the Supervisory References listed above, you may include other individuals familiar with your ***work-related*** qualifications here.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Address** | **Occupation** | **Phone** |
|       |       |       | (   )       |
|       |       |       | (   )       |
|       |       |       | (   )       |

I affirm that all answers and statements in this application for employment are complete and true to the best of my knowledge and belief. I understand that any false statement or omission may be cause for rejection of my application or for my discharge after appointment. Fingerprinting may be required. I authorize the release of reference information from individuals familiar with my educational and work background to CSU Stanislaus. I understand this information is considered confidential and the content of any reference will not be made available to me. **I ALSO UNDERSTAND THAT IF HIRED, I MUST PROVIDE DOCUMENTATION ATTESTING TO MY IDENTITY AND LEGAL RIGHT TO WORK IN THE UNITED STATES, AS REQUIRED BY THE IMMIGRATION REFORM AND CONTROL ACT OF 1986.**

Signature of Applicant Date:

**Note: Offers of employment are contingent upon willingness to sign the loyalty oath.**